#  Great Waltham Parish Council

Clerk, W J Adshead-Grant, The Parish Office, Great Waltham Village Hall (Houlton Hall), South Street, Great Waltham, Essex CM3 1DF Telephone 07880717329.

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**PLEASE NOTE THAT THIS IS A PUBLIC MEETING . MASKS ARE MANDATORY.**

**THE ROOM WILL BE VENTILATED AND PLEASE OBSERVE SOCIAL DISTANCING.**

Posted

You are hereby summonsed to attend the Meeting of the Great Waltham Parish Council on Monday 17th January 2022 in the. Scout Hut , Blossom way , Off Cherry Garden Road , Great Waltham at 7.30pm for transacting the following business:

*w j Adshead-Grant, Clerk.*

The Public and Press are cordially invited to be present. Members of the public are invited to address the Council at the Public Open Session.

**AGENDA.**

21/966 Chairman’s Welcome

Chairperson

Councillors

21/967 Apologies

21/968 Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation.

21/969 Public Participation session (Items do not need to be on the agenda)

21/970 Report by County Councillor. - Cllr Mike Steel

21/971 Report by Chelmsford City Councillor.

21/972 Confirmation of the minutes of the monthly meeting held on 20th December 2021

21/973 Local Planning Authority Decisions:

21/974 Planning Applications

1. Reference: 21/02397/FUL

Address: 13 Cherry Garden Road Great Waltham Chelmsford Essex

Description of works: Formation of vehicle access across verge

1. Application Number 21/00881/FUL

Address Broomfield Hospital Hospital Approach Broomfield Chelmsford CM1 7ET Proposal Formation of a new link road between Woodhouse Lane and Broomfield Hospital, including associated drainage, closure of sections of Woodhouse Lane, and ancillary infrastructure.

1. Application Number 20/02064/OUT

Address Strategic Growth Site North Of Woodhouse Lane Broomfield Chelmsford Essex Proposal Outline application for residential development for up to 512 dwellings including affordable housing and custom build homes (Use Class C3), Local Centre (Use Classes E, F.1 and F.2), formal and informal open space, and associated infrastructure. All matters reserved except for primary access.

1. Application Number 21/02311/FUL

Address 10 Bakers Mead Great Waltham Chelmsford CM3 1AL

Proposal Replacement of existing conservatory.

1. Reference: 21/02389/FUL

Address: Land East Of Rye Cottage Broads Green Great Waltham Chelmsford

Description of works: Demolition of existing stables. Construction of two dwellings with associated works and formation of access.

1. Reference: 21/02425/LBC and 21/02424/FUL

Address: Crowbush The Village Great Waltham Chelmsford

Description of works: Internal alterations to existing dwelling with the construction of a stud partition wall. Installation of an extract vent to the external side elevation

1. Reference: 21/02456/FUL and 21/02457/LBC

Address: Green Oaks Brook Hill North End Dunmow

Description of works: Removal of an existing conservatory addition and construction of a replacement single storey extension

21/975 Finance Reports:

* **Reserve Account** **£** **10,700**
	+ Allotment Deposit £700
	+ FE Variable Speed Camera £10,000
* **Current Account**  **£ 28,755.61**
	+ Income – CIF Grant 2022 £5,000
	+ Allotment Payments £28.86

**Total on Hand £ 39,456.27**

21/976 Payments for Approval

|  |  |  |  |
| --- | --- | --- | --- |
| **Date** | **Details** | **Value£** | **Budget Heading** |
| 02.12.2021 | Village Hall rent | £316.09 | office rent |
| 21.12.2021 | Handyman Salary | £1154.31 | Salary |
| 21.12.2021 | Essex pension Fund | £383.23 | Pension |
| 21.12.2021 | PAYE | £539.11 | PAYE |
| 21.12.2021 | Cllr Martin - Pavillion Expenses | £8.69 | General Reserve |
| 21.12.2021 | Cllr Martin - Pavillion Expenses | £13.38 | General Reserve |
| 21.12.2021 | Donation for use of the Scout Hut - December | £20.00 | General Reserve |
| 20.12.2021 | Swalec - Power | £190.10 | Utilities |
| 31.12.2021 | Service Charge | £18.00 | bank charges |
| 02.01.2022 | Village Hall rent | £316.09 | office rent |
| 18.01.2022 | JCM - Pump Green | £540.00 | General Reserve |
| 18.01.2022 | PAYE | £538.71 | Paye |
| 18.01.2022 | Handyman Salary | £1,111.25 | Salary |
| 18.01.2022 | essex pension fund | £383.23 | Pension |
| 18.01.2022 | Dm Payroll | £66.00 | Salary |
| 18.01.2022 | Donation for the use of the Scout Hut | £20.00 | General Reserve |

Total £5,618.19

21/977 Monthly Bank reconciliation – Chairman of the F&GP

21/978 Updates on the action tracker – All

21/979 To consider proposed revised Councillor Co-option Policy wording.- Cllr Gilbert

21/980 To consider proposed revised Playground Safety Inspections Policy wording.- Cllr Gilbert

21/981 To consider proposed revised format of the Council’s policy documents.- Cllr Gilbert

21/982 Update on Queen’s Jubilee Celebrations in the Parish – Cllr Lockwood

21/983 Request from North End residents to add power back into the BT telephone box where North End have installed a defibrillator and heated cabinet.- Cllr McDevitt

21/984 Offer from Village Hall to put notices on to their new noticeboard at the entrance of the Village Hall.- The Clerk.

21/985 Clarify the purpose of the Highways tracker as part of the Action Tracker– Cllr Martin

21/986 Update on 2022 CIF Application for Ford End – Cllr Martin

21/987 Feedback report on the “Bus Back Better” presentation - Cllr Palmer

21/988 Proposed dates for 2022 Meetings – The Clerk

21/989 Update on the Tree Survey – Cllr Micklem

21/990 Discuss meeting facilities for 2022- The Clerk

21/991 Update on 2022 Road Safety Trust Grant Application – Cllr Martin

21/992 To discuss the recommendations contained in the report on the findings of the Cherry Garden Road parking survey.- Cllr Gilbert

21/993 Appoint an electrician for the review of the pavilion electrics – Cllr Martin

21/994 Update on the Pavilion works and authorisation to order the windows , doors and flooring materials – Cllr Martin

21/995 Discuss and approve any items for the “Parish Council News” section of the Parish News – Cllr Steel

**Next Planned meetings:**

**Monday 24th January 2022 – F&GP 7.30PM in the Parish office.**

**Monday 21st February 2022 – Full Meeting – The Scout Hut ? To be Confirmed.**