

Under the 2014 -The Openness of Local Government Bodies Regulations - the meeting will be recorded for the accuracy of the minutes by the Clerk. The recording will be destroyed once the minutes have been confirmed.

Please note - if disabled access is required to any meeting of the Parish Council, then prior notification of attendance must be given to the Clerk.



Great Waltham Parish Council

The Parish Office, The Pavilion, South Street, Great Waltham
Clerk, W J Adshead-Grant.

E Mail: clerk@greatwalthamparishcouncil.co.uk

Website: e.voice.org.uk

Posted: Wednesday 14th February 2024.

You are hereby summonsed to attend the Meeting of the Great Waltham Parish Council on Monday 19th February 2024 at The Pavilion, Great Waltham Recreation Ground, South Street, Great Waltham at 7.30 pm for transacting the following business.

w/j Adshead-Grant, Clerk.

The public and press are cordially invited to be present. Members of the public are invited to address the Council during the Public Participation session.

AGENDA.

23/1739 Chair's Welcome:

Chair

Cllrs:

23/1740 Apologies

23/1741 Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation.

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.

23/1742 Public Participation session for any items regardless of its existence on the agenda

Public Question Time. Members of the public are invited to address the Council, give their views, and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chair). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chair. Members of the public should address their representation through the Chair of the meeting.

23/1743 Report by County Councillor – (Cllr Mike Steel).

The full report will be online in the agenda section of the website.

23/1744 Report by Chelmsford City Councillor – (Cllr Mike Steel).

The full report will be online in the agenda section of the website.

23/1745 Confirm the minutes of the ordinary meeting held on 15th January 2024 .

23/1746 Note the minutes of the Finance and General Purposes Committee meeting on 22nd January 2024

23/1747 Note the minutes of the Recreation Committee meeting held on the 29th January 2024

23/1748 Note the minutes of the Highways and Transport Committee meeting on the 12th February 2024.

23/1749 Local Planning Authority Decisions.

<u>Reference</u>	<u>Address</u>	<u>Status</u>
23/01908/FUL	Firtree Cottage The Village Great Waltham Chelmsford Essex CM3 1AS	Application Refused
23/02018/FUL	Walthambury Farm Bury Lane Great Waltham Chelmsford CM3 1AY	Application Permitted
23/01939/FUL	Sunningdale Margaret Woods Road Great Waltham Chelmsford Essex	Application Refused
23/01771/FUL	14 South Street Great Waltham Chelmsford Essex CM3 1DP	Application Permitted
23/01909/LBC	Firtree Cottage The Village Great Waltham Chelmsford Essex CM3 1AS	Application Permitted

23/1750 Planning Applications.-(All).

1. Reference: 24/00073/FUL

Address: Woodman's Cottage Main Road Howe Street Chelmsford
Description of works: Conversion of garage to living accommodation ancillary to main dwelling and replacement of garage door with window.

2. Reference: 24/00192/FUL

Address: Sunningdale Margaret Woods Road Great Waltham Chelmsford
Description of works: Proposed shed at front of property with hedged screening.

3. Reference: 24/00163/FUL

Address: Firtree Cottage The Village Great Waltham Chelmsford
Description of works: Demolish rear ramped entrance and replace with stairs. Changes to fenestration

23/1751 Finance Report.-(Clerk).

Current Account: **£12,443.36**

- Income (VAT) £4,957.36

Reserve Account: **£34,309.15**

- £10,000 Ford End Speed Cameras.
- £750 Allotment deposits.
- £23,000 Capital Works.
- £559.15 Cil.

