

Great Waltham Parish Council

Clerk, W J Adshead-Grant, The Parish Office, The Old Fire Station, South Street, Great Waltham, Essex
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Date of Issue: Friday 28th August 2020

You are hereby summonsed to attend the Meeting of the Recreation Committee Monday 7th September 2020
7PM for transacting the following business.
w j Adshead-Grant, Clerk.

Join Zoom Meeting

<https://us02web.zoom.us/j/3068558948>

Meeting ID: 306 855 8948

One tap mobile

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Dial by your location

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Meeting ID: 306 855 8948

The Public and Press are cordially invited to be present. Members of the public are invited to address the Council at the Public Open Session.

1. Chairman's Welcome
Chair :
Cllrs;
2. Apologies for Absence
3. Declarations of interests (existence and nature) regarding items on the agenda.
4. To consider any dispensations required to transact the business on the agenda.
5. Public Participation session with respect to items on the agenda.
6. Allotment Reports
 - (a) Report of the current situation regarding vacant plots:
 - a. Brook Mead
 - b. Bury Lane
 - (b) Items of work completed since last meeting
 - a. Bury Lane – Reposition Container
 - (c) Items of work Outstanding at the allotments
 - a. Bury Lane – Noticeboard
 - b. Covering Vacant plots
 - (d) Allotment Payment requests for **2019/2020** covering the period of September 2019 to September 2020 (now due payment *in arrears*).
 - (e) Allotment Payment requests for **2020/2021** covering the period of September 2020 to September 2021 (*in advance* but payment can be paid between September 2020 and April 2021).
 - (f) Allotments Payment requests for **2021/2022** covering the period of September 2021 to September 2022 (*in advance* but must be paid in September 2021)
 - (g) Allotment Inspection reports and any action needed

7. Update on the M.U.G.A. for Great Waltham
8. Discuss installing a drop down post at Broads Green so that the contractors Tractor can enter the green to cut it.
9. Report on GW changing room refurbishment.
10. Allotment holder Agreement Feedback and issues
11. Discuss how the weekly recreation equipment Reporting and Maintenance communication can be improved
12. Identify an appropriate company or competent person to carry out remedial work on the play equipment.
13. A revised list of defect work to be passed to the handyman
14. Discuss a schedule of repairs and replacement of defective equipment to be developed and agreed
15. Clear current Outstanding Defects
16. Update on the Ford End Planting Scheme

Cllrs Steel, Jackson, Palmer, Martin, Huggins, Jenkins and Bloomfield.