

# Great Waltham Parish Council

Clerk, W J Adshead-Grant, The Parish Office, Great Waltham Village Hall (Houlton Hall), South Street,  
Great Waltham, Essex CM3 1DF Telephone 07880717329.

E Mail: [clerk@greatwalthamparishcouncil.co.uk](mailto:clerk@greatwalthamparishcouncil.co.uk) Website: [www.greatwaltham.org.uk](http://www.greatwaltham.org.uk)

Posted: Tuesday 10<sup>th</sup> August 2021

You are hereby summonsed to attend the Meeting of the Great Waltham Parish Council on Tuesday 17<sup>th</sup> August 2021 at 7.30pm at the Ford End Village Hall for transacting the following business:  
*w j Adshead-Grant, Clerk.*

The Public and Press are cordially invited to be present. Members of the public are invited to address the Council at the Public Open Session.

## **AGENDA.**

21/818. Chairman's Welcome

21/819. Apologies

21/820. Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation.

21/821. Public Participation session (Items do not need to be on the agenda)

21/822. Report by County Councillor. - Cllr Mike Steel

21/823 Report by Chelmsford City Councillor.

21/824 Confirmation of the minutes of the monthly meeting held on 20<sup>th</sup> July 2021

21/825 Note the minutes of the planning committee held on the 3<sup>rd</sup> of August 2021

21/826 Note the minutes of the Finance and General Purposes Committee held on the 26<sup>th</sup> of July 2021

21/827 Local Planning Authority Decisions

21/01060/FUL	Plum Tree Cottage Larks Lane Great Waltham Chelmsford Essex CM3 1AD	Application Permitted
21/01210/FUL	Walnut Tree Farm Barn Fanners Green Great Waltham Chelmsford Essex CM3 1FE	Application Permitted
21/01023/FUL	53 Cherry Garden Road Great Waltham Chelmsford Essex CM3 1DH	Application Refused

21/828 Planning Applications

### **1. Reference: 21/01487/FUL**

Address: Mead Cottage Broads Green Great Waltham Chelmsford

Description of works: Demolition of existing single storey rear extension and erection of part single, part two storey rear extension.

### **2. Reference: 21/01555/TEL56**

Address: Telecommunications Apparatus Main Road Great Waltham Chelmsford

Description of works: Construction of an 18m phase 8 monopoles with C/W wrapround cabinet at base and associated ancillary works.

### **3. Reference 21/01044/FUL**

The Butchers Arms Dunmow Road North End Dunmow Essex CM6 3PJ

Change of use from a public house to 1 dwelling (Class Use C3) and a tearoom (Class Use E).

### **4. Reference 21/01045/LBC**

The Butchers Arms Dunmow Road North End Dunmow Essex CM6 3PJ

Internal alterations including removal of partitions

#### 21/829 Finance Reports:

• <b><u>Reserve Account</u></b>	<b><u>£ 17,437</u></b>
○ General Reserve	£6737
○ Allotment Deposit	£700
○ FE Variable Speed Camera	£10,000
• <b><u>Current Account</u></b>	<b><u>£ 14,169.94</u></b>
<b><u>Total on Hand</u></b>	<b><u>£ 31,606.94</u></b>

#### 21/830 Payments for Approval

<b>Date</b>	<b>Details</b>	<b>Value £</b>	<b>Budget Heading</b>
28.06.2021	Swalec DD	£156.55	Utility
30.06.2021	Service Charge	£18.00	Bank Fees
20.07.2021	Cllr Steel - Road Sign	£46.72	General Reserve
28.06.2021	fenland leisure	£168.00	General reserve
20.07.2021	Cllr Martin- Pavilion	£169.99	General reserve
20.07.2021	Cllr Martin- Pavilion	£59.59	General reserve
02.08.2021	GW Village Hall	£316.09	Rent
02.08.2021	Cllr Martin- Pavilion	£898.26	general reserve
17.08.2021	Salary and expenses	£1439.72	Salary
17.08.2021	HMRC	£597.65	PAYE
17.08.2021	Amazon-cable ties	£21.57	handyman equipment
17.08.2021	Amazon-Z fold towels	£39.46	General Reserve
17.08.2021	Amazon-Foot bin	£12.99	general reserve
17.08.2021	Parishioner- Glass for Phone Box	£13.92	general reserve
17.08.2021	Chelmsford City Council	£601.00	General Reserve
17.08.2021	PAYE	£404.24	PAYE
17.08.2021	Cllr Martin- Pavilion	£24.44	General Reserve
17.08.2021	Cllr Martin- Pavilion	£64.34	General Reserve
17.08.2021	Cllr Martin- Pavilion	£29.36	General Reserve
17.08.2021	Cllr Martin- Pavilion	£11.42	General Reserve

17.08.2021	Cllr Martin- Pavilion	£15.72	General Reserve
17.08.2021	Cllr Martin- Pavilion	£42.44	General Reserve
17.08.2021	Cllr Martin- Pavilion	£64.34	General Reserve
17.08.2021	Cllr Martin- Pavilion	£29.36	General Reserve
17.08.2021	Cllr Martin- Pavilion	£11.42	General Reserve
17.08.2021	Cllr Martin- Pavilion	£15.72	General Reserve
17.08.2021	Training for Cllr palmer	£204.00	Training
17.08.2021	Exam for Cllr palmer	£204.00	Training
		£5,061.46	

- 21/831 Discuss the quote for painting the Broads Green phone box with paint provided by the Parish Council. - The Clerk.
- 21/832 Discuss the recommendation to monitor the inspection and repair changes and how they impact on existing Parish Council policies – Cllr Gilbert
- 21/833 Discuss the addition of pre-approved contractors to the Financial regulations – Cllr Gilbert
- 21/834 Update on quote for a tree management survey to cover the Great Waltham Recreation Ground, Banbury Square and Broads Green – The Clerk.
- 21/835 Update on proposals to ensure a proper removal system or procedure for dealing with green waste from Parish council – Cllr Huggins
- 21/836 Receive an Update on the Pavilion refurbishment – Cllr Martin
- 21/837 Determine if GWPC wish to lead on the Queen's Platinum Jubilee Beacons event, form a committee including British legion, Church and other local organisations and register with <https://www.queensjubileebeacons.com/> - Cllr Steel
- 21/838 Monthly Bank reconciliation – Chairman of the F&GP
- 21/839 Updates on the action tracker – All
- 21/840 Update on the Howe Street Telephone box Library and consideration of the costs incurred and what actions GWPC wishes to take – The Clerk
- 21/841 To discuss the proposed GWPC response to Chelmsford City Council's *Chelmsford Housing Strategy Consultation, July 2021* – Cllr Gilbert
- 21/842 Update on and review of resolution 19/342 (The Parish Council to create a specific survey of Cherry Garden Road and discuss the results with CHP and CCC if appropriate). - Cllr Gilbert
- 21/843 Consider whether applications for tree works involving felling which do not include a replacement tree strategy should always be reviewed by the Council or its planning committee. - Cllr Gilbert
- 21/844 Discuss the arrangements for the Litter pick by each Village and Hamlet around October – Cllr Jackson
- 21/845 Discuss and approve any items for the "Parish Council News" section of the Parish News – Cllr Steel

**The Next meeting is Tuesday 14<sup>th</sup> September – Recreation Committee – In the Parish Office**

**The Next Monthly meeting is Tuesday 21<sup>st</sup> September – Monthly Meeting – Ford End Village Hall**