

Great Waltham Parish Council

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Minutes of the meeting of the Finance and General Purposes Committee of Great Waltham Parish Council held in the Pavilion, South Street, Great Waltham on Monday 26th January 2026 at 7.30pm.

1. Chair's Welcome:

Chair: Gilbert.

Cllrs: Martin, Stephenson, Nicholls, Jackson

2. Apologies for Absence.

Cllr Holland.

3. Declarations of interests (existence and nature) with regard to items on the agenda and requests for dispensation.

No declarations were made.

4. Public Participation session - items do not need to be on the agenda.

No members of the public attended the meeting.

5. To review open items on the Action Tracker circulated prior to the meeting.

All items were reviewed and actions completed. The items were closed.

6. Review of the Budget Performance 2025-2026 to date.

The system-produced reports were reviewed. They offer both an overview of each budget heading and granular detail. Being easy to follow, they hugely improve the monitoring process.

Resolution: At future Committee meetings, the Clerk to add the 2026/2027 budget as a handout with the reports.

7. To consider how the Council could optimise its insurance arrangements, especially in terms of exploring self-insurance opportunities, and to make any recommendations accordingly.

- Currently the Parish Council has an excess of £100 on its insurance. It was noted from the asset register that, under Part C (All Risks) of our policy where many are covered, we have several items with a value below the excess.
- The Committee considered options to optimise our insurance by rationalising our sums insured and increasing the excess amount, but further information would be needed from the insurers to consider the best course of action.
- A member requested confirmation of the age limits applicable to the various sections of cover under the current policy.

Resolution: Clerk to review the policy wording on age limits applicable under the current policy.

Resolution: Clerk to issue the current insurance policy document to all Committee members for reference/information.

Resolution: Clerk to contact current insurers to discuss optimisation options by increasing our All Risks excess and the impact on premium.

Members – Cllr Jackson, Cllr Martin, Cllr Gilbert, Cllr Stephenson, Cllr Nicholls and Cllr Holland.

Meeting closed, 20.50

Will Adshead-Grant

Clerk to the Council.