

PLEASE NOTE - IF DISABLED ACCESS IS REQUIRED TO ANY MEETING OF THE PARISH COUNCIL THEN PRIOR NOTIFICATION OF ATTENDANCE MUST BE GIVEN TO THE CLERK.

Great Waltham Parish Council

Clerk, W J Adshead-Grant, The Parish Office, Great Waltham Village Hall (Hulton Hall) ,
South Street , Great Waltham, Essex CM3 1DF

E Mail: clerk@greatwalthamparishcouncil.co.uk Website: <https://e-voice.org.uk/greatwalthamparish>

Posted: Monday 9th March 2020

You are hereby summonsed to attend the Meeting of the Great Waltham Parish Council at the **Parish office, Great Waltham Village Hall (Hulton Hall), South Street, Great Waltham** on Monday 16th March 2020 at 7.45pm for transacting the following business.
w j Adshead-Grant, Clerk.

The Public and Press are cordially invited to be present. Members of the public are invited to address the Council at the Public Open Session.

AGENDA.

19/360 Chairman's Welcome

19/361 Apologies

19/362 Public Participation session

19/363 Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation.

19/364 Report by County Councillor.

19/365 Report by Chelmsford City Councillor

19/366. Confirmation of the Minutes of the Monthly Meeting on 17th Feb 2020

19/367 Local Planning Authority Decisions

19/01393/S73	Tricolor Lodge Littley Green Road Great Waltham Chelmsford Essex CM3 1BT	Application Refused
19/02002/FUL	66 Cherry Garden Road Great Waltham Chelmsford Essex CM3 1DJ	Application Refused
19/02024/FUL	9 Duffries Close Great Waltham Chelmsford Essex CM3 1DQ	Application Permitted
19/02032/FUL	Orchard House Main Road Howe Street Chelmsford CM3 1BQ	Application Refused
20/00033/FUL	Fordhams Littley Green Chelmsford Essex CM3 1BU	Withdrawn

19/368 Planning Applications for Discussion

1. **Reference: 20/00316/FUL**

Address: Well House Farm Littley Green Road Howe Street Chelmsford

Description of works: Single storey side extension and part two storey, part single storey rear extension. Re-building of existing garage with side extension to connect the garage to the dwelling. Alterations to existing fenestration.

Please return your comments to us by: 25th March

2. **Reference: 20/00341/FUL**

Address: 31 Cherry Garden Road Great Waltham Chelmsford Essex

Description of works: Proposed part single, part two storey rear extension.

Please return your comments to us by: 25th March 2020

3. **Reference: 20/00309/FUL**

Address: 66 Cherry Garden Road Great Waltham Chelmsford Essex

Description of works: Part single storey and part two storey side extension. Roof lights to front elevation of existing roof. Internal alterations and alteration to fenestration. Relocated domestic heating oil tank.

Please return your comments to us by: 25th March 2020

4. **Reference: 20/00358/FUL**

Address: Porters Hall Main Road Ford End Chelmsford

Description of works: Proposed detached cart lodge

Please return your comments to us by: 26th March 2020

5. **Reference: 20/00370/FUL**

Address: Land Adjacent Riverview House Lucks Lane Howe Street Chelmsford

Description of works: Construction of a new dwelling with associated landscaping.

Please return your comments to us by: 30th March 2020

19/369 Clerk's Report

- Update on Insurance Claim at Broads Green – BT £898.94
- Online Training Courses
- Annual Report
- Preparation of Annual Accounts and Internal Audit
- Issues reported at Littley Green – Potholes
- Love Your Parish
- Chelmsford City Council – Parish Governance Meeting – 6th March
- Essex County Council – Bus Shelter Meeting – 20th March

19/370 Financial Reports - Clerk

- **Reserve Account** **£ 51,386.33**
 - S106 Monies £ 1,804.46
 - CIL Monies £ 20,747.12
 - Capital works £ 11,820
 - General Reserve £ 17,014.75
- **Current Account** **£ 3,100.14**

19/371 Confirmation of payments:

HJM LANDSCAPES	TREE AT BROADS GREEN	BT	£400.00	OPEN SPACES
GW VILLAGE HALL	OFFICE RENT	SO	£312.00	OFFICE RENT
Chatham Hall	ALLOTMENT RENT	BT	£350.00	ALLOTMENT RENT
EALC	H&S COURSE	BT	£16.80	TRAINING
EALC	GDPR COURSE	BT	£16.80	TRAINING

ICO	DATA PROTECTION	DD	£35.00	SUBSCRIPTION
EON	ELECTRICITY	BT	£76.62	UTILITIES
AMAZON	LEVER ARCH A4	BT	£16.26	STATIONERY
AMAZON	TAPE DISPENSER	BT	£3.38	STATIONERY
Handyman Wages		BT	£444.75	SALARY
HMRC	PAYE + NI	BT	£504.26	PAYE
Essex Pension Fund		BT	£340.31	PENSION
Clerks Wages		BT	£559.27	SALARY
Clerks Expenses	expenses	BT	£120.17	SALARY

Total £3195.62

19/372 Confirm the lease on Blossom Way and sign – Cllr Steel

19/373 Agree a contingency amount for the Great Waltham Changing Room roof - Cllr Martin.

19/374 Approve the repairs to North End noticeboard – Cllr McDevitt

19/375 The CD player that the Parish Council loans out has failed. Does the Parish Council wish to repair / replace the unit? -The Clerk

19/376 Review the monthly bank reconciliation – The Clerk

19/377 To consider information gathered on the millennium gate passageway refurbishment and the Councils view of undertaking the Project. (Deferred from Last Meeting)

19/378 Discuss Media Channels – Facebook, Tick/Tock and Instagram - The Clerk

19/379 Discuss and approve any items for media broadcast by the Parish Council – Cllr Steel