

Great Waltham Parish Council

The Parish Office, Great Waltham Village Hall (Houlton Hall), South Street, Great Waltham.
E Mail: clerk@greatwalthamparishcouncil.co.uk Website: e.voice.org.uk

Clerk: **W.Adshead-Grant**

Chair: **S.Gilbert**
Vice-Chair: **A.Martin**

Minutes of the extraordinary meeting of the Great Waltham Parish Council held on Thursday 25th August 2022 in the Pavilion, Great Waltham Recreation Ground, South Street, Great Waltham at **7.00 pm**.

1. Chair's Welcome.

Chair: Cllr Gilbert

Councillors: Steel, Jackson, McDevitt, Martin, and Dunn.

2. Apologies.

Cllr Huggins, Lockwood, Palmer and Micklem.

3. Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation.

There were no declarations of interest.

4. Public Participation Session (items do not need to be on the agenda)

One member of the public to help inform the discussion under item 5.

5. To approve provisionally agreed arrangements with a third party to sub-let the Blue Room at the Village Hall, and to authorise nominated councillors to (a) negotiate and sign on the Council's behalf revised contact wordings which document such arrangements and (b) agree the rent payable to the Council for the sub-let.

- The Chairman of the Parish Council and the Clerk met with the Chairman of the Village Hall to seek a compromise and potential early exit from the lease on the Blue Room.
- The Parish Council hold a lease until October 2023 and the Village Hall indicated it requires this to be honoured.
- Since the facility no longer meets its requirements, the Parish Council has given notice to terminate the lease – which has been accepted by the Village Hall.
- For the period to October 2023 the Parish Council is looking to introduce a replacement leaseholder. The Village Hall are agreeable to a potential third-party agreement as an exception to the lease which does not allow for this arrangement,
- A discussion was held by Parish Council representatives with Up Up and Away Pre-school management about taking on a sub-let from the Parish Council.
- There were some concerns raised by the Parish Council about the return condition of the room. It was confirmed that the Parish Council would hold any liability on the condition of the room until October 2023.
- The proposed sub-let terms between the Parish Council and Preschool to be issued to all members for review.

Resolution **An agreement to negotiate on behalf of the Parish Council. The terms of the sub-let to be shared with the Parish Council members with a 24-hour window to object.**

Resolution **The proposed sub-let rent payable by Pre School was agreed at 63.28% of the rent payable by the Parish Council to the Village Hall under the terms of the existing agreement.**

Next Planned meeting (in the Pavilion) :

Monday 5 th September	Recreation Committee
Wednesday 7 th September	Highways and Transport Committee
Monday 19 th September	Monthly meeting of the Parish Council

Meeting closed 19.27
W.Adshead-Grant
Clerk to the Council.