

The Public and Press are cordially invited to be present. Members of the public are invited to address the Council at the Public Open Session.

# **Great Waltham Parish Council**

Clerk, W J Adshead-Grant, The Parish Office, Great Waltham Village Hall (Houlton Hall), South Street.  
Great Waltham, CM3 1DF

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Date of Issue: Friday 03.09.2021

You are hereby summonsed to attend the Meeting of the Recreation Committee on Tuesday 14<sup>th</sup> September 2021 at the Parish Office in Great Waltham Village Hall at 7.30PM for transacting the following business.  
*w j Adshead-Grant, Clerk.*

1. Chairman's Welcome

Chair:

Cllrs.

2. Apologies for Absence

3. Declarations of interests (existence and nature) regarding items on the agenda.

4. To consider any dispensations required to transact the business on the agenda.

5. Public Participation session with respect to items on the agenda or any items that they wish to bring to the Councils attention.

6. Allotment Reports - Report of the current situation regarding vacant plots:

- Brook Mead - One plots available (can be sub divided)
- Bury Lane - 2 plots vacant

7. Payments for allotment plots - New Payments September 2021 with Land Rent £3.75 per rod and £4.40 Service Charge.

8. Review the expenditure and income of the allotments for 2020-2021 and forecast 2021-2022

9. Discuss and agree precise scope of council handyperson's maintenance work at allotment sites, and then to identify and agree any necessary amendments to the allotment agreement wording – Cllr Gilbert.

10. Discuss JCM cutting the hedge at Bury Lane Allotments 2022 – should this be made a permanent change? – The Clerk.

11. Clerk to update on discussion with Landowner regarding Brook Mead future clearance works

12. Discussion On Drop Box and inspection reports – The Clerk

13. Update on Annual inspection report – Have items been cleared by the Handyman and or Volunteers?

14. Feedback on the Play in the Park 2021

15. Pavilion project update

16. Discuss the 2022 Projects and Equipment Replacement Program

Cllrs Steel, Jackson, Palmer, Martin, Huggins, Jenkins, Gilbert and Micklem.

**Next Monthly Meeting Tuesday 21<sup>st</sup> September 2021 @ 7.30pm at Ford End Village Hall**