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Please note - if disabled access is required to any meeting of the Parish Council, then prior notification of attendance must be given to the Clerk.

# Great Waltham Parish Council

The Parish Office, Great Waltham Village Hall (Houlton Hall), South Street, Great Waltham  
Clerk, W J Adshead-Grant.

E Mail: [clerk@greatwalthamparishcouncil.co.uk](mailto:clerk@greatwalthamparishcouncil.co.uk) Website: [e.voice.org.uk](http://e.voice.org.uk)

Posted: Wednesday 13.09.2023

You are hereby summonsed to attend the Meeting of the Great Waltham Parish Council at The Pavilion, South Street, Great Waltham on Monday 18<sup>th</sup> September 2023 at 7.30 pm for transacting the following business.

*w/j Adshead-Grant, Clerk.*

The public and press are cordially invited to be present. Members of the public are invited to address the Council at the Public Participation session.

## AGENDA.

23/1624 Chair's Welcome:

Chair:

Cllrs:

23/1625 Apologies

23/1626 Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation.

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.

23/1627 Public Participation session for any items regardless of its existence on the agenda

Public Question Time. Members of the public are invited to address the Council, give their views, and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chair). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chair. Members of the public should address their representation through the Chair of the meeting.

23/1628 Report by County Councillor - Cllr Mike Steel.

The full report will be online in the agenda section of the website.

23/1629 Report by Chelmsford City Councillor – Cllr Mike Steel.

The full report will be online in the agenda section of the website.

23/1630 Confirm the minutes of the ordinary meeting 22<sup>nd</sup> August 2023.

23/1631 Note the minutes of the recreation committee held on 4<sup>th</sup> September 2023.

23/1632 Local Planning Authority Decisions.

23/01050/FUL	Cherry Trees Chelmsford Road Great Waltham Chelmsford Essex CM3 1AF	Application Permitted
23/00898/FUL	Greenways Church Lane Great Waltham Chelmsford Essex CM3 1LH	Application Refused

23/1633 Planning Applications.

**1. Reference: 23/01141/FUL**

Address: Cranford Lucks Lane Howe Street Chelmsford

Description of works: Installation of Conservatory to back of property.

**2. Reference: 23/01346/FUL**

Address: The Rose And Crown Chelmsford Road Great Waltham Chelmsford

Description of works: Sitting of temporary container/storage unit for food storage

**3. Reference: 23/01423/FUL**

Address: Burmead Main Road Great Waltham Chelmsford

Description of works: Proposed outbuilding and proposed lean-to extension.

23/1634 Finance Report.

Current Account: **£2,3421.22**

Reserve Account: **£21,837.25**

- £10,000 Ford End Speed Cameras
- £700 Allotment deposits
- £11,137.25 Capital Works

**Total** **£24,178.47**

23/1635 Confirmation of payments:

To Be Confirmed.

**Total** **£**

23/1636 Monthly Bank Reconciliation.

23/1637 Update on the Action Tracker – all.

23/1638 Clerks Report

23/1639 To select a contractor to complete works to apply enamel paint the inscriptions on the war memorial at Banbury Square (deferred from previous meeting).

23/1640 To consider the mechanism(s) to consult/update parishioners on proposed works on the war memorial at Banbury Square (deferred from previous meeting).

23/1641 Update on the proposed Orchard at Bury lane allotments –(Cllr Jackson).

23/1642 To agree the recommendation of the Highways and Transport Committee to further lobby all relevant authorities and agencies for traffic calming and

maintenance works as they affect the footways alongside the B1008 in Ford End and the road through Ringtail Green.

- 23/1643 To agree the recommendation of the Highways and Transport Committee to lobby for the reconsideration of all previously contemplated schemes road improvement schemes at Ringtail Green (that is, Quiet Lane status for the lane, 'SLOW' road markings at either side of the bend, and advisory road signs at either side of the bend, e.g., maximum speed and chevrons).
- 23/1644 To agree the recommendation of the Highways and Transport Committee to request a meeting with Essex Highways to discuss the interpretation of Automatic Traffic Count data and to seek its expertise on the range of traffic calming measures available for the road through Ringtail Green.
- 23/1645 To agree the recommendation of the Highways and Transport Committee to establish and communicate the mechanisms available for individual residents and businesses in the parish to complain about the loss of amenity (state of the footways alongside the B1008) and the hazards imposed because of increased pedestrian traffic on the road through Ringtail Green. And in addition, to draft a template wording which complainants could consider using.
- 23/1646 For the purposes of consistency and previous good service engage Writtle Forest Consultancy to undertake the tree survey later this year.-(Cllr Martin).
- 23/1647 Following recent vandalism events at Great Waltham recreation ground agree to make more use of social media sites to inform residents of the financial impact and encourage better reporting.-(Cllr Martin).
- 23/1648 Report on the Ford End recreation ground path and bench installation.-(Cllr Martin).
- 23/1649 To provide an update on the Ford End Average Speed Camera scheme, and in particular to confirm the Council has received an offer of an interest-free loan, this being relevant to previous resolution 23/1523 (where the Council agreed to seek "to secure a loan to fund one-half of the costs to install an average speed camera system on the B1008 through Ford End village"-(Cllr Gilbert).
- 23/1650 To consider whether, given the updated position, to conduct a consultation of parishioners on the Ford End Average Speed Camera scheme.-(Cllr Gilbert).
- 23/1651 To discuss and agree the Council's involvement in any 80th anniversary of D-Day commemorative events (see document circulated with the agenda). – (Cllr Gilbert).
- 23/1652 To agree the proposed amendments to Standing Orders and the Staffing Committee's Terms of Reference necessary following the Council's previous resolution (23/1617) to change the Clerk's performance appraisal and objectives setting process. (See draft documents circulated with the agenda).-(Cllr Gilbert).
- 23/1653 Proposal that the Traffic Committee considers promoting and facilitating the PC and residents join the ECC funded Parish Paths Partnership [Public Rights of Way - Volunteering | Essex County Council \(essexhighways.org\)](#) – (Cllr Steel).
- 23/1654 Discuss and approve any items for the "Parish Council News" section of the Parish News.

Next Meetings:

**MEETING  
DATES 2023**

<b>Date</b>	<b>Meeting of :</b>
Monday 25th September	Great Waltham Parish Council Highways & Transport Committee @ 7.30PM
Monday 9th October	Great Waltham Parish Council Finance and General Purposes @ 7.30PM ** <b>Budget Meeting**</b>
Monday 16th October	Great Waltham Parish Council Monthly Meeting at 7.30PM
Monday 6th November	Great Waltham Parish Council Recreation @ 7.30pm