

PLEASE NOTE - IF DISABLED ACCESS IS REQUIRED TO ANY MEETING OF THE PARISH COUNCIL THEN PRIOR NOTIFICATION OF ATTENDANCE MUST BE GIVEN TO THE CLERK.

Great Waltham Parish Council

Clerk, W J Adshead-Grant, The Parish Office, Great Waltham Village Hall (Hulton Hall) ,
South Street , Great Waltham, Essex CM3 1DF

E Mail: clerk@greatwalthamparishcouncil.co.uk Website: <https://e-voice.org.uk/greatwalthamparish>

Posted: Thursday 14th May 2020

You are hereby summonsed to attend the Virtual Meeting of the Great Waltham Parish Council on **Tuesday** 19th May 2020 at 7.00pm for transacting the following business.
w j Adshead-Grant, Clerk.

The Public and Press are cordially invited to be present. Members of the public are invited to address the Council at the Public Open Session.

Join Zoom Meeting

<https://us02web.zoom.us/j/3068558948>

Meeting ID: 306 855 8948

One tap mobile

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Dial by your location

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Meeting ID: 306 855 8948

AGENDA.

20/376 Chairman's Welcome

Virtual or remote meetings are allowed up until May 2021 under the Coronavirus Act 2020 regulation 2 and regulation 5.

Chairman:

Councilors:

20/377 Apologies

20/378 Public Participation session

20/379 Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation.

20/380 Report by County Councillor.

20/381 Report by Chelmsford City Councillor

20/382 Confirmation of the Minutes of the Monthly Meeting held on 22nd April 2020

20/383 Local Planning Authority Decisions

<u>Reference</u>	<u>Address</u>	<u>Status</u>
19/01261/FUL	Land East Of Rye Cottage Larks Lane Great Waltham Chelmsford Essex	Application Permitted

20/00341/FUL	31 Cherry Garden Road Great Waltham Chelmsford Essex CM3 1DH	Application Permitted
20/00316/FUL	Well House Farm Littley Green Road Howe Street Chelmsford Essex CM3 1BT	Application Permitted
20/00309/FUL	66 Cherry Garden Road Great Waltham Chelmsford Essex CM3 1DJ	Application Permitted
20/00358/FUL	Porters Hall Main Road Ford End Chelmsford Essex CM3 1LL	Application Permitted
20/00047/FUL	Cavendish House South Street Great Waltham Chelmsford Essex CM3 1DF	Application Permitted

20/384 Planning Applications for Discussion

Reference: Reference: 20/00531/FUL

Address: Land North Of Mill Road North End Dunmow

Description of works: Conversion of an existing building to a single residential dwelling with associated garden and landscaping

20/385 Clerk's Report

- Preparation of Annual Accounts and Internal Audit
- Allotment administration

20/386 Financial Reports - Clerk

• <u>Reserve Account</u>	<u>£ 51,386.33</u>
o S106 Monies	£ 1,804.46
o CIL Monies	£ 20,747.12
o Capital works	£ 11,820
o General Reserve	£ 17,014.75
• <u>Current Account</u>	<u>£ 20,608.56</u>
<u>Income Included Precept</u>	<u>£24,949 ½ precept – balance October</u>
<u>Total on Hand</u>	<u>£71,994.58</u>

20/387 Confirmation of payments:

GW VILLAGE HALL	OFFICE RENT	SO	£312.00	OFFICE RENT
Handyman Wages		BT	£444.60	SALARY
HMRC	PAYE + NI	BT	£491.66	PAYE
Essex Pension Fund		BT	£354.63	PENSION
Clerks Wages		BT	£566.72	SALARY
Clerks Expenses	expenses	BT	£216.13	SALARY
JCMServices	Grass Cutting	BT	£1462.50	Grounds Contract
Parishiner	Phone Box Expenses	BT	£93.83	Grants

Total £ 3,942.07

20/388 Request for a weight restriction in broads green – Cllr Steel

20/389 'Update on Ford End Recreation Ground Consultation' – Cllrs Dunn & Martin

20/390 Monthly Bank reconciliation – Clerk & Chairman F&GP

20/391 Report back on allotment agreements and any other allotment issues - Clerk

20/392 Proposal that the cancelled 75th VE Day arrangements and funding be transferred to VJ Day (end of WW2) in August – Cllr Steel

20/393 Deferment of Annual Assembly under the Coronavirus Act 2020 regulation 3

20/394 To confirm and sign the Annual Governance Statement which forms section 12 of the Annual Return for Local Councils, Internal Drainage Boards and other smaller authorities in England for the year ended 31st March 2020. – The Clerk

20/395 To adopt the Annual Accounts for the year ended 31st March 2020 and to sign the Annual Return for the year ended 31st March 2019. – The Clerk

20/396 Re-appoint Mr Maurice Howard as internal auditor

20/397 Alternative arrangements due to cancelled Parish Annual Assembly and Chair's report. Coronavirus Act 2020 regulation 3 allows for suspension of requirements as long as the minimum number of meetings have been held.

20/398 Review last year's budget

20/399 Election of Chairman and officers is suspended under the Coronavirus Act 2020 Regulation 4

20/399 Discuss and approve any items for media broadcast by the Parish Council – Cllr Steel