

Under the 2014 -The Openness of Local Government Bodies Regulations- the meeting will be recorded for the accuracy of the minutes by the Clerk. The recording will be destroyed once the minutes have been confirmed.

Great Waltham Parish Council

The Parish Office, Great Waltham Village Hall (Houlton Hall), South Street, Great Waltham.
E Mail: clerk@greatwalthamparishcouncil.co.uk Website: e.voice.org.uk

Clerk: W.Adshead-Grant

Chair: S.Gilbert
Vice-Chair: A.Martin

Posted: Wednesday 15.03.2023

The Public and Press are invited (Public Bodies Admission to Meetings Act 1960) and all Councillors are hereby summonsed to attend the meeting of the Great Waltham Parish Council on Monday 20th March 2023 in the Pavilion, Great Waltham Recreation Ground, South Street, Great Waltham, CM3 1DF at 7.30pm for transacting the following business:

W.J. Adshead-Grant, Clerk.

The public and press are cordially invited to be present. Members of the public are invited to address the Council at the Public Participation Session.

AGENDA.

22/1411 Chair's Welcome

Chair:

Councillors:

22/1412 Apologies

22/1413 Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.

22/1414 Public Participation Session (items do not need to be on the agenda)

Public Question Time. Members of the public are invited to address the Council, give their views, and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Members of the public should address their representation through the Chairman of the meeting.

22/1415 Report by County Councillor - Cllr Mike Steel

22/1416 Report by Chelmsford City Councillor - Cllr Mike Steel

22/1417 Confirmation of the minutes of the monthly meeting held on 20th February 2023.

22/1418 Note the minutes of the Recreation Committee meeting held on the 6th March 2023.

22/1419 Local Planning Authority status.

[Reference](#)

[Address](#)

[Status](#)

20/02064/OUT	Strategic Growth Site North Of Woodhouse Lane Broomfield Chelmsford Essex	Pending Decision
23/00027/FUL	Clarendon Barrack Lane Great Waltham Chelmsford CM3 1ER	Pending Consideration
23/00109/LBC	Bumbles Mill House Mill Road Great Waltham Dunmow Essex CM6 3PE	Pending Consideration
23/00088/FUL	Bridge House Lucks Lane Howe Street Chelmsford Essex CM3 1BP	Pending Consideration
22/02135/FUL	Land Adjacent Bay Tree Cottage North End Dunmow Essex	Application Permitted
22/01113/SCOPE	Land At Moulsham Hall Moulsham Hall Lane Great Leighs Chelmsford Essex	Pending Consideration
22/02318/FUL	Ivy Cottage Littley Green Chelmsford Essex CM3 1BX	Application Permitted
21/00881/FUL	Broomfield Hospital Hospital Approach Broomfield Chelmsford CM1 7ET	Pending Decision
22/02276/FUL	Land At Grid Ref 570920, 216240, Part Of Hyde Hall Farm Hyde Hall Lane Great Waltham Chelmsford Essex	Pending Consideration

22/1420 Planning :

1. Reference: 23/00115/FUL

Address: Burmead Main Road Ford End Chelmsford

Description of works: Raise roof to create first floor accommodation. Two storey front extension and single storey rear extension. Alterations to fenestration.

2. Reference: 21/01327/S73

Address: Garnetts Farm Mashbury Road Great Waltham Chelmsford

Description of works: Variation of Condition 2 to approved planning application 21/01327/FUL(Change of use of barn into single residential unit. Two and single storey extension. Alterations to field access and new hard standing. Construction of detached garage/store building. Construction of granary. Use of unit two (The Stables) for domestic ancillary use to main farmhouse) to various alterations including changes to garage dimensions, 'Granary' location, turning area, internal layouts, and positions of fenestration. Addition of solar panels, a pond and a wood burning appliance and outlets, and wood store.

3. Reference: 23/00372/LBC

Address: Barn At Garnetts Farm Mashbury Road Great Waltham Chelmsford

Description of works: Variation of Condition 2 to approved planning application 21/01328/LBC (Extensions to north-western elevation ; internal and external alterations to the barn building to facilitate conversion to a dwelling.) to various alterations including changes to the internal layout, fenestration, and flues of the Barn.

