

# Great Waltham Parish Council

Clerk, W J Adshead-Grant, The Parish Office, Great Waltham Village Hall (Houlton Hall), South Street.  
Great Waltham, CM3 1DF

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Date of Issue: Tuesday 6<sup>th</sup> April 2021

You are hereby summonsed to attend the Meeting of the Recreation Committee on Monday 12<sup>th</sup> April 2021 at 7PM for transacting the following business.  
*w j Adshead-Grant, Clerk.*

Join Zoom Meeting

<https://us02web.zoom.us/j/3068558948?pwd=V3R5ajVKU0VYU21ackZGZUlxU2pMOT09>

Meeting ID: 306 855 8948

**Passcode: 0000**

One tap mobile

+442034815237,3068558948# United Kingdom

Dial by your location

+44 203 481 5237 United Kingdom

Meeting ID: 306 855 8948

The Public and Press are cordially invited to be present. Members of the public are invited to address the Council at the Public Open Session.

1. Chairman's Welcome  
Chair:  
Cllrs.
2. Apologies for Absence
3. Declarations of interests (existence and nature) regarding items on the agenda.
4. To consider any dispensations required to transact the business on the agenda.
5. Public Participation session with respect to items on the agenda.
6. Allotment Reports - Report of the current situation regarding vacant plots:  
Brook Mead  
Bury Lane
7. Update On The Ford End Recreation Ground Project Including Fence Repairs, Picnic Bench, Picnic Bench Base, Installation of Multi Play and next stage of works – Cllr Martin
8. Update On The See-Saw Installation At Howe Street Recreation Ground – Cllr Steel
9. Update On The Pavilion Project At Great Waltham Recreation Ground – Cllr Martin and Cllr Huggins
  1. Submission of Plans to Building Control
  2. Purchase of kitchen units
  3. Probable date for building works and next stage of works
10. Discuss the Criminal Damage at Ford End Recreation Ground - Cllr Martin.
11. Allotments – Discuss the Current Parish Council policy on Bonfires between October and March – Cllr Steel.
12. Proposal to use plots 1 & 2 at Brook mead to pilot 2 schemes.  
Plot one - 1square meter plots to be let for beginners or small plots, but charging at the same rent for rod plus service charge

Plot 2 to create an accessible growing garden for all including as therapy for those with mental health issues, loneliness etc. – Cllr Palmer

- 13 To ascertain who is responsible for updating and maintaining the tourist info in Great Waltham phone box, and create a new Parish walks leaflet, the previous 'beats the bounds' may be outdated. Cllr Palmer Happy to take the lead with support from parishioners. – Cllr Palmer
- 14 Proposal that the PC advertises more where the dog poo bins are and puts up signs reminding people not to put dog poo in litter bins, especially when the litter bin is next to a dog poo bin. – Cllr Huggins
- 15 The Working group recommends to the committee that additional Playground Inspectors are trained so that the Inspection workload of 3 hours a week can be shared, and the handyman resource can be focused on other value adding tasks.
- 16 The Working group recommends to the committee that approved contractors be appointed for work on the Parish Assets to support the Handyman's workload.
- 17 The Working group recommends to the committee that the Clerk sets up a shared folder for a digital record of the worksheets to be available for the working group to see 'live' works
- 18 The Working group recommends to the committee that the Clerk creates a list of jobs that can be undertaken by the volunteers and a list of equipment on the shared drive.
- 19 2021 Recreation Ground Annual Safety Inspections Scheduled date Is the Recreation Committee satisfied with current position – Cllr Martin.
- 20 Update on work undertaken by the Working Group from the list of defects and plans for additional work- Cllr Martin / The Clerk
- 21 Review and discuss any feedback from allotment holders on revised documentation/pricing structure. – Cllr Gilbert
- 22 Ask Chelmsford City Council to increase the size of the small yellow litter bins in Great Waltham – Cllr Huggins
- 23 Replace the two Dog bin lids or the dog bins at Great Waltham Recreation Ground – approx. £210 each (Asset list suggests over 20 years old) – Cllr Huggins
- 24 Consider the offer from the Great Waltham Village Hall to install and manage a large rubbish bin at the bottom of the Car Park stairs – The Clerk
- 25 Consider the task from the Monthly Meeting to discuss and agree a recycling bin outside the Great Waltham School – The Clerk
- 26 Discuss the deferred decision on creating a Junior football pitch with new Goal posts at Great Waltham recreation ground – The Clerk

Cllrs Steel, Jackson, Palmer, Martin, Huggins, Jenkins, Gilbert and Micklem.