

**PLEASE NOTE - IF DISABLED ACCESS IS REQUIRED TO ANY MEETING OF THE PARISH COUNCIL THEN PRIOR NOTIFICATION OF ATTENDANCE MUST BE GIVEN TO THE CLERK.**

# Great Waltham Parish Council

Clerk, W J Adshead-Grant, The Parish Office, Great Waltham Village Hall (Hulton Hall) ,  
South Street , Great Waltham, Essex CM3 1DF

E Mail: clerk@greatwalthamparishcouncil.co.uk Website: <https://e-voice.org.uk/greatwalthamparish>

Posted: Tuesday 9<sup>th</sup> June 2020

You are hereby summonsed to attend the Virtual Meeting of the Great Waltham Parish Council on Monday 15<sup>th</sup> June 2020 at 7.00pm for transacting the following business.  
*w j Adshead-Grant, Clerk.*

The Public and Press are cordially invited to be present. Members of the public are invited to address the Council at the Public Open Session.

Join Zoom Meeting

<https://us02web.zoom.us/j/3068558948>

Meeting ID: 306 855 8948

One tap mobile

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Dial by your location

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+44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

Meeting ID: 306 855 8948

## **AGENDA.**

### 20/400 Chairman's Welcome

Chairman:

Councillors:

### 20/401 Apologies

### 20/402 Public Participation session

20/403 Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation.

### 20/404 Report by County Councillor.

### 20/405 Report by Chelmsford City Councillor

### 20/406 Confirmation of the Minutes of the Monthly Meeting held on 19<sup>th</sup> May 2020

### 20/407 Local Planning Authority Decisions

20/00532/FUL	2 Chapel Row Main Road Howe Street Chelmsford CM3 1BG	Application	Application Permitted
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### 20/408 Planning Applications for Discussion

**1. Reference: 20/00696/FUL**

Address: Fairview Farm Littley Green Chelmsford Essex

Description of works: Proposed first floor dormer window to rear elevation.

**2. Reference: 20/00694/FUL**

Address: Well House Bungalow Littley Green Road Howe Street Chelmsford

Description of works: Demolition of single storey lobbies and utility/store. Raising roof and construction of single storey extensions to the rear and side. Replacement of existing outbuilding.

20/409 Clerk's Report

- Confirmation of completion of Groundworks Grant
- Allotment administration

20/410 Financial Reports - Clerk

• <b><u>Reserve Account</u></b>	<b><u>£ 51,586</u></b>
o S106 Monies	£ 1,804
o CIL Monies	£ 20,747
o Capital works	£ 11,820
o General Reserve	£ 17,214
• <b><u>Current Account</u></b>	<b><u>£ 16,594</u></b>
<b><u>Income</u></b>	<b><u>£667.77</u></b>
<b><u>Total on Hand</u></b>	<b><u>£68,180</u></b>

20/411 Confirmation of payments:

GW VILLAGE HALL	OFFICE RENT	£312.00	OFFICE RENT
Handyman Wages		£444.60	SALARY
HMRC	PAYE + NI	£491.66	PAYE
Essex Pension Fund		£354.63	PENSION
Clerks Wages		£566.72	SALARY
Clerks Expenses	expenses	£50.04	SALARY
JCMServices	Pendon Hill	£108	Grounds Contract
Chatham Hall Estate	Lease on GW Recreation Ground	8p	Rent
Amazon	Roundup Extreme Concentrate	£52.99	Handyman Equipment
Lawnmower Repairs	Service 1 mower	£51.00	Handyman Equipment
A.Martin	Lock and Chain	£40.98	Recreation Ground
First Rate Flat Roofing	GW Recreation Changing Rooms	£7194.00	Cil £5389.54 S106 £1804.46
Strutt & Parker	Annual Rent Howe Street Playground	£20.00	Open Spaces

**Total £ 9686.62**

20/412 Monthly Bank reconciliation – Clerk & Chairman F&GP

20/413 To consider existing neighbours' concerns (and future residents'), regarding light pollution on the new development Blossom Way and whether action needs to be taken and whether CHP can offer any solutions – Cllr Palmer

20/414 Discuss submitting a bid to LHP to regrade the footpath slope at the end of Cherry Garden road and Barrack Lane.- Cllr Palmer

20/415 To arrange for service of mower used on Bury Lane allotment site or if this proves too expensive or the mower is worn out to buy a new mower. In this case battery mowers should be investigated in keeping with the council's green policy - Cllr Jackson

20/416 Review of replacement of IT equipment for the Clerk

20/417 Discuss and approve any items for media broadcast by the Parish Council – Cllr Steel

Next Recreation Meeting Monday 22<sup>nd</sup> June @ 7PM - Online

Next Monthly Meeting Monday 20<sup>th</sup> July @ 7PM - Online