

Great Waltham Parish Council

The Parish Office, Great Waltham Village Hall (Houlton Hall), South Street, Great Waltham.
E Mail: clerk@greatwalthamparishcouncil.co.uk Website: e.voice.org.uk

Clerk: W.Adshead-Grant

Chair: S.Gilbert
Vice-Chair: A.Martin

Posted: Tuesday 09.08.2022

You are hereby summonsed to attend the meeting of the Great Waltham Parish Council on Monday 15th August 2022 in the Pavilion, Great Waltham Recreation Ground, South Street, Great Waltham at 7.30pm for transacting the following business:

W.J. Adshead-Grant, Clerk.

The public and press are cordially invited to be present. Members of the public are invited to address the Council at the Public Participation Session.

AGENDA.

22/1208 Chair's Welcome

Chair:

Councillors:

22/1209 Apologies

Cllr Jackson

22/1210 Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation

22/1211 Public Participation Session (items do not need to be on the agenda)

22/1212 Report by County Councillor - Cllr Mike Steel

22/1213 Report by Chelmsford City Councillor - Cllr Mike Steel

22/1214 Confirmation of the minutes of the monthly meeting held on 23rd May 2022

22/1215 Confirmation of the minutes of the monthly meeting held on 18th July 2022

22/1216 Note the minutes of the planning committee held on 1st August 2022

22/1217 Note the minutes of the Recreation Committee held on 8th August 2022

22/1218 Local Planning Authority Decisions

Reference ↕	Address ↕	Type ↕	Status ↕
22/00950/FUL	2 Church Lane Ford End Chelmsford Essex CM3 1LH	Application	Application Permitted
22/01068/LBC	Lucks Cottage Main Road Howe Street Chelmsford CM3 1BG	Application	Application Permitted

22/1219 Planning Consultations

1. Reference: Reference: 22/00700/LBC

Address: Crowbush The Village Great Waltham Chelmsford

Description of works: Internal alterations to existing bathroom.

22/1220 Finance Reports:

- **Reserve Account** **£ 15,600**
 - Allotment Deposits £ 600
 - FE Variable Speed Camera £10,000
 - FE Path £5,000

- **Current Account** **£ 24,006.35**
 - Income VAT Reclaim £2686
 - Allotment deposits forfeit £150

Total on Hand £ 39,606.35 (Before payments below)

22/1221 Payments for Approval

Item	Budget heading	Payment
Village Hall rent	Office Rent	£316.09
Parishioner - Mower repair	General Reserve	£85.00
JCM - Allotment Hedge cut	Grounds Maintenance Contract	£102.00
Essex Pension Fund	Pension	£396.45
HMRC	Paye	£543.06
Salaries & Expenses	Salary	£1246.08

Total **£2,688.68**

22/1222 Monthly Bank reconciliation – Chairman of the F&GP

22/1223 Updates on the action tracker – All

22/1224 Clerk's Report and actions – The Clerk.

22/1225 Discuss the External auditors report – The Clerk.

22/1226 Discuss the arrangements for the October Litter pick in the surrounding villages and hamlets. – Cllr Jackson

22/1227 Review and adopt the Local Government association Code of conduct to align with Chelmsford City Council – The Clerk

22/1228 Feedback from Great Waltham Twinning visit to Ceyrat and motion to give the gift received from the Mayor of Ceyrat, exclusively to the GW Twinning Association to raise funds for the 2023 visit by Ceyrat Twinning to GW – Cllr Steel

22/1229 To consider for agreement the draft terms of reference for the Highways & Transport Committee – Cllr Gilbert

22/1230 To consider refurbishment/cleaning the war memorial at Banbury Square prior to the 2022 Remembrance Sunday parade – Cllr Gilbert

22/1231 To note the policy document review schedule 2023-2025 – Cllr Gilbert

22/1232 To consider a best practice document for the submission of agenda items (motions) for meetings - Cllr Gilbert

22/1233 To report back to the Parish Council on the online seminar hosted by Essex association of Local Councils on - 20's Plenty - attended by Cllrs Palmer and Martin - Cllr Palmer

22/1234 Delegate the negotiation of the Allotment lease to the Clerk , Cllr Martin, and Cllr Gilbert.

22/1235 To consider lodging the Council's contact details in relation to Operation London Bridge – Cllr Gilbert

22/1236 To consider the Council's involvement and role in the walkover surveys being planned by National Grid's East Anglia GREEN enablement project – Cllr Gilbert

22/1237 The PC spent a significant sum clearing brambles and nettles from Pump Green in North End, action 21/928 refers. This action was necessary because the area had not been mown by the handyman in the past and this

resulted in the need for remedial work to cut down the brambles. The original proposal also referred to the need to ensure that future regular mowing be implemented by the handyman to prevent regrowth of the brambles. Unfortunately, this has not been implemented and the brambles are beginning to regrow at an alarming rate. I therefore propose that regular mowing of the green up to the fence be included in the handyman's future maintenance schedule unless the handyman is unable to do this, which case, if necessary, the PC will take advice to determine the best approach to maintaining the recently cleared area. Cllr McDevitt

22/1238 Consider the Recreation Committee's proposal to amend the committee's terms of reference to meet six times each year in January, March, May, July, September, and November, commencing in September 2022 – Cllr Martin

22/1239 Consider the recommendation of the Recreation Committee to reduce the membership from 8 to 7 – Cllr Martin.

22/1238 Discuss and approve any items for the "Parish Council News" section of the Parish News.

22/1239 Confidential Agenda Item -Cllr Gilbert.

Next Planned meetings (all in the Pavilion) :

Thursday 25 th August	Finance and General Purposes Committee
Monday 19 th September	Monthly meeting of the Parish Council