

The Public and Press are cordially invited to be present. Members of the public are invited to address the Council at the public open session. The meeting will be recorded by the Clerk for the purpose of ensuring the accuracy of the minutes.

Great Waltham Parish Council

Clerk, W J Adshead-Grant, The Parish Office, Great Waltham Village Hall (Houlton Hall) , South Street, Great Waltham, Essex CM3 1DF Telephone 07880717329

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Posted: Tuesday 30th August 2022

You are hereby summonsed to attend the meeting of the Highways and Transport Committee of Great Waltham Parish Council in the Pavilion , South Street , Great Waltham on Wednesday 7th September 2022 at **7.30pm** for the purpose of transacting the following business

W. J. Adshead-Grant, Clerk.

AGENDA.

1. Election of the committee Chair.
2. Chair's Welcome:
Chair:
Councillors:
3. Apologies for Absence.
4. Declarations of interests (existence and nature) with regard to items on the agenda and requests for dispensation.
5. Public Participation session - items do not need to on the agenda.
6. Agree the vision and purpose of the Committee.- Cllr Gilbert
7. Discuss and agree which of Council's current ongoing activities now come within the remit of the Committee. .- Cllr Gilbert
8. Review and validate outstanding items on the Highways tab on Tracker document. .- Cllr Gilbert
9. Identify new activities the Committee should look to initiate. .- Cllr Gilbert
10. Agree ownership (within the Committee) and prioritisation of new and existing activities. .- Cllr Gilbert
11. Discuss and agree the Committee's approach to initiating engagement with other councils/organisations. .- Cllr Gilbert

Members:

Dunn, McDevitt, Lockwood, Palmer , Gilbert, and Martin