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Please note - if disabled access is required to any meeting of the Parish Council, then prior notification of attendance must be given to the Clerk.

# Great Waltham Parish Council

Clerk, W J Adshead-Grant,

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Date of Issue: 25.03.2024

You are hereby summonsed to attend the meeting of the Recreation Committee on Monday 8th April 2024 at The Pavilion, South Street , Great Waltham at 7.30pm for transacting the following business.

*W J Adshead-Grant, Clerk.*

- Chair's Welcome  
Chair:  
Cllrs:
- Apologies for Absence
- Declarations of interests (existence and nature) regarding items on the agenda and to consider any dispensations required to transact the business on the agenda.  
Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.
- Public Participation session with respect to items on the agenda or any items that they wish to bring to the Councils attention.  
Public Question Time. Members of the public are invited to address the Council, give their views, and question the Council about issues on this agenda, or raise issues for future consideration (at the discretion of the Chair). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chair. Members of the public should address their representation through the Chair of the meeting.
- Update on available plots on Brook Mead and Bury Lane – (The Clerk).

## **Allotment Availability 20 March 2024**

### **Brookmead**

Allotments	42				
Vacant	8	017, 026A, 002a, 002b, 002c, 002f, 001, 003			
1st choice waiting list	0	2nd choice waiting list	0	3rd choice waiting list	0
Rented	34				

### **Bury**

Allotments	22				
Vacant	9	002, 002A, 002B, 002C, 003, 003A, 005, 006, 007			
1st choice waiting list	0	2nd choice waiting list	0	3rd choice waiting list	0
Rented	13				

- Report on Playground Inspections.-(The Clerk & Cllr Palmer).
- Report from Allotments Supervisor.-(Cllr Palmer).

8. Updates on the Action Tracker - (All).
9. Review progress and outstanding actions on the Recreation Grounds Inspection Tracker.-(Cllr Martin).
10. Update on Pavilion bookings including expenditure and income. And new items of expenditure-(The Clerk).

<b>Budget Headings Summary</b>		<b>Start of year 01/04/23</b>		
<b>Heading</b>		<b>Net (£)</b>	<b>Val (£)</b>	<b>Gross (£)</b>
265 Pavillion expenditure		751.52	117.14	868.66
	<b>Total</b>	<b>751.52</b>	<b>117.14</b>	<b>868.66</b>

<b>Budget Headings Summary</b>		<b>Start of year 01/04/23</b>		
<b>Heading</b>		<b>Net (£)</b>	<b>Val (£)</b>	<b>Gross (£)</b>
30 Pavilion		2,720.11	0.00	2,720.11
	<b>Total</b>	<b>2,720.11</b>	<b>0.00</b>	<b>2,720.11</b>

11. Discuss the need and if necessary, arrange working groups for the following:- (Cllr Martin).
  - o Play equipment maintenance ahead of the annual play area inspections.
  - o Great Waltham goal post removal and agree locations for new goal post sockets.
  - o Outstanding tree works following the recent tree survey.
12. Discuss and agree the protocols for memorial requests at Recreation Grounds – (Cllr Martin).
13. Discuss the benches for Recreation Grounds – (Cllr Palmer).
14. Discuss and agree the bench bases for Recreation Grounds – (Cllr Palmer).

**Members – Gilbert, Martin, Jenkins, Palmer, Jackson, Bradley and (Vacancy).**