Total **£46,752.51**

23/1752 Confirmation of payments-(Clerk) :

Great Waltham Parish Council

Expenditure transactions - payments approval list Start of year 01/04/23

No	Payment Reference	Gross	To pay	Heading	Invoice date	Invoice no.	Details
1219		£100.20	£100.20	265	01/02/24		M&G Fire Protection (Essex Ltd) - Basic service and replacement of one fire extinguisher
1220		£15.94	£15.94	265	13/02/24		Amazon - fridge magnets
1223		£790.35	£790.35	103	13/02/24		HMRC (PAYE/NI) - Confidential
1224			£544.24		13/02/24		Essex Pension Fund - Pension monthly
	2	£37.72	110				
	3	£415.89	115				
1225		£96.77	£96.77	120	13/02/24		Will Adshead-Grant -
	1	£9.00	120				mileage
	2	£23.00	120				phones
	3	£9.32	130				fasthosts
	4	£13.50	265				keys for pavilion cleaner
	5	£41.95	210				battery for sid
1226		£44.80	£44.80	120	13/02/24		Jason Buckley - Handyman -
	1	£37.80	120				mileage
	2	£7.00	205				brushes
Sub Total		£1,501.67	£1,501.67				
		£1,486.30	£1,486.30				Confidential
Total		£2,987.97	£2,987.97				

23/1753 Monthly Bank Reconciliation- (Clerk / F&GP Chairman).

23/1754 Update on the Action Tracker (circulated with the agenda) – (All).

23/1755 To receive a presentation from the Chelmsford and Maldon Community Policing Team on current policing priorities and issues in the parish. – (Cllr Gilbert).

23/1756 To identify locations within the parish for the installation of EV charging points and to agree to complete the ECC questionnaire contained in the EALC bulletin. – (Cllr Jackson).

23/1757 Discuss how the council can promote within the community positive and helpful information on social media rather than negative intrusive comments.- (The Clerk).

23/1758 Confirm litter pick arrangements for the spring clear up.-(The Clerk).

23/1759 Discuss any feedback about the war memorial and next steps to commission the works required. –(The Clerk).

23/1760 Review the quote to replace the play area gates at Great Waltham Recreation Ground.-(Cllr Martin).

23/1761 Review the extent of work required and the quote for tree works following the recent tree survey. .-(Cllr Martin).

23/1762 Consider the Recreation Committee's proposal to purchase a second tablet for allotment and play area inspections and reporting. .-(Cllr Martin).

- 23/1763 Consider the Recreation Committee's proposal to investigate the provision of Wi-Fi at the Pavilion. .-(Cllr Martin).
- 23/1764 Consider the Recreation Committee's proposal to purchase and install a hand dryer in the Pavilion toilet. .-(Cllr Martin).
- 23/1765 Consider the request to install a memorial seat in Great Waltham Recreation Ground.- (Cllr Palmer).
- 23/1766 Consider replacing the vandalised seat in Great Waltham Recreation Ground with a new donated seat.- (Cllr Palmer).
- 23/1767 Consider the Recreation Committee's proposal to purchase two new adult football goals (one each at Howe Street and Ford End Recreation Grounds) and to refurbish the two adult football goals at Great Waltham Recreation Ground. .-(Cllr Martin).
- 23/1768 Confirm the Council's previous decision to purchase and locate a Defibrillator and Cabinet at Broad's Green. .-(Cllr Martin).
- 23/1769 To discuss and agree any actions in relation to matters raised by a member of the public concerning the Council's provision of allotment gardens, and in particular the incorporation of a service charge in its allotment hiring fee. (See briefing paper issued with the agenda). -(Cllr Gilbert).
- 23/1770 To agree that the Council prints an annual report to summarise its activities during 2023/24.- (Cllr Gilbert).
- 23/1771 Discuss and approve any items for publication.- (All).

Next Meeting:

2024	
Tuesday 19th March	Great Waltham Parish Council Monthly Meeting at 7.30pm at FE Village Hall
Monday 15th April	Great Waltham Parish Council Highways & Transport Committee @ 7.30pm
Monday 22nd April	Great Waltham Parish Council Monthly Meeting at 7.30pm
Wednesday 24th April	Great Waltham Parish Council Recreation Committee @ 7.30pm
Monday 29th April	Great Waltham Parish Council Finance and General Purposes Committee @ 7.30pm
Tuesday 7th May	Annual Assembly of the Parish Gt Waltham Village Hall @ 8.00pm
Monday 20th May	Great Waltham Parish Council AGM and Monthly Meetings @ 7.30pm
Tuesday 16th June	Great Waltham Parish Council Monthly Meeting at 7.30pm at FE Village Hall