

The Public and Press are cordially invited to be present. Members of the public are invited to address the Council at the Public Open Session. The meeting will be recorded by the Clerk for the purpose of ensuring the accuracy of the minutes.

# **Great Waltham Parish Council**

Clerk, W J Adshead-Grant, The Parish Office, Great Waltham Village Hall (Houlton Hall), South Street.  
Great Waltham, CM3 1DF

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Date of Issue: Tuesday 30.08.2022.

You are hereby summonsed to attend the Meeting of the Recreation Committee on Monday 5<sup>th</sup> September 2022 at the Pavilion, Great Waltham recreation ground , South Street , Great Waltham at 7.30PM for transacting the following business.

*W j Adshead-Grant, Clerk.*

1. Chair's Welcome

Chair:

Cllrs.

2. Apologies for Absence

3. Declarations of interests (existence and nature) regarding items on the agenda and to consider any dispensations required to transact the business on the agenda.

4. Public Participation session with respect to items on the agenda or any items that they wish to bring to the Councils attention.

5. Consider JCM quote to install new gateway and barrier at the Hatchfields entrance to the Great Waltham Recreation Ground.- Cllr Martin.

6. Review progress at the Bury Lane and Brook Mead allotments since the August meeting:

- a. Drone photography ahead of map production – Cllr Palmer
- b. Review of ongoing labour requirements at allotment sites – Cllr Micklem
- c. Condition of vacant plots – Clerk

7. Review available information regarding the Horticultural Society hut at Brook Mead and determine any further actions. Cllr Martin.

8. Update on the allotment lease renewal. Cllr Martin.

9. Update on discussions regarding the overgrown trees at Brook Mead allotments. Cllr Martin.

10. Discuss Allotment Inspector Role Requirements . Cllr Martin.

11. Update on the second Ford End Recreation Ground consultation. Cllr Martin.

12. Discuss recent vandalism to the perimeter fence at Ford End recreation ground and any actions to mitigate future damage. Cllr Martin.

13. Consider the previous decision to verti-quake and roll Ford End recreation ground at the end of the grass cutting season. Cllr Martin.

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14. Pavilion update including booking update. Cllr Martin.
15. Update on the PSS Playground Inspection system and the potential for a free demonstration. Cllr Martin.
16. Report back from members who have viewed portable football goals and their suitability for Great Waltham recreation ground. Cllr Martin.
17. Review both Play in the Park dates and make recommendations for 2023. Cllr Martin.
18. Discuss a recent complaint and consider possible solutions. Cllr Martin:
  - a. Height of trees at the garages end of Great Waltham recreation ground and their impact on some neighbouring properties
  - b. Use of the basketball court at Great Waltham recreation ground and the nuisance caused to some nearby residents
  - c. Location of the youth shelter at Great Waltham recreation ground and its use during the evenings and subsequent nuisance caused to some nearby residents.
19. Report back from the Ford End container working group. Cllr Martin.
20. Report back from the phase 3 tree work working group. Cllr Martin.
21. Consider previous suggestions for a Locality Fund application and agree which item should form the application. Cllr Martin:
  - a. GW Junior goals
  - b. Pavilion tables and chairs
  - c. Pavilion storage container
  - d. Alternative suggestions.
22. Review future projects and where necessary make recommendations, changes, or additions to the F&GP committee ahead of the October meeting. Cllr Martin.
23. Agree wording of A4 allotment rules summary document. Cllr Gilbert.

Cllrs Martin, Jackson, Palmer, Huggins, Jenkins, Gilbert and Micklem.

#### **Next Meetings**

**Wednesday 7<sup>th</sup> September      Highways & Transport Committee**  
**Monday 19<sup>th</sup> September        Monthly Meeting.**