

Under the 2014 -The Openness of Local Government Bodies Regulations – the meeting will be recorded for the accuracy of the minutes by the Clerk. The recording will be destroyed once the minutes have been confirmed.

Great Waltham Parish Council

The Parish Office, Great Waltham Village Hall (Houlton Hall), South Street, Great Waltham.
E Mail: clerk@greatwalthamparishcouncil.co.uk Website: e.voice.org.uk

Clerk: W.Adshead-Grant

Chair: S.Gilbert
Vice-Chair: A.Martin

Posted: 13.12.2022

The Public and Press are invited (Public Bodies Admission to Meetings Act 1960) and all Councillors are hereby summonsed to attend the meeting of the Great Waltham Parish Council on Monday 19th December 2022 at 7.30pm in the Pavilion, Great Waltham Recreation Ground, South Street, Great Waltham for transacting the following business:

W.J. Adshead-Grant, Clerk.

AGENDA

22/1330 Chair's Welcome

Chair:

Councillors:

22/1331 Apologies for absence.

22/1332 Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.

22/1333 Public Participation Session (items do not need to be on the agenda)

Public Question Time. Members of the public are invited to address the Council, give their views, and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Members of the public should address their representation through the Chairman of the meeting.

22/1334 Report by County Councillor - Cllr Mike Steel

22/1335 Report by Chelmsford City Councillor - Cllr Mike Steel

22/1336 Confirmation of the minutes of the monthly meeting held on 21st November 2022

22/1337 Local Planning Authority Decisions.

<u>Reference</u>	<u>Address</u>	<u>Status</u>
20/02064/OUT	Strategic Growth Site North Of Woodhouse Lane Broomfield Chelmsford Essex	Pending Decision
22/01925/FUL	Rosemary Cottage Mill Road North End Dunmow Essex CM6 3PE	Application Permitted
22/01113/SCOPE	Land At Moulsham Hall Moulsham Hall Lane Great Leighs Chelmsford Essex	Pending Consideration
22/01455/FUL	The Rose And Crown Chelmsford Road Great Waltham Chelmsford Essex CM3 1AG	Application Permitted
21/00881/FUL	Broomfield Hospital Hospital Approach Broomfield Chelmsford CM1 7ET	Pending Decision

22/1338 Planning Consultations

1. Reference: 22/01967/FUL
Address: Bennetts Farm Bennetts Lane North End Dunmow
Description of works: Proposed private equestrian development comprising 5 stables and wash bay within an American barn
2. Reference: 22/01979/FUL
Address: Church View Church Lane Great Waltham Chelmsford
Description of works: Removal of existing conservatory. Part single, part two storey rear extension including internal alterations. Addition of ground/first floor side windows.
3. 22/00002/MAS - Strategic Growth Site 7 Great Leighs
4. Reference: 22/02031/FUL
Address: 77 Cherry Garden Road Great Waltham Chelmsford Essex
Description of works: Demolition of existing rear extension and construction of new single storey rear extension.
5. PARSONAGE FARM, PARSONAGE LANE, BARNSTON, DUNMOW, ESSEX, CM6 3PB. APPLICATIONS FOR CHANGE OF USE OF EXISTING FARM BUILDINGS TO DWELLINGHOUSES, PART Q, AND CHANGE OF USE OF PART OF EXISTING FARM BUILDING INTO FLEXIBLE USE, PART R

22/1339 Finance Reports:

•	<u>Reserve Accounts</u>	<u>£ 52,330.73</u>
	○ Allotment Deposits	£ 550
	○ FE Variable Speed Camera	£10,000 (hold for 12 months)
	○ FE Path	£5,000 (time limited – March 2023)
	○ Parish Reserves	£15,730.73
	○ Capital Works	£21,000
•	<u>Current Account</u>	<u>£ 9,723.26</u>
	<u>Total on Hand</u>	<u>£ 62,053.99 (Before payments below)</u>

22/1340 Payments for Approval

02.12.2022	Village Hall rent	Office Rent	£316.09
05.12.2022	Christmas tree competition	General Reserve	£20.00
19.12.2022	Salaries	Salary	£2,692.72
19.12.2022	Paye	Paye	£2,458.50
19.12.2022	ESSEX PENSION FUND	Pension	£1,284.26
19.12.2022	Nalc - Lcas	General Reserve	£60.00
19.12.2022	Essex roller shutters	General Reserve	£1,381.50
19.12.2022	Ealc - training course	Training	£360.00
19.12.2022	Allotment Deposit Return	Allotment Deposit	£50.00

Total spend £8,623.07

22/1341 Monthly Bank reconciliation – Chairman of the F&GP

22/1342 Updates on the action tracker – All

22/1343 Clerk's Report and actions – The Clerk.

22/1344 To discuss and agree the Council's involvement in activities celebrating the coronation of HM King Charles III. (Cllr. Lockwood)

- 22/1345 To agree the updated Councillors' Code of Conduct circulated prior to the meeting. (Cllr. Gilbert)
- 22/1346 To agree to implement the Investments & Reserves Policy circulated prior to the meeting. (Cllr. Gilbert)
- 22/1347 To agree to implement the Procurement Policy circulated prior to the meeting. (Cllr. Gilbert)
- 22/1348 Discuss the proposal for the Parish Council to assume responsibility for the provision of defibrillators in the Great Waltham Parish- (Cllr Martin)
- 22/1349 Discuss and approve any items for publication to the public.

Next Planned meetings (all in the Pavilion) :

Monday 16 th January 2023	Monthly Meeting
Monday 23 rd January 2023	Finance & General Purposes Committee
Monday 30 th January 2023	Recreation Committee

Highways & Transport Committee Meeting postponed from December to be arranged.