

## Great Waltham Parish Council

The Parish Office, Great Waltham Village Hall (Houlton Hall), South Street, Great Waltham  
E Mail: clerk@greatwalthamparishcouncil.co.uk Website: e.voice.org.uk

Clerk: **W.Adshead-Grant**

Chair: **S.Gilbert**  
Vice-Chair: **A.Martin**

Posted Monday 06.06.2022

You are hereby summonsed to attend the Meeting of the Great Waltham Parish Council on Monday 13<sup>th</sup> June 2022 in the Pavilion, Great Waltham Recreation Ground , South Street , Great Waltham at 7.30pm for transacting the following business:  
*w j Adshead-Grant, Clerk.*

The Public and Press are cordially invited to be present. Members of the public are invited to address the Council at the Public Open Session.

### AGENDA.

22/1150 Chairman's Welcome  
Chairperson  
Councillors

22/1151 Apologies  
Cllr Gilbert and Lockwood.

22/1152 Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation.

22/1153 Public Participation session (Items do not need to be on the agenda)

22/1154 Report by County Councillor. - Cllr Mike Steel

22/1155 Report by Chelmsford City Councillor.

22/1156 Confirmation of the minutes of the AGM and monthly meeting held on 23<sup>rd</sup> May 2022

22/1157 Confirmation of the minutes of the monthly meeting held on 25.04.2022.

22/1158 Note the minutes of the Recreation committee held on the 30<sup>th</sup> of May 2022

### 22/1159 Local Planning Authority Decisions

22/00660/FUL	Tudor House Main Road Howe Street Chelmsford CM3 1BG	Application Permitted
22/00661/LBC	Tudor House Main Road Howe Street Chelmsford CM3 1BG	Application Permitted
22/00606/FUL	Old Park Meadow Natural Burial Ground Coppice Lane North End Dunmow Essex CM6 3XB	Application Permitted

### 22/1160 Planning for discussion

This is flagging for information. We are not a consultee at this stage.

1. New application 22/00987/AG(was 22/00433/FUL) Field At Grid Reference 571030 215770 Hyde Hall Lane, Great Waltham Chelmsford Essex

### 22/1161 Finance Reports:

- **Reserve Account** **£ 15,750**
    - Allotment Deposit £750
    - FE Variable Speed Camera £10,000
    - FE Path £5,000
  - **Current Account** **£ 31,924.91**
- Total on Hand** **£ 47,674.91 (Before payments below)**

22/1162 Payments for Approval

Date	Item	Budget heading	Payment
			Budget
06.06.2022	Village Hall Office Rent	Office Rent	£316.09
14.06.2022	Essex Pension Fund	Pension	£410.05
14.06.2022	HMRC- PAYE	Paye	£557.49
14.06.2022	Handyman salary	Salary	£494.44
14.06.2022	Clerk Salary	Salary	£639.91
14.06.2022	Clerk Expenses	Salary	£40.89
14.06.2022	Caretaker Honorium Q1	Salary	£191.66
14.06.2022	Amazon - Paper	Office Equipment (Stationery +Postage)	£34.99
14.06.2022	Amazon - Brown Envelopes	Office Equipment (Stationery +Postage)	£7.89
14.06.2022	Amazon - Laminating pouches	Office Equipment (Stationery +Postage)	£11.31
14.06.2022	Chatham Hall estate	General Reserve	£0.08
			<b>£2,704.80</b>

22/1163 Monthly Bank reconciliation – Chairman of the F&GP

22/1164 Updates on the action tracker – All

22/1165 Appoint Ann Wood as internal auditor for the 2021- 2022 Audit- The Clerk

22/1166 To consider the draft response to East Anglia GREEN consultation circulated prior to meeting.

22/1167 .To consider authorisation for the Clerk and one other councillor to attend EALC village hall training modules.

EALC Cost of £150 per Councillor and £37.50 for the clerk

22/1168 To discuss and agree the Council's options and its future position in relation to the continued hire of a parish office space at the village hall.

Current Lease has a break clause October 2023

22/1169 To discuss and agree nominations to County Councillor for the Member Led Carriageway Pothole Repair Programme 2022.

22/1170 To review the success of the Blossom Way public parking facility, including complaints and whether any actions need to be taken

22/1171 Discuss the Recreation Committee's proposal to defer the purchase and installation of a bench at Howe St recreation ground

22/1172 Discuss replacing the junior goal at Great Waltham recreation ground

22/1173 Discuss the Recreation Committee's proposal to defer some of the Phase 4 external work at the Great Waltham Pavilion

22/1174 Discuss membership of the Emergency Planning Sub Committee (Chair, Vice Chair plus three councillors representing all areas of the Parish) and if it is still required.

22/1175 Discuss the terms of reference and membership of the Highways and Transport Committee – Cllr Dunn

22/1176 Request to crown lift the lime trees at Broads Green to enable improved visibility for road users.

Quote £300.

22/1177 Discuss a request for double yellow lines at the junction of Duffries Close and South Street – both ends.

22/1178 Approve the next round of tree management works.- The Clerk

22/1179 Discuss the request from Primary School Parents to use the Pavilion for the annual end of year water fight at the Great Waltham Recreation Ground.

22/1180 Discuss and approve any items for the "Parish Council News" section of the Parish News.

**Next Planned meetings:**

**Monday 18<sup>th</sup> July      Monthly Meeting**

**Monday 25<sup>th</sup> July      F&GP**