

Great Waltham Parish Council

Clerk, W J Adshead-Grant, The Parish Office, The Old Fire Station, South Street, Great Waltham, Essex CM3 1DF Telephone 01245 362638.

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Posted: Wednesday 14th July 2021

You are hereby summonsed to attend the Meeting of the Great Waltham Parish Council in the Ford End Village Hall on Tuesday 20th July 2021 at 7.30pm for transacting the following business.
w j Adshead-Grant, Clerk.

The Public and Press are cordially invited to be present. Members of the public are invited to address the Council at the Public Open Session.

AGENDA.

21/782. Chairman's Welcome

21/783. Apologies

21/784. Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation.

21/785. Public Participation session

21/786. Report by County Councillor. - Cllr Mike Steel

21/787 Report by Chelmsford City Councillor.

21/788 Confirmation of the minutes of the monthly meeting held on the 28th of June 2021

21/789 Notes the minutes of the recreation committee held on the 13th of July 2021

21/790 Local Planning Authority Decisions

21/00333/FUL	6 Cherry Garden Road Great Waltham Chelmsford Essex CM3 1DJ	Application Permitted
21/00799/FUL	Grey Goose Barn Margaret Woods Road Great Waltham Chelmsford Essex CM3 1DZ	Application Permitted
21/00653/FUL	1 Littlely Park Cottages Littlely Park Lane Hartford End Chelmsford Essex CM3 1LB	Application Permitted
21/00225/CLEUD	Plum Tree Cottage Larks Lane Great Waltham Chelmsford Essex CM3 1AD	Application Permitted
21/00578/FUL	Barn Southwest Of Lavender Farm Main Road Great Waltham Chelmsford Essex	Application Permitted
21/00903/FUL	5 Upper Moors Great Waltham Chelmsford Essex CM3 1RB	Application Permitted
21/00668/FUL	Rosemary Cottage Mill Road North End Dunmow Essex CM6 3PE	Application Permitted
21/00626/FUL	3 Upper Moors Great Waltham Chelmsford Essex CM3 1RB	Application Permitted
21/00478/FUL	Site Adjacent 31 Pleshey Road Ford End Chelmsford Essex	Application Permitted
21/05542/CAT	Apple trees Chelmsford Road Great Waltham Chelmsford Essex CM3 1AF	No Objection

21/791 Planning Applications

1. Reference: Reference: 21/01237/FUL

Address: The Chestnuts Main Road Ford End Chelmsford

Raising of roof, loft conversion with rear dormer window. Two storey side extension, single storey front extension, single storey rear extension. Side chimney. First floor side window.

2. Reference 21/00570/FUL

Address: Kinnear House, Margaret Woods Road, Great Waltham, Chelmsford, Essex, CM3 1DZ

Description of works: Demolition of existing dwelling and outbuildings and construction of a replacement dwelling and garage.

3. Reference: 21/01281/FUL

Address: 1 Pendon Hill Cottages Pleshey Road Great Waltham Chelmsford

Description of works: Proposed double garage to replace existing shed and container.

4. Reference: 21/01244/FUL

Address: 2 Margaret Woods Farmhouse Margaret Woods Road Great Waltham Chelmsford

Description of works: Installation of a heat pump with outdoor unit to be located to side of the house.

5. Ref. No: 21/00638/FUL

Tudor House Main Road Howe Street Chelmsford CM3 1BG

Installation of a front garden gate and a picket fence.

6. Ref. No: 21/01023/FU

53 Cherry Garden Road Great Waltham Chelmsford Essex CM3 1DH

Construction of detached garage

7. **21/00881/FUL | Formation of a new link road between Woodhouse Lane and Broomfield Hospital, including associated drainage, closure of sections of Woodhouse Lane, and ancillary infrastructure.** | Broomfield Hospital Approach Broomfield Chelmsford CM1 7ET

21/792 Confirmation of payments:

• <u>Reserve Account</u>	<u>£ 23,167.87</u>	
○ General Reserve	£13,097.87	
○ Allotment Deposit	£700	
○ Cil	£0	
○ Capital Works	£0	
○ FE Variable Speed Camera	£10,000	
• <u>Current Account</u>	<u>£ 14,110.33</u>	
○ Income	£6084	Vat Return Added to Reserve
<u>Total on Hand</u>	<u>£37,278.20</u>	