4. Reference: 23/00130/FUL

Address: 5 Bridge Croft Howe Street Chelmsford Essex

Description of works: Single storey rear extension including internal alterations. Loft conversion and addition of roof lights.

22/1421 Finance Reports:

•	<u>Reserve Account</u>	<u>£ 45,411.35</u>
	○ Allotment Deposit	£550
	○ FE Variable Speed Camera	£10,000 (Hold for 12 Months)
	○ FE Path	£5,000 (Time Limited)
	○ Capital Works	£21,000
	○ Parish Reserve	£8,861.35
•	<u>Current Account</u>	<u>£ 4,074.98</u>

Total on Hand £ 49,486.33 (Before payments below)

22/1422 Payments for Approval:

Date	Item	Budget heading	Payment
02.03.2023	GWVH - Monthly rent	Office Rent	£316.09
20.03.2023	Essex Pension fund	Pension	£479.61
20.03.2023	Paye	PAYE	£715.54
20.03.2023	Chatham Hall Estate - Allotment rent 6 months	ALLOTMENTS	£375.00
20.03.2023	Amazon - sign for pavilion	General Reserve	£11.99
20.03.2023	Amazon - fire assembly point	General Reserve	£10.78
20.03.2023	Amazon - Laptop power cable	General Reserve	£20.33
20.03.2023	Staff salaries & expenses	Salary	£1,380.57

Total **£ 3,309.91**

22/1423 Planned End of year figures.

	Budget	Spent	Balance
Staff Costs	£26,200	£31,622	-£5,422
Administration	£9,349	£8,978	£371
Open Spaces	£42,711	£12,036	£30,675
Allotments	£1,400	£1,286	£114
Grants	£2,000	£1,391	£609

£26,347 Balance

22/1424 Monthly Bank reconciliation – Chairman of the F&GP

22/1425 Updates on the action tracker – All

22/1426 Clerk's Report and actions:

- CGR update
- Timesheets
- End of year accounts and audit
- Annual assembly

22/1427 Parish Elections 4th May 2023 – The Clerk.

22/1428 To consider the complaint from GW resident in relation to bird scarer gas guns and compliance with National Farmers Union guidelines and determine if GWPC could intervene to reduce the nuisance aspect or do they wish formal complaint to go forward to City Council. -Cllr Steel.

22/1429 Update on the progress of the defibrillator project- Cllr Martin.

22/1430 To agree that the Council seeks to secure a loan to fund one-half of the costs to install an average speed camera system on the B1008 through Ford End village. – Cllr Martin.

22/1431 To agree to the Recreation Committee's recommendation to adopt the draft Recreation Strategy 2023-2027 document circulated prior to the meeting. – Cllr Martin.

- 22/1432 Update on the Great Waltham recreation ground storage solution and accept the Recreation Committee's proposals- Cllr Martin.
- a. The committee recommends the council applies for full planning permission as recommended by the City Council planning department.
 - b. The committee recommends the storage container is placed at the children play area side of the pavilion.
 - c. The committee recommends the 8ft x 8ft storage container as the best option.
- 22/1433 Discuss and agree to the Recreation Committee's proposal to purchase 2 x 600l bags of topsoil to repair the goal areas at Ford End and Great Waltham recreation grounds – Cllr Martin.
- 22/1434 To adopt the draft revised Petitions Policy circulated prior to the meeting.- Cllr Gilbert.
- 22/1435 To agree that the Council seeks to become a trustee (Elected Member) of Great Waltham Village Hall.- Cllr Gilbert.
- 22/1436 To agree that the Council continues to nominate a Representative Member for Great Waltham Village Hall's Committee of Management.-Cllr Gilbert.
- 22/1437 Discuss and approve any items for the "Parish Council News" section of the Parish News.-All.

- Allotment open day

Next Planned meetings (all in the Pavilion) :

Monday 17 th April	Highways & Transport Committee
Wednesday 19 th April	Finance and General Purposes Committee
Monday 24 th April	Monthly Meeting