

Under the 2014 -The Openness of Local Government Bodies Regulations – the meeting will be recorded for the accuracy of the minutes by the Clerk. The recording will be destroyed once the minutes have been confirmed.

Please note - if disabled access is required to any meeting of the parish council, then prior notification of attendance must be given to the clerk

Great Waltham Parish Council

The Parish Office, Great Waltham Village Hall (Houlton Hall), South Street, Great Waltham.
E Mail: clerk@greatwalthamparishcouncil.co.uk Website: e.voice.org.uk

Clerk: W.Adshead-Grant

**Chair: S.Gilbert
Vice-Chair: A.Martin**

Posted:

The Public and Press are invited (Public Bodies Admission to Meetings Act 1960) and all Councillors are hereby summonsed to attend the meeting of the Great Waltham Parish Council on Monday 21st November 2022 at 7.30pm in the Pavilion, Great Waltham Recreation Ground, South Street, Great Waltham for transacting the following business:

W.J. Adshead-Grant, Clerk.

AGENDA

22/1295 Chair's Welcome

Chair:

Councillors:

22/1296 Apologies for absence.

22/1297 Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.

22/1298 Public Participation Session (items do not need to be on the agenda)

Public Question Time. Members of the public are invited to address the Council, give their views, and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Members of the public should address their representation through the Chairman of the meeting.

22/1299 Report by County Councillor - Cllr Mike Steel

22/1300 Report by Chelmsford City Councillor - Cllr Mike Steel

22/1301 Confirmation of the minutes of the monthly meeting held on 17th October 2022

22/1302 Note the minutes of the Finance and General Purposes Committee held on the 24th October

22/1303 Note the minutes of the Extra Ordinary meeting held on the 27th October 2022

22/1304 Note the minutes of the recreation committee held on the 7th November.

22/1305 Local Planning Authority Decisions.

<u>Reference</u>	<u>Address</u>	<u>Status</u>
20/02064/OUT	Strategic Growth Site North Of Woodhouse Lane Broomfield Chelmsford Essex	Pending Decision
22/01526/FUL	Cherry Trees Chelmsford Road Great Waltham Chelmsford Essex CM3 1AF	Application Refused
22/01925/FUL	Rosemary Cottage Mill Road North End Dunmow Essex CM6 3PE	Pending Consideration
22/01113/SCOPE	Land At Moulsham Hall Moulsham Hall Lane Great Leighs Chelmsford Essex	Pending Consideration
22/01455/FUL	The Rose And Crown Chelmsford Road Great Waltham Chelmsford Essex CM3 1AG	Pending Consideration
22/01715/LBC	South Lodge Langleys The Village Great Waltham Chelmsford Essex CM3 1AH	Application Permitted
21/00881/FUL	Broomfield Hospital Hospital Approach Broomfield Chelmsford CM1 7ET	Pending Decision

22/1306 Planning Consultations

- Reference: 22/01925/FUL. Address: Rosemary Cottage Mill Road North End Dunmow
Description of works: Retrospective application for a pergola above a raised pool.

22/1307 Finance Reports:

- **Reserve Accounts** **£ 52,330.73**
 - Allotment Deposits £ 600
 - FE Variable Speed Camera £10,000 (hold for 12 months)
 - FE Path £5,000 (time limited – March 2023)
 - Parish Reserves £15,730.73
 - Capital Works £21,000
 - **Current Account** **£ 16,130.45**
 - Income CIL - £3211.59 (included in above figure)
- Total on Hand** **£ 68,461.18 (Before payments below)**

