

Under the 2014 -The Openness of Local Government Bodies Regulations- the meeting will be recorded for the accuracy of the minutes by the Clerk. The recording will be destroyed once the minutes have been confirmed.

# Great Waltham Parish Council

The Parish Office, Great Waltham Village Hall (Houlton Hall), South Street, Great Waltham.  
E Mail: [clerk@greatwalthamparishcouncil.co.uk](mailto:clerk@greatwalthamparishcouncil.co.uk) Website: [e.voice.org.uk](http://e.voice.org.uk)

**Clerk: W.Adshead-Grant**

**Chair: S.Gilbert**  
**Vice-Chair: A.Martin**

Posted Wednesday 11<sup>th</sup> January 2023

The Public and Press are invited (Public Bodies Admission to Meetings Act 1960) and all Councillors are hereby summonsed to attend the meeting of the Great Waltham Parish Council on Monday 16<sup>th</sup> January 2023 in the Pavilion, Great Waltham Recreation Ground, South Street, Great Waltham at 7.30pm for transacting the following business:

*W.J. Adshead-Grant, Clerk.*

The public and press are cordially invited to be present. Members of the public are invited to address the Council at the Public Participation Session.

## **AGENDA.**

22/1350 Chair's Welcome

Chair:

Councillors:

22/1351 Apologies

22/1352 Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.

22/1353 Public Participation Session (items do not need to be on the agenda)

Public Question Time. Members of the public are invited to address the Council, give their views, and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Members of the public should address their representation through the Chairman of the meeting.

22/1354 Report by County Councillor - Cllr Mike Steel

22/1355 Report by Chelmsford City Councillor - Cllr Mike Steel

22/1356 Confirmation of the minutes of the monthly meeting held on 19<sup>th</sup> December 2022.

22/1357 Local Planning Authority status.

<u>Reference</u>	<u>Address</u>	<u>Status</u>
20/02064/OUT	Strategic Growth Site North Of Woodhouse Lane Broomfield Chelmsford Essex	Pending Decision
22/01979/FUL	Church View Church Lane Great Waltham Chelmsford Essex CM3 1LH	Application Permitted



- 22/1363 Clerk's Report and actions
- 22/1364 Discuss the arrangements for the March Litter pick in the surrounding villages and hamlets. – Cllr Jackson
- 22/1365 To consider the proposed amendments to the Council's Standing Orders, as indicated in the draft document circulated prior to the meeting (to remove gendered titles and personal pronouns) – Cllr Gilbert
- 22/1366 Consider adoption of the Emergency Plan, whether to appoint a coordinator, and to request confirmation from all listed contacts – Cllr Steel
- 22/1367 Discuss the cost of providing the 2023 Play in the Park dates and consider increasing the previously agreed budget. – Cllr Martin.
- 22/1368 Following the resolution that the Parish Council will assume responsibility for the provision and maintenance of defibrillators discuss the proposal to form a working group to advise the Council and ensure a smooth transition. – Cllr Martin.
- 22/1369 Following the resolution to make all necessary enquiries to establish the position in relation to securing planning permission for the Pavilion storage container, agree to submit the planning enquiry – Cllr Martin.
- 22/1370 Discuss the cost of installing an external door shutter at the Pavilion.- Cllr Martin.
- 22/1371 To note update on progress in relation to the Council's agreed action plan, as shown on document circulated with the agenda. -Cllr. Gilbert.
- 22/1372 To consider making a feedback response to Broomfield PC on its Neighbourhood Plan 2022 – 2036 (Pre-Submission Plan) document. -Cllr. Gilbert.
- 22/1373 Discuss and agree Council's attendance (and if so, costs) at EALC "Election Day" online briefing sessions.- Cllr Gilbert.
- 22/1374 Discuss and approve any items for the "Parish Council News" section of the Parish News.

**Next Planned meetings ( all in the Pavilion) :**

- Monday 23<sup>rd</sup> Jan** **Finance & General Purposes committee.**
- Monday 30<sup>th</sup> Jan** **Recreation committee.**
- Monday 13<sup>th</sup> Feb** **Highways & Transport committee.**
- Monday 20<sup>th</sup> Feb** **Monthly Meeting of the Parish Council.**