Details	Value £	Budget Heading
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20.07.2021	Village Hall	£316.09	Office Rent
20.07.2021	Salaries	£1307.56	Salary
20.07.2021	Chatham Hall	£0.08	Open Spaces
20.07.2021	Glasdon	£244.09	General Reserve
20.07.2021	Cllr Jenkins - B&Q	£23.00	General Reserve
20.07.2021	amazon	£89.42	General Reserve
20.07.2021	JCM	£1,462.50	Grounds Maintenance
20.07.2021	Essex Pension Fund	£376.57	Pension
20.07.2021	HMRC	£524.44	PAYE
12.07.2021	BG Premier Bathrooms	£3,320.00	General Reserve
20.07.2021	Cllr Steel - Road Sign	£46.72	General Reserve

- 21/793 Discuss the recommendation to monitor the inspection and repair changes and how they impact on existing Parish Council policies – Cllr Gilbert
- 21/794 Discuss the addition of pre-approved contractors to the Financial regulations – Cllr Gilbert
- 21/795 To consider the petition submitted at GWPC meeting 28th June 2021, in relation to Ford End Recreation Ground, and determine subsequent action including a review of recent plan submitted – Cllr Martin
- 21/796 Discuss the Rowan tree offered to the Parish Council for planting on Broads Green. – The Clerk
- 21/797 Concerns raised over blocked overflowing ditch at Margaret Woods Road (Via Facebook Messenger) – The Clerk
- 21/798 Report and possible actions on the trees at the perimeter of the Great Waltham recreation ground. – Cllr Micklem
- 21/799 Should the parish council consider distributing to every household a map showing all rights of way within the parish– Cllr Micklem
- 21/800 Review the Internal Auditors report and discuss and enact any recommendation – The Clerk
- 21/801 To consider that both sides of Pendon Hill corner should be cut – Cllr Jackson
- 21/802 Discuss the creation of a working party to create compost bins at Brook mead. - Cllr Palmer
- 21/803 Discuss options to ensure a proper removal system or procedure for dealing with green waste from Parish council – Cllr Palmer
- 21/804 Report back on the meeting with Cllr Scott to discuss the Ford End average speed camera project. Cllrs. Steel and Martin
- 21/805 Receive an Update on the Pavilion refurbishment – Cllr Martin
- 21/806 Determine if GWPC wish to lead on the Queen's Platinum Jubilee Beacons event, form a committee including British legion, Church and other local organisations and register with <https://www.queensjubileebeacons.com/> - Cllr Steel
- 21/807 Monthly Bank reconciliation – Chairman of the F&GP
- 21/808 To confirm that GWPC will lead on November Remembrance Sunday arrangement and form a committee including British legion, Church and other local organisations – Cllr Steel
- 21/809 The Recreation Committee recommends that a record of repairs forced by vandalism be recorded and an annual report generated to highlight the annual cost of vandalism within the parish – Cllr Martin
- 21/810 The Recreation committee recommends the additional expenditure on changing the guttering from plastic to metal on the pavilion to reduce damage. – Cllr Jenkins and Martin
- 21/811 Feedback on the Clerks Annual Appraisal covering 2020--2021 – Cllr's Jackson, Palmer & Gilbert

- 21/812 To confirm that the Clerk received a Satisfactory rating at his 2021 Appraisal. The Clerk moves from Spinal Point 16 to Spinal Point 17 – an increase of 25p per hour –backdated to the 1st of April 2021– Cllr’s Jackson, Palmer and Gilbert
- 21/813 Clerk to engage with EALC on spinal point as Sp17 is the top of the LC1 Substantive range.
- 21/814 To discuss the Chelmsford City Council Housing Strategy for Chelmsford for the period 2022-2027. – The Clerk
- 21/815 Updates on the action tracker – All
- 21/816 Update on the Howe Street Telephone box Library – The Clerk
- 21/817 Discuss and approve any items for the “Parish Council News” section of the Parish News – Cllr Steel
- Hedge Cutting and responsibility of Landowners
 - Refurbishment of the Train at Great Waltham