

# Great Waltham Parish Council

Clerk, W J Adshead-Grant, The Parish Office, Great Waltham Village Hall (Houlton Hall), South Street, Great Waltham, Essex CM3 1DF Telephone 07880717329.

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Posted Tuesday 19<sup>th</sup> April

You are hereby summonsed to attend the Meeting of the Great Waltham Parish Council on Monday 25<sup>th</sup> April 2022 in the Pavilion, Great Waltham Recreation Ground , South Street , Great Waltham at 7.30pm for transacting the following business:  
*w j Adshead-Grant, Clerk.*

The Public and Press are cordially invited to be present. Members of the public are invited to address the Council at the Public Open Session.

## **AGENDA.**

22/1072 Chairman's Welcome  
Chairperson  
Councillors

22/1073 Apologies  
Cllr Steel

22/1074 Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation.

22/1075 Public Participation session (Items do not need to be on the agenda)

22/1076 Report by County Councillor. - Cllr Mike Steel

22/1077 Report by Chelmsford City Councillor.

22/1078 Confirmation of the minutes of the monthly meeting held on 21<sup>st</sup> March 2022

22/1079 note the minutes of the extra ordinary meeting 19<sup>th</sup> April

22/1080 Local Planning Authority Decisions:

22/1081 Planning Applications

1. Reference: 22/00531/FUL

Address: 45 Cherry Garden Road Great Waltham Chelmsford Essex

Description of works: Proposed loft conversion with dormer to rear and roof-lights to front.

2. Reference: 22/00606/FUL

Address: Old Park Meadow Natural Burial Ground Coppice Lane North End Dunmow

Description of works: Construction of a shelter.

3. Reference: 22/00660/FUL and Reference: 22/00661/LBC

Address: Tudor House Main Road Howe Street Chelmsford

Description of works: Proposed single storey rear orangery extension and alterations to fenestration to existing rear extension.

22/1082 Finance Reports:

- **Reserve Account** **£ 15,750**

- Allotment Deposit £750
- FE Variable Speed Camera £10,000
- FE Path £5,000

• **Current Account** **£ 7783.80**

**Total on Hand** **£ 23,533.80 (Before payments below)**

22/1083 Payments for Approval

25.04.2022	EALC / NALC Fees	Subscriptions	£542.62
25.04.2022	Cllr Martin - Pavilion Works	General Reserve	£281.31
25.04.2022	Chatham Hall estate	Allotment Rent	£350.00
25.04.2022	HMRC	Paye	£719.27
25.04.2022	Combined Salaries for April	Salary	£1251.36
25.04.2022	Essex Pension Fund	Pension	£461.35
25.04.2022	Swalec	Utilities	£115.97
25.04.2022	Insignia - Jubilee Coins	Grants	£1,056.00
25.04.2022	Strutt & Parker - Murkins Field	General Reserve	£20.00
25.04.2022	JCM - Tree works as per Tree management plan	Tree Works	£1,100.00
25.04.2022	JCM - Remove tree from the footpath	Tree Works	£72.00
25.04.2022	Wave - Water at the Recreation Ground	Utilities	£36.66
25.04.2022	Wave - Water at Allotment	Allotment Water	£25.01

**Total** **£6,031.55**

22/1084 Monthly Bank reconciliation – Chairman of the F&GP

22/1085 Updates on the action tracker – All

22/1086 To confirm and sign the Annual Governance Statement which forms part of the Annual Return for Local Councils, Internal Drainage Boards and other smaller authorities in England for the year ended 31<sup>st</sup> March 2022. – The Clerk

22/1087 To adopt the Annual Accounts for the year ended 31<sup>st</sup> March 2022 and to sign the Annual Return.-The Clerk

22/1088 Re-appoint Mr Maurice Howard as internal auditor- The Clerk

22/1089 Discuss a request for double yellow lines at the junction of Duffries close and South Street – both ends.

22/1090 Discuss the Parish Forum event on the 16<sup>th</sup> of May – The Clerk

22/1091 Discuss the Smaller Council Committee and any requests for EALC / NALC to support. - The Clerk

22/1092 Discuss the Tree over the public footpath at the Great Waltham Recreation Ground car park – Cllr Huggins

22/1093 Discuss the tender run for the '6 month' tree works as set out in the Tree Management report. - The Clerk

22/1094 Approve Cllr Gilbert Chairman's training at EALC

22/1095 Approve Handyman and Clerk for Playground Inspection Training at EALC

22/1096 Discuss measures we can take to reduce the impact of Graffiti to the buildings and playground equipment – Cllr Huggins

- 22/1097 Consider proposed revisions to those policy documents contained in the file circulated prior to the meeting.- Cllr Gilbert
- 22/1098 Consider for sign-off those documents necessary to initiate hiring of the Pavilion contained in the file circulated prior to the meeting.- Cllr Gilbert
- 22/1099 Report from the Great Waltham Pavilion working group.- Cllr Gilbert
- 22/1100 National Grid to consult on East Anglia GREEN
- 22/1101 Update on Jubilee Events
- 22/1102 Update on arrangements for the Annual Assembly
- 22/1103 Update on Ride London and feedback from Essex County Council
- 22/1104 Update on Clerks Appraisal
- 21/1105 Discuss and approve any items for the "Parish Council News" section of the Parish News.

**Next Planned meetings:**

**Monday 16<sup>th</sup> May** Finance and General Purposes Meeting at the Pavilion at Great Waltham Recreation ground @ 7.30PM

**Tuesday 17<sup>th</sup> May** Great Waltham Parish Annual Assembly @ 8PM at FORD END VILLAGE HALL