22/1308 Payments for Approval

Date	Item	Budget heading	Payment
15.11.2022	Pavilion - Shutters 50% deposit	General Reserve	£1,381.80
15.11.2022	Handyman - Nuts & Bolts	Handyman Consumables	£6.99
15.11.2022	Cllr Martin - Pavilion - Sealant	General Reserve	£69.90
15.11.2022	Cllr Martin - Pavilion - Sealant	General Reserve	£27.96
15.11.2022	JCM - 1/4 Charge	Grounds Maintenance Contract	£1,462.50
15.11.2022	JCM - North End annual ditch works	Grounds Maintenance Contract	£168.00
15.11.2022	Cllr Martin - Pavilion - Blind	General Reserve	£23.98
15.11.2022	PKF Littlejohn - Audit Fee	Accountancy & Audit	£360.00
15.11.2022	Cllr Martin - Pavilion - Sealant	General Reserve	£48.93
15.11.2022	Amazon-HDMI Cable - pavilion	General Reserve	£10.88
15.11.2022	Amazon - Chain for Playground	Handyman Consumables	£8.99
15.11.2022	Amazon - padlock for playground	Handyman Consumables	£15.00
15.11.2022	Amazon - adaptor - pavilion	General Reserve	£6.49
15.11.2022	Staff Payments	Salary	£2391.58
15.11.2022	Amazon - Soil for goal mouths	Handyman Consumables	£74.94
15.11.2022	Amazon - metal spikes for allotments	Handyman Consumables	£76.94

Total spend **£6,134.88**

22/1309 Monthly Bank reconciliation – Chairman of the F&GP

22/1310 Updates on the action tracker – All

- 22/1311 Clerk's Report and actions – The Clerk.
- 22/1312 Consider the request for the Parish Council to take part in the Christmas Tree festival and to authorise any costs associated – Cllr Lockwood.
- 22/1313 The Recreation Committee proposes that the Council accepts the results of the Ford End Consultation 2 – Cllr Martin.
- 22/1314 The Recreation Committee proposes that the Council brings forward one of the 2023 projects and purchases an 8ft storage container to be positioned beside the Pavilion at Great Waltham recreation ground – Cllr Martin.
- 22/1315 To review and agree the updated risk register (circulated prior to the meeting) – Cllr Gilbert.
- 22/1316 To agree whether the Council offers a response to the Police, Fire and Crime Commissioner for Essex's Funding for Policing and Fire & Rescue Services 2023/24 survey – Cllr Gilbert.
- 22/1317 To agree whether the Council offers a response to ECC's 2023/24 budget consultation – Cllr Gilbert.
- 22/1318 To discuss and agree arrangements for the Council administered parking spaces at the Blossom Way development – Cllr Gilbert.
- 22/1319 To agree the Council's 2023/24 budget recommended by the Finance and General Purposes Committee of £90,971 an increase on the previous year's budget – The Clerk
- 22/1320 To agree the Council's precept demand for 2023/24 recommended by the Finance and General Purposes Committee for £84,366. This is £89.66 per annum on a band D. This is £1.00 per month increase – The Clerk
- 22/1321 To note feedback from the latest 20's Plenty presentation and agree the Council's next steps – Cllr Gilbert.
- 22/1322 To note feedback from the RCCE Village Hall training course and to agree further actions in relation to the possibility of future involvement of the Council in the administration of Great Waltham Village Hall – Cllr Gilbert.
- 22/1323 To agree an increase of hours for the Clerk/RFO roles, in accordance with recommendations provided by the Staffing Committee – Staffing Committee.
- 22/1324 To agree and authorise payment of hours of overtime completed by the Clerk/RFO – Staffing Committee.
- 22/1325 To agree the recommended local government pay scale increases and other terms of employment changes for Council employees – Staffing Committee.
- 22/1326 Agree the dates for 2023 meetings – The Clerk.
- 22/1327 Discuss any additional potholes that can be added to the member led carriageway repairs – The Clerk
- 22/1328 Discuss the statutory consultation on National Grid Anglia Green.- The Clerk
- 22/1329 Discuss and approve any items for publication to the public.

Next Planned meetings (all in the Pavilion) :

Monday 12th December The Highways & Transport Committee

Monday 19th December Last Meeting of the Year