# Under the 2014 -The Openness of Local Government Bodies Regulations - the meeting will be recorded for the accuracy of the minutes by the Clerk. The recording will be destroyed once the minutes have been confirmed.

# Please note - if disabled access is required to any meeting of the Parish Council, then prior notification of attendance must be given to the Clerk.

#  Great Waltham Parish Council

Clerk, W J Adshead-Grant, The Parish Office, Great Waltham Village Hall (Houlton Hall), South Street. Great Waltham, CM3 1DF

E Mail: clerk@greatwalthamparishcouncil.co.uk Website: https://e-voice.org.uk/greatwalthamparish

Date of Issue: 31.10.2023

You are hereby summonsed to attend the meeting of the Recreation Committee on Monday 6th November 2023 at thePavilion, South Street , Great Waltham at 7.30pm for transacting the following business.

*W j Adshead-Grant, Clerk.*

1. Chair’s Welcome

Chair:

Cllrs.

1. Apologies for Absence

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1. Declarations of interests (existence and nature) regarding items on the agenda and to consider any dispensations required to transact the business on the agenda.

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting’s agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.

1. Public Participation session with respect to items on the agenda or any items that they wish to bring to the Councils attention.

Public Question Time. Members of the public are invited to address the Council, give their views, and question the Council about issues on this agenda, or raise issues for future consideration (at the discretion of the Chair). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chair. Members of the public should address their representation through the Chair of the meeting.

1. Update on available plots on Brook Mead and Bury Lane – (The Clerk).

Brook Mead (42 allotments)

* Vacant 2a, 2b, 2c, 2f, 1, 3. 17, 25B. 26A - 9 plots

Bury Lane (22 allotments)

* Vacant 2 (A/B/C), 3 (A), 5, 6, 7, 13. – 10 plots

12 allotment holders outstanding payments – 30.10.2023

1. Report on Playground Inspections.-(The Clerk & Cllr Palmer).
2. Report from Allotments Supervisor.- (Cllr Palmer).
3. Updates on the Action Tracker - (All).
4. Review progress and outstanding actions on the recreation grounds inspection tracker.-(Cllr Martin).
5. Review the Proludic meeting held on October 24th and the Kompan meeting held on October 31st and discuss the next steps for the Great Waltham Play Equipment Project- (Cllr Martin).
6. Agree a date for the 2024 Play in the Park event and nominate a lead councilor- (Cllr Martin).
7. Discuss the Pavilion cleaning arrangements and if necessary, request the Staffing Committee to employ a cleaner- (Cllr Martin).
8. Agree to recommend the purchase of additional noticeboards, clock and projector ceiling mount for the Pavilion  - (Cllr Martin).
9. To review and recommend any changes to allotment hiring charges.- (Cllr Gilbert)

**Members – Gilbert, Martin, Jenkins, Palmer, Jackson, Bradley and Page.**