

Under the 2014 -The Openness of Local Government Bodies Regulations- the meeting will be recorded for the accuracy of the minutes by the Clerk. The recording will be destroyed once the minutes have been confirmed.

Great Waltham Parish Council

The Parish Office, Great Waltham Village Hall (Houlton Hall), South Street, Great Waltham.
E Mail: clerk@greatwalthamparishcouncil.co.uk Website: e.voice.org.uk

Clerk: W.Adshead-Grant

Chair: S.Gilbert
Vice-Chair: A.Martin

Posted: Wednesday 15.02.2023

The Public and Press are invited (Public Bodies Admission to Meetings Act 1960) and all Councillors are hereby summonsed to attend the meeting of the Great Waltham Parish Council on Monday 20th February 2023 in the Pavilion, Great Waltham Recreation Ground, South Street, Great Waltham at 7.30pm for transacting the following business:

W.J. Adshead-Grant, Clerk.

The public and press are cordially invited to be present. Members of the public are invited to address the Council at the Public Participation Session.

AGENDA.

22/1375 Chair's Welcome

Chair:

Councillors:

22/1376 Apologies

22/1377 Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.

22/1378 Public Participation Session (items do not need to be on the agenda)

Public Question Time. Members of the public are invited to address the Council, give their views, and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Members of the public should address their representation through the Chairman of the meeting.

22/1379 Report by County Councillor - Cllr Mike Steel

22/1380 Report by Chelmsford City Councillor - Cllr Mike Steel

22/1381 Confirmation of the minutes of the monthly meeting held on 16th January 2023.

22/1382 Note the minutes of the Finance and General Purposes Committee 23rd January 2023.

22/1383 Note the minutes of the Recreation Committee held on 6th February 2023.

22/1384 Note the minutes of the Highways and Transport Committee held on 13th February 2023.

22/1385 Local Planning Authority status.

<u>Reference</u>	<u>Address</u>	<u>Status</u>
20/02064/OUT	Strategic Growth Site North Of Woodhouse Lane Broomfield Chelmsford Essex	Pending Decision
22/01979/FUL	Church View Church Lane Great Waltham Chelmsford Essex CM3 1LH	Application Permitted
22/02275/FUL	45 Cherry Garden Road Great Waltham Chelmsford Essex CM3 1DH	Application Permitted
22/02135/FUL	Land Adjacent Bay Tree Cottage North End Dunmow Essex	Pending Consideration
22/02031/FUL	77 Cherry Garden Road Great Waltham Chelmsford Essex CM3 1DH	Application Permitted
22/01113/SCOPE	Land At Moulsham Hall Moulsham Hall Lane Great Leighs Chelmsford Essex	Pending Consideration
21/00881/FUL	Broomfield Hospital Hospital Approach Broomfield Chelmsford CM1 7ET	Pending Decision

22/1386 Planning :

1. Reference: 22/02318/FUL

Address: Ivy Cottage Littley Green Chelmsford Essex
Description of works: Replacement dwelling and detached cart shed.

2. Reference: 22/02276/FUL

Address: Land At Grid Ref 570920, 216240, Part Of Hyde Hall Farm Hyde Hall Lane
Great Waltham Chelmsford
Description of works: Proposed grain store and fertiliser tank with associated works
including access track.

3. Reference: 23/00027/FUL

Address: Clarendon Barrack Lane Great Waltham Chelmsford
Description of works: Two storey side extension. Single storey rear extension. New
pitched roofs over all existing flat roofs. Alteration to rear raised decking.
Relocating existing satellite dish.

4. Reference: 23/00088/FUL

Address: Bridge House Lucks Lane Howe Street Chelmsford
Description of works: Proposed first floor rear extension and single storey rear
extension to link dwelling house to existing garage. Proposed conversion of existing
garage and replacement with new detached garage.

5. Reference: 23/00109/LBC

Address: Bumbles Mill House Mill Road Great Waltham Dunmow
Description of works: Replacement of existing ground floor window on north-east
side elevation with a set of french doors.

