

Under the 2014 -The Openness of Local Government Bodies Regulations- the meeting will be recorded for the accuracy of the minutes by the Clerk. The recording will be destroyed once the minutes have been confirmed.

Great Waltham Parish Council

The Parish Office, Great Waltham Village Hall (Houlton Hall), South Street, Great Waltham.
E Mail: clerk@greatwalthamparishcouncil.co.uk Website: e.voice.org.uk

Clerk: W.Adshead-Grant

Chair: S.Gilbert
Vice-Chair: A.Martin

Posted: Tuesday 20th September 2022

The Public and Press are invited (Public Bodies Admission to Meetings Act 1960) and all Councillors are hereby summonsed to attend the meeting of the Great Waltham Parish Council on Monday 26th September 2022 at 7.30pm in the Pavilion, Great Waltham Recreation Ground, South Street, Great Waltham for transacting the following business:

W.J. Adshead-Grant, Clerk.

AGENDA.

22/1242 Chair's Welcome

Chair:

Councillors:

22/1243 Apologies for absence.

22/1244 Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.

22/1245 Public Participation Session (items do not need to be on the agenda)

Public Question Time. Members of the public are invited to address the Council, give their views, and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Members of the public should address their representation through the Chairman of the meeting.

22/1246 Report by County Councillor - Cllr Mike Steel

22/1247 Report by Chelmsford City Councillor - Cllr Mike Steel

22/1248 Confirmation of the minutes of the monthly meeting held on 15th August 2022

22/1249 Confirmation of the minutes of the extraordinary meeting on the 25th of August 2022

22/1250 Note the minutes of the Recreation committee on the 5th of September 2022

22/1251 Note the minutes of the Highways and transport committee on the 7th of September 2022

22/1252 Local Planning Authority Decisions

Reference	Address	Status
22/00950/FUL	2 Church Lane Ford End Chelmsford Essex CM3 1LH	Application Permitted
22/01068/LBC	Lucks Cottage Main Road Howe Street Chelmsford CM3 1BG	Application Permitted
22/01211/FUL	Lucks Cottage Main Road Howe Street Chelmsford CM3 1BG	Application Permitted
22/01113/SCOPE	Land At Moulsham Hall Moulsham Hall Lane Great Leighs Chelmsford Essex	Pending Consideration
20/02064/OUT	Strategic Growth Site North Of Woodhouse Lane Broomfield Chelmsford Essex	Pending Decision
21/00881/FUL	Broomfield Hospital Hospital Approach Broomfield Chelmsford CM1 7ET	Pending Decision

22/1253 Planning Consultations

1. Reference: 22/01526/FUL

Address: Cherry Trees Chelmsford Road Great Waltham Chelmsford

Description of works: Two storey side extension, single storey rear extension and alterations to the fenestration.

Please return your comments to us by: 6th October 2022

2. Discuss Field At Grid Reference 571030 215770 Hyde Hall Lane Great Waltham Chelmsford Essex in response to issues raised by residents.

22/1254 Finance Reports:

Forecast 6 + 6

<u>Spend</u>		<u>Income</u>	
Actual	£27,363	Actual	£39,753
Forecast	£27,363	Forecast	£39,500
Total Spend	£54,726	Income	£79,253

	<u>Balance</u>	<u>£24,527</u>
Top Up Capital Works	£21,291	
Top Up General Reserve	£5,000	
Forecast Overspend	<u>-£1,764</u>	

Category Line	Budget 2022/2023	Spend to date	% of budget line spent
Staff	£26,200	£11,832	43%
Administration	£9,349	£4,767	51%
Parks & Open Spaces	£42,711	£7,371	17%
Allotments	£1,400	£375	27%
Grants	£2,000	£1,390	70%

- **Reserve Account** **£ 15,600**
 - Allotment Deposits £ 600
 - FE Variable Speed Camera £10,000
 - FE Path £5,000 (time limited)
 - **Current Account** **£ 21,601.25**
- Total on Hand** **£ 37,201.25 (Before payments below)**

22/1255 Payments for Approval

Item	Budget heading	Payment
		Budget
Parish Office Rent	Office Rent	£316.09
Salaries	Salary	£1436.15
Chelmsford City Council - Play in the Park	Holiday Activities	£950.00
Chatham Hall estate- Allotments	Allotment Rent	£325.00
HMRC	Paye	£543.06
Essex Pension fund	Pension	£396.45
Amazon- - Letter Box	General Reserve	£23.99
amazon - Ground Spikes	Handyman Consumables	£104.95
JCM - Grounds maintenance	Grounds Maintenance Contract	£1,462.50
Cllr Martin - Pavilion Works	General Reserve	£2.99
Cllr Martin - Pavilion Works	General Reserve	£36.54

Total **£5597.72**

22/1256 Monthly Bank reconciliation – Chairman of the F&GP

22/1257 Updates on the action tracker – All

22/1258 Clerk's Report and actions – The Clerk.

22/1259 Discuss the External auditors report – The Clerk.

22/1260 Review complaints about vehicles parked at Blossom Way public car park which contravene the terms and a motion to determine and implement necessary actions – Cllr Steel.

22/1261 To note the latest (to June 2022) reported crime statistics for the parish, as shown in the briefing note circulated with the agenda – Cllr Gilbert.

22/1262 To discuss and agree the Council's response to Chelmsford City Council's Review of Adopted Local Plan – Issues and Options Consultation 2022 (copy circulated with the agenda)-Cllr Gilbert.

22/1263 To note update on progress in relation to the Council's agreed action plan, as shown on update document circulated with the agenda-Cllr Gilbert.

22/1264 To consider and agree costs associated with the Great Waltham Remembrance Sunday parade.-Cllr Gilbert.

22/1265 Discuss and agree allotment hiring fees for period 1/4/2023 to 31/3/24.-Cllr Gilbert.

22/1266 Pavilion Review, to include bookings update and feedback received and to consider the Recreation Committee's proposal to replace the wooden shutters with metal roller shutters and to resolve storage issues by purchasing and positioning a small metal storage container at the end of the Pavilion.- Cllr Martin.

22/1267 Review the provision of defibrillators within the Parish and consider whether the Parish Council should assume a role in their administration and availability.- Cllr Martin.

22/1268 Agree the Recreation Committee's recommendation to accept the landlord's proposed updated terms and conditions for leasing the Brook Mead and Bury Lane allotment sites.-Cllr Martin.

22/1269 To consider and agree the Highways & Transport Committee's recommendation that the Council remains committed to the installation of average speed cameras through Ford End.-Cllr Gilbert

22/1270 To consider and agree the Highways & Transport Committee's recommendation that it contacts ECC's Highways, Maintenance and Sustainable Transport cabinet member to arrange a meeting to discuss how strategic ECC projects will influence road usage in the parish – Cllr Gilbert

22/1271 Confidential Item.- Cllr Gilbert.

Any members of the public in attendance will be asked to leave the meeting.

22/1272 Discuss and approve any items for the "Parish Council News" section of the
Parish News.

Next Planned meetings (all in the Pavilion) :

Monday 17th October Monthly Parish Council Meeting.

Monday 24th October Finance & General Purposes Committee – **Budget Meeting.**

Monday 7th November Recreation Meeting.