Under the 2014 -The Openness of Local Government Bodies Regulations- the meeting will be recorded for the accuracy of the minutes by the Clerk. The recording will be destroyed once the minutes have been confirmed.

Great Waltham Parish Council

The Parish Office, Great Waltham Village Hall (Houlton Hall), South Street, Great Waltham. E Mail: clerk@greatwalthamparishcouncil.co.uk Website: e.voice.org.uk

Clerk: W.Adshead-Grant Chair: S.Gilbert Vice-Chair: A.Martin

Posted Wednesday 11th January 2023

The Public and Press are invited (Public Bodies Admission to Meetings Act 1960) and all Councillors are hereby summonsed to attend the meeting of the Great Waltham Parish Council on Monday 16th January 2023 in the Pavilion, Great Waltham Recreation Ground, South Street, Great Waltham at 7.30pm for transacting the following business: *W.J. Adshead-Grant, Clerk.*

The public and press are cordially invited to be present. Members of the public are invited to address the Council at the Public Participation Session.

AGENDA.

22/1357

22/1350 Chair's Welcome Chair:
Councillors:

22/1351 Apologies

<u>22/1352</u> Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.

<u>Public Participation Session (items do not need to be on the agenda)</u>
Public Question Time. Members of the public are invited to address the Council, give their views, and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Members of the public should address their representation through the Chairman of the meeting.

22/1354	Report by County Councillor - Cllr Mike Steel
22/1355	Report by Chelmsford City Councillor - Cllr Mike Steel
22/1356	Confirmation of the minutes of the monthly meeting held on 19 th December 2022.

Local Planning Authority status.

Reference	Address	<u>Status</u>
20/02064/OUT	Strategic Growth Site North Of Woodhouse Lane Broomfield Chelmsford Essex	Pending Decision
22/01979/FUL	Church View Church Lane Great Waltham Chelmsford Essex CM3 1LH	Application Permitted

22/01967/FUL	Bennetts Farm Bennetts Lane North End Dunmow Essex CM6 3PG	Application Refused
22/02031/FUL	77 Cherry Garden Road Great Waltham Chelmsford Essex CM3 1DH	Application Permitted
22/01113/SCOPE	Land At Moulsham Hall Moulsham Hall Lane Great Leighs Chelmsford Essex	Pending Consideration
21/00881/FUL	Broomfield Hospital Hospital Approach Broomfield Chelmsford CM1 7ET	Pending Decision

22/1358 Planning

1. Reference: 22/02135/FUL

Address: Land Adjacent Bay Tree Cottage North End Dunmow Essex

Description of works: Change of use of land to residential garden and installation of 14 ground mounted solar panels to serve Marple Cottage

2. Reference: 22/02275/FUL

Address: 45 Cherry Garden Road Great Waltham Chelmsford Essex

Description of works: Proposed Annex in garden

22/1359 Finance Reports:

To be confirmed

• <u>Reserve Account</u> <u>£ 47,090.92</u>

Allotment Deposit £550

o FE Variable Speed Camera £10,000 (Hold for 12 Months)

o FE Path £5,000 (Time Limited – March 2023)

Capital Works
 Parish Reserve
 £21,000
 £10,540.92

• Current Account £ 7,630.23

Total on Hand £ 54,721.15 (Before payments below)

<u>Update on Spend to Budget – 31st December 2022:</u>

	Budget	Spent	Balance
Staff Costs	£26,200	£23,820	£2,380
Administration	£9,349	£7,327	£2,022
Open Spaces	£42,711	£11,839	£30,872
Allotments	£1,400	£911	£489
Grants	£2,000	£1,391	£609

22/1360 Payments for Approval

Date	Item	Budget heading	Payment
19.01.2023	Village hall Rent	Office Rent	£316.09
19.01.2023	Cllr Jenkins - Light at Pavilion	General Reserve	£22.77
19.01.2023	EALC - Election Training	Training	£54.00
19.01.2023	Essex Pension Fund	Pension	£479.61
19.01.2023	Salary Costs	Salary	£2023.28

Total £2895.75

22/1361	Monthly	y Bank reconciliation - Chairman of the F&GP
	-	

22/1362 Updates on the action tracker – All

22/1363	Clerk's Report and actions
22/1364	Discuss the arrangements for the March Litter pick in the surrounding villages and hamlets. – Cllr Jackson
22/1365	To consider the proposed amendments to the Council's Standing Orders, as indicated in the draft document circulated prior to the meeting (to remove gendered titles and personal pronouns) – Cllr Gilbert
22/1366	Consider adoption of the Emergency Plan, whether to appoint a coordinator, and to request confirmation from all listed contacts – Cllr Steel
22/1367	Discuss the cost of providing the 2023 Play in the Park dates and consider increasing the previously agreed budget. – Cllr Martin.
22/1368	Following the resolution that the Parish Council will assume responsibility for the provision and maintenance of defibrillators discuss the proposal to form a working group to advise the Council and ensure a smooth transition. — Cllr Martin.
22/1369	Following the resolution to make all necessary enquiries to establish the position in relation to securing planning permission for the Pavilion storage container, agree to submit the planning enquiry – Cllr Martin.
22/1369	position in relation to securing planning permission for the Pavilion storage
	position in relation to securing planning permission for the Pavilion storage container, agree to submit the planning enquiry – Cllr Martin. Discuss the cost of installing an external door shutter at the Pavilion Cllr
22/1370	position in relation to securing planning permission for the Pavilion storage container, agree to submit the planning enquiry – Cllr Martin. Discuss the cost of installing an external door shutter at the Pavilion Cllr Martin. To note update on progress in relation to the Council's agreed action plan.
<u>22/1370</u> <u>22/1371</u>	position in relation to securing planning permission for the Pavilion storage container, agree to submit the planning enquiry – Cllr Martin. Discuss the cost of installing an external door shutter at the Pavilion Cllr Martin. To note update on progress in relation to the Council's agreed action plan, as shown on document circulated with the agendaCllr. Gilbert. To consider making a feedback response to Broomfield PC on its Neighbourhood Plan 2022 – 2036 (Pre-Submission Plan) documentCllr.

Next Planned meetings (all in the Pavilion) :

Monday 23 rd Jan	Finance &General Purposes committee.
Monday 30 th Jan	Recreation committee.
Monday 13th Feb	Highways & Transport committee.
Monday 20th Feb	Monthly Meeting of the Parish Council.