22/1387 Finance Reports:

•	<u>Reserve Account</u>	<u>£ 45,411.35</u>
	○ Allotment Deposit	£550
	○ FE Variable Speed Camera	£10,000 (Hold for 12 Months)
	○ FE Path	£5,000 (Time Limited – March 2023)
	○ Capital Works	£21,000
	○ Parish Reserve	£8,861.35
•	<u>Current Account</u>	<u>£ 7,429.81</u>
	○ Vat Reclaim	£2,087.82 (included above)
	<u>Total on Hand</u>	<u>£ 52,841.61 (Before payments below)</u>

22/1388 Payments for Approval

Date	Item	Budget heading	Payment
30.01.2023	Cllr Huggins-Pre-Application Planning	General Reserve	£98.00
02.02.2023	Village Hall rent	Office Rent	£316.09
21.02.2023	M&G Fire Extinguishers	General Reserve	£80.00
21.02.2023	HMRC - PAYE	Paye	£715.54
21.02.2023	Clerk - Expenses	Expenses	£361.48
21.02.2023	Essex Pension Fund	Pension	£479.61
21.02.2023	Amazon - Toilet roll - Pavilion	General Reserve	£6.99
21.02.2023	Amazon - Ground spikes - allotments	General Reserve	£40.96
21.02.2023	Amazon- Fabric - allotments	General Reserve	£89.20
21.02.2023	Amazon- litter pickers	General Reserve	£24.49
21.02.2023	Amazon - paint	Handyman Consumables	£11.54
21.02.2023	Amazon - Lawnmower	Handyman Tools / Assets	£154.94
21.02.2023	Honorarium for Caretaker	Salary	£1574.44
21.02.2023	Handyman - Feb expenses	Expenses	TBC

Total **£ 3,953.28**

22/1389 Monthly Bank reconciliation – Chairman of the F&GP

22/1390 Updates on the action tracker – All

22/1391 Clerk's Report and actions

22/1392 Proposal for a sign at the Recreation Ground, perhaps temporary and placed only on the nights the Parish Council is present, pointing in the direction of the Pavilion - Cllr McDevitt.

22/1393 Proposal for a location sharing arrangement between the South and North Wards for monthly meetings - Cllr McDevitt.

22/1394 To consider the Council's involvement in events associated with the coronation of King Charles III. - Cllr. Gilbert.

22/1395 Parish Elections 4th May 2023 – The Clerk.

22/1396 To receive an update from ride London from Christopher Davey of London Marathon events on the 2023 and to discuss and agree any actions for the Council. - Cllr. Gilbert.

22/1397 Request for use of Great Waltham recreation ground and pavilion by the community network for a boules event.- The Clerk.

22/1398 Request for the use of FE rec ground for a community coronation event.- The Clerk.

22/1399 Discuss and accept the Recreation Committee's proposal to continue with the development works at Ford End Recreation Ground in line with the results of Consultation 2 – Cllr Martin.

- 22/1400 Approve the Recreation Committee's recommendation for the Howe Street Recreation Ground Multi Play replacement – Cllr Martin.
- 22/1401 To note and agree the *Strategic Approach for Management of Defibrillators in the Parish* document circulated prior to the meeting. - Cllrs. Gilbert, Jenkins, Lockwood and Martin.
- 22/1402 To agree the defibrillator working group's recommendation to source required defibrillator units (and associated services) from Community Heartbeat Trust. (See assessment document circulated prior to the meeting). - Cllrs. Gilbert, Jenkins, Lockwood and Martin.
- 22/1403 To note reported crime data for the parish in 2022 (see document circulated prior to the meeting). - Cllr. Gilbert.
- 22/1404 To agree the wording of the proposed agreement between the Council and Great Waltham Horticultural Society in relation to the hut at the Brook Mead allotment garden (see document circulated prior to the meeting). - Cllr. Gilbert.
- 22/1405 To discuss and agree actions by the Council in relation to any restoration of the war memorial at Banbury Square. - Cllr. Gilbert.
- 22/1406 To agree the wording of a draft letter to a resident in relation to issues raised and discussed at the Recreation Committee meeting on 6th February (see document circulated to members prior to the meeting). - Cllr. Gilbert.
- 22/1407 To agree the Highways and Transport Committee's recommendation that the Council supports the *20's Plenty in Essex* campaign, and if agreed, for the Council to write to Essex County Council asking it to note the decision. - Cllr. Gilbert.
- 22/1408 Subject to a decision to support the *20's Plenty in Essex* campaign, to discuss and agree all issues to be raised in the Council's communication to Essex County Council. - Cllr. Gilbert.
- 22/1409 To agree the Recreation Committee's recommendation for the purchase of a battery lawnmower for use of the handyman in his duties. – Cllr. Martin
- 22/1410 Discuss and approve any items for the "Parish Council News" section of the Parish News.

Next Planned meetings (all in the Pavilion) :

Monday 6th March Recreation Committee.

Monday 20th March Monthly Meeting of the Parish Council.