# Great Waltham Parish Council

Clerk, W J Adshead-Grant, The Parish Office, Great Waltham Village Hall (Hulton Hall) , South Street , Great Waltham, Essex CM3 1DF

E Mail: clerk@greatwalthamparishcouncil.co.uk Website: https://e-voice.org.uk/greatwalthamparish

Posted: Tuesday 14th January 2020

You are hereby summonsed to attend the Meeting of the Great Waltham Parish Council at the **Ford End Village Hall , Ford End** , Essex on Monday 20th January 2020 at 7.45pm for transacting the following business.

*w j Adshead-Grant, Clerk.*

The Public and Press are cordially invited to be present. Members of the public are invited to address the Council at the Public Open Session.

**AGENDA.**

19/302. Chairman’s Welcome

19/303 Apologies

Cllr Dunn

19/304. Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation.

19/305. Public Participation session

19/306. Report by County Councillor.

19/307 Report by Chelmsford City Councillor

* Planning Committee on Rye Cottage
* Bloor Homes consultation

19/308. Confirmation of the Minutes of the Monthly Meeting on 18th November 2019

19/309 Confirmation of the minutes of the Monthly Meeting on 16th December 2019

19/310 Note the Recreation Minutes from the 6th January 2020

19/311 Note the Planning Minutes from the 6th January 2020

19/312 Local Planning Authority Decisions

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| --- | --- | --- |
| 19/01673/CUPAQ | Land North Of Mill Road North End Dunmow Essex CM6 3PE | Application Refused |
| 19/01645/FUL | Land South Of Firland Woods Road Great Waltham Chelmsford Essex | Application Permitted |
| 19/01085/FUL | Barns North Of Littley Park Littley Park Lane Great Waltham Chelmsford Essex | Application Permitted |
| 19/01804/FUL | The Retreat Margaret Woods Road Great Waltham Chelmsford Essex CM3 1FF | Application Permitted |

19/313 Planning Applications for Discussion

1. Reference: 19/01986/FUL  
     
   Address: Lavender Farm Main Road Ford End Chelmsford   
     
   Description of works: Partial demolition of courtyard building and conversion of farm buildings to create 6no. new dwellings. Construction of new bin and cycle store and cart lodge garage. Creation of new formation of access to rear. Alterations to existing formation of access with provision of extra parking and associated landscaping within the site.
2. Reference: 19/02024/FUL  
     
   Address: 9 Duffries Close Great Waltham Chelmsford Essex   
     
   Description of works: Two storey side extension, single storey rear extension. External alterations including porch and front rooflight.  
     
   Please return your comments to us by: 23rd January 2020
3. Reference: 19/02032/FUL  
     
   Address: Orchard House Main Road Howe Street Chelmsford   
     
   Description of works: Formation of an access.  
     
   Please return your comments to us by: 27th January 2020
4. Reference: 20/00033/FUL  
     
   Address: Fordhams Littley Green Chelmsford Essex   
     
   Description of works: Demolition of existing rear extensions and timber garage. Construction of two storey rear extension to the existing cottage. Construction of new garage and single storey living accommodation. Associated landscaping and other associated works.  
     
   Please return your comments to us by: 3rd February 2020
5. Ref. No: 20/00001/MAS [Masterplan for around 450 new homes, neighbourhood centre, early years and childcare facility, local open space and associated access and highway infrastructure including a new access into Broomfield Hospital](https://publicaccess.chelmsford.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q3S9U2BR0AT00&prevPage=inTray)

Strategic Growth Site North Of Woodhouse Lane Broomfield Chelmsford Essex

19/314 Clerk’s Report– see separate report

19/315 To consider the request from Howe Street residents for PC funding for alterations to the Howe Street Phone box including bookshelves – Cllr Gilbert

19/316 Financial Reports - Clerk

Income (included below)

* Current Account
* Village Hall (Flooring) £280.00
* Credit Interest £46.50
* **Reserve Account** **£ 57,492.22**
  + S106 Monies £ 1,031.13
  + CIL Monies £ 22,844.50
  + Capital works £ 11,820
  + General Reserve £ 21,796.59
* **Current Account**  **£ 3686.50**

19/317 Confirmation of payments:

|  |  |  |  |
| --- | --- | --- | --- |
| Office Rent - VH | January | SO | £312 |
| M D Landscapes | Contract Maintenance | BT | £377.69 |
| HMRC | PAYE + NI | BT | *£504.26* |
| Essex Pension Fund |  | BT | *£340.31* |
| Handyman Wages |  | BT | *£435.75* |
| Clerks Wages |  | BT | *£ 559.27* |
| Clerks Expenses | Assorted | BT | £204.73 |
| Service charge |  | DD | £18.00 |
|  |  |  |  |

**Total £2752.01**

19/318 In light of the news from Chelmsford City Council that they will cease to provide free dog waste bags – what does the Council wish to replace this service with? – The Clerk

19/319 Report from Parishioner about the cutting of Parsonage Lane Verges from the Playground down to the Bridge. Cllr Jackson

19/320 Consider the request to install a gate in the unfenced section of the car park at Ford End Recreation Ground – Cllr Martin

19/321 Approval for Clerk to purchase up to two Bulk Bags of TopSoil (1200 Litres) at £71.93 each (Mixed Topsoil and Compost) – The Clerk

19/322 Discuss Recreation Working Party for Great Waltham Junior Pitch on Friday 24th Jan 11am to 1pm

19/323 Discuss arrangements for the March Litter collection in the Parish and Hamlets planned for Saturday 14th March 2020 – Cllr Jackon

19/324 Update on arrangements for 75th VE Day Anniversary and request to GWPC for contribution towards cost – Cllr Steel

19/325 To consider drafting, agreeing and posting on its website a policy document on the PC’s approach to harassment and discrimination – Cllr Gilbert

19/326 Review and Sign the monthly bank reconciliation – The Clerk

19/327 Issue raised with the location of the Monthly Litter Pick waste in preparation for uplift by the city council- Discuss options – The Clerk

19/328 Discuss and approve any items for the “Parish Council News” section of the Parish News – Cllr Steel