

Under the 2014 -The Openness of Local Government Bodies Regulations - the meeting will be recorded for the accuracy of the minutes by the Clerk. The recording will be destroyed once the minutes have been confirmed.

Please note - if disabled access is required to any meeting of the Parish Council, then prior notification of attendance must be given to the Clerk.



# Great Waltham Parish Council

The Parish Office, The Pavilion, South Street, Great Waltham  
Clerk, W J Adshead-Grant.

E Mail: [clerk@greatwalthamparishcouncil.co.uk](mailto:clerk@greatwalthamparishcouncil.co.uk)

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Posted: Wednesday 15<sup>th</sup> November 2023

You are hereby summonsed to attend the Meeting of the Great Waltham Parish Council at The Pavilion, South Street, Great Waltham on Monday 20<sup>th</sup> November 2023 at 7.30 pm for transacting the following business.

*w j Adshead-Grant, Clerk.*

The public and press are cordially invited to be present. Members of the public are invited to address the Council at the Public Participation session.

## **AGENDA.**

23/1680 Chair's Welcome:

Chair:

Cllrs:

23/1681 Apologies

23/1682 Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation.

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.

23/1683 Public Participation session for any items regardless of its existence on the agenda

**Cllr Mike Eldred, Vice-Chair EALC to present the Parish Council with the Local Council Award Scheme at Foundation level.**

Public Question Time. Members of the public are invited to address the Council, give their views, and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chair). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chair. Members of the public should address their representation through the Chair of the meeting.

23/1684 Report by County Councillor - Cllr Mike Steel.

The full report will be online in the agenda section of the website.

23/1685 Report by Chelmsford City Councillor – Cllr Mike Steel.

The full report will be online in the agenda section of the website.

23/1686 Confirm the minutes of the ordinary meeting held on 16<sup>th</sup> October 2023

23/1687 Note the minutes of the Recreation Committee meeting held on the 6<sup>th</sup> November 2023.

23/1688 Local Planning Authority Decisions.

| <u>Reference</u> | <u>Address</u>  | <u>Status</u>         |
|------------------|---|-----------------------|
| 23/01423/FUL     | Burmead Main Road Great Waltham Chelmsford Essex CM3 1LL                  | Application Permitted |
| 23/01447/FUL     | Garnetts Farm Mashbury Road Great Waltham Chelmsford Essex CM3 1EG        | Application Permitted |
| 23/01448/LBC     | Garnetts Farm Mashbury Road Great Waltham Chelmsford Essex CM3 1EG        | Application Permitted |
| 23/01346/FUL     | The Rose And Crown Chelmsford Road Great Waltham Chelmsford Essex CM3 1AG | Application Permitted |

23/1689 Planning Applications.

1. Reference:

Reference: 23/01627/FUL

Address: Burmead Main Road Great Waltham Chelmsford

Description of works: Raise roof to create first floor. Single storey rear extension, two storey front extension. Dormers to front and rear. Proposed detached garage.

23/1690 Finance Report.

Current Account;           **£25,660.34**

Reserve Account;       **£29,259.60**

- £10,000       Ford End Speed Cameras
- £700           Allotment deposits
- £23,000       Capital Works

**Total**                       **54,919.94**

23/1691 Confirmation of payments:

To Be Confirmed.

23/1692 Monthly Bank Reconciliation.

23/1693 Update on the Action Tracker (circulated with the agenda) – all.

23/1694 Clerk's Report

23/1695 Agree the Recreation Committee's proposal to purchase additional notice boards, a ceiling projector mount and a clock for the Pavilion.- Cllr Martin.

23/1696 Agree the Recreation Committee's proposal to employ a cleaner for the Pavilion.-Cllr Martin.

23/1697 To agree an additional Council representative for the Parish of Great Waltham Almshouse Charity.- Cllr Gilbert.

23/1698 To receive an update on Opus 'Information Event for a proposed new Retirement Village' in Little Waltham. - Cllr Gilbert.

23/1699 To receive an update and agree the Council's position on parking issues at Broad's Green. - Cllr Gilbert.

23/1700 To approve the revised wording of the agreement between the Council and Great Waltham Horticultural Society in relation to the Society's hut at the Brook Mead allotment site. - Cllr Gilbert.

23/1701 Discuss either repair/replacement of the outer gate at GWRG or consider removing the outer gate.- The Clerk

23/1702 Discuss and approve any items for the "Parish Council News" section of the Parish News and any other media outlets.

Next Meeting:

| <b>2023</b>                  |  |
|------------------------------|--|
| <b>Date</b>                  | <b>Meeting of :</b>  |
| <b>Tuesday 12th</b> December | Great Waltham Parish Council Monthly Meeting at 7.30PM <b>at FE Village Hall</b> |
| <b>2024</b>                  |  |
| Monday 15th January          | Great Waltham Parish Council Monthly Meeting at 7.30pm                           |
| Monday 22nd January          | Great Waltham Parish Council Finance and General Purposes @ 7.30pm               |
| Monday 29th January          | Great Waltham Parish Council Recreation @ 7.30pm                                 |
| Monday 12th February         | Great Waltham Parish Council Highways & Transport Committee @ 7.30PM             |
| Monday 19th February         | Great Waltham Parish Council Monthly Meeting at 7.30pm                           |
| <b>Tuesday 19th</b> March    | Great Waltham Parish Council Monthly Meeting at 7.30PM <b>at FE Village Hall</b> |
| Monday 15th April            | Great Waltham Parish Council Highways & Transport Committee @ 7.30PM             |
| Monday 22nd April            | Great Waltham Parish Council Monthly Meeting at 7.30PM                           |
| Wednesday 24th April         | Great Waltham Parish Council Recreation @ 7.30pm                                 |
| Monday 29th April            | Great Waltham Parish Council Finance and General Purposes @ 7.30pm               |
| Tuesday 7th May              | Annual Assembly of the Parish Gt Waltham Village Hall @ 8pm                      |
| Monday 20th May              | <b>Great Waltham Parish Council AGM and Monthly Meeting @ 7.30PM</b>             |
| <b>Tuesday 16th</b> June     | Great Waltham Parish Council Monthly Meeting at 7.30PM <b>at FE Village Hall</b> |