

**Under the 2014 -The Openness of Local Government Bodies Regulations- the meeting will be recorded for the accuracy of the minutes by the Clerk. The recording will be destroyed once the minutes have been confirmed**

**Please note - if disabled access is required to any meeting of the parish council, then prior notification of attendance must be given to the clerk**

# **Great Waltham Parish Council**

Clerk, W J Adshead-Grant, The Parish Office, Great Waltham Village Hall (Houlton Hall) , South Street, Great Waltham, Essex CM3 1DF Telephone 07880717329

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## Posted:

You are hereby summonsed to attend the meeting of the Finance and General Purposes Committee of Great Waltham Parish Council in the Pavilion , South Street , Great Waltham on Wednesday 26<sup>th</sup> April 2023 at **7.30pm** for the purpose of transacting the following business.

*W. J. Adshead-Grant, Clerk.*

## AGENDA.

1. Elect a temporary Chair for the meeting.
2. Chair's Welcome:
3. Apologies for Absence.  
Cllr Dunn
4. Declarations of interests (existence and nature) with regard to items on the agenda and requests for dispensation.
5. Public Participation session - items do not need to on the agenda.
6. To review progress on resolutions made at previous meeting – (Cllr Gilbert).
7. Review of the Budget Performance 2022-2023 – (the Clerk).
8. Discuss additional items for the 2024-2025 financial year – (All).
9. To consider and agree the continued development of a procurement policy document.- (Cllr Gilbert).
10. To receive an update on software options and make a recommendation to the Council.-(The Clerk)

**Members: Dunn, Jackson, Martin, , McDevitt, Gilbert and Vacancy**