

# Great Waltham Parish Council

Clerk, W J Adshead-Grant, The Parish Office, Great Waltham Village Hall (Houlton Hall), South Street, Great Waltham, Essex CM3 1DF Telephone 07880717329.

E Mail: clerk@greatwalthamparishcouncil.co.uk Website: e-voice .org /greatwalthamparish

Posted Tuesday 09-11-2021

You are hereby summonsed to attend the Meeting of the Great Waltham Parish Council on Monday 15<sup>th</sup> November in the **Scout Hut, Blossom Way, Cherry Garden Road, Great Waltham.** at 7.30pm for transacting the following business:

*w j Adshead-Grant, Clerk.*

The Public and Press are cordially invited to be present. Members of the public are invited to address the Council at the Public Open Session.

## **AGENDA.**

21/912 Chairman's Welcome

21/913 Apologies

21/914. Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation.

21/915 Public Participation session (Items do not need to be on the agenda)

21/916 Report by County Councillor. - Cllr Mike Steel

21/917 Report by Chelmsford City Councillor.

21/918 Confirmation of the minutes of the monthly meeting held on 18<sup>th</sup> October 2021

21/919 Confirmation of the Finance and General Purposes meeting held on the 25<sup>th</sup> October 2021

21/920 Local Planning Authority Decisions:

Reference	Address	Status
21/01808/FUL	Tinkers Revel Broads Green Great Waltham Chelmsford Essex CM3 1DR	Application Permitted
21/01967/EB	Eagle Cottage Main Road Ford End Chelmsford Essex CM3 1LQ	No Objection Application
21/01746/FUL	Bards Hall Mashbury Road Great Waltham Chelmsford Essex CM1 4TL	Permitted

21/921 Planning Applications

1. **Reference: 21/02137/FUL**

Address: Wallops Chelmsford Road Great Waltham Chelmsford

Description of works: Alteration of existing stables building and proposed extension with glazed link.

2. **Reference: 21/02138/LBC**

Address: Wallops Chelmsford Road Great Waltham Chelmsford

Description of works: Alteration of existing stables building, including insulation, repair and replace roof tiles. Restore external door opening to original dimensions and installation of

new timber window to South elevation. New internal timber door. Proposed extension with glazed link.

21/922 Finance Reports:

• <b><u>Reserve Account</u></b>	<b><u>£ 10,700</u></b>
o Allotment Deposit	£700
o FE Variable Speed Camera	£10,000
• <b><u>Current Account</u></b>	<b><u>£ 29,167.78</u></b>
<b><u>Total on Hand</u></b>	<b><u>£ 39,867.78</u></b>

21/923 Payments for Approval

Details	Value £	Budget Heading
Village Hall rent	£316.09	Rent
Grant to the Parish News	£1,050.00	grant
GST Homemaintenance	£1,985.80	general reserve
GST Homemaintenance	£412.50	general reserve
A.Martin - Pavilion refurb	£11.42	general reserve
A.Martin - Pavilion refurb	£35.70	general reserve
A.Martin - Pavilion refurb	£57.50	general reserve
A.Martin - Pavilion refurb	£154.59	general reserve
Salary and Expenses	£1,425	Salary
HMRC	£539.11	PAYE
Essex pension	£383.23	Pension
Groundworks Contract	£1,462.50	Grounds maintenance
Jcm Hedgecut at the allotments	£102.00	general reserve
DM Payroll	£66.00	Salary
Amazon - Black Cartridge	£37.95	Office
Amazon - Coloured Cartridge	£138.75	Office
EALC - Training Cllr Lockwood	£24.00	Training
Donation to the Scouts	£40.00	General Reserve
<b>Total</b>	<b><u>£8,242.14</u></b>	

- 21/924 Monthly Bank reconciliation – Chairman of the F&GP
- 21/925 Updates on the action tracker – All
- 21/926 The Finance and General Purposes committee recommends an increase in the budget from £53,180 to £82,119 – Cllr Dunn and the Clerk
- 21/927 Discuss and approve the Precept for 2022-2023 – Increase of 27.7% - Cllr Dunn and the RFO
- 21/928 Discuss the Quote for North End – Pump Green – Grounds Works BY JCM
- 21/929 Update on works carried out by GHT- Works on maintaining the wooden assets of the Parish Council – items completed. - The Clerk
- 21/930 Additional works for GHT- Great Waltham Noticeboard- The Clerk
- 21/931 To elect a Transport Representative for the Parish– Cllr Steel
- 21/932 Update on Queen’s Jubilee Celebrations in the Parish – Cllr Lockwood
- 21/933 To update and confirm the new standing order to the Village Hall for Office rent with a 4.45% increase – taking the rent to £329.45 pcm. – The Clerk

- 21/934 Discuss the ongoing problems and complaints related to the postal service in Ford End – Cllr Dunn
- 21/935 Adopt the Financial regulations as they Stand (Model Financial Regulations 2019)
- 21/936 Adopt the Standing Orders as they stand (Model Standing Orders 2018 updated 2020)
- 21/937 Consider the future uses of Great Waltham Pavilion – Cllr Martin
- 21/938 Discuss and approve any items for the “Parish Council News” section of the Parish News – Cllr Steel

**Next meeting Monday 20<sup>th</sup> December in the Upstairs Committee room at Great Waltham Village Hall**