

Minutes of the Meeting of the Great Waltham Parish Council held on Monday 16<sup>th</sup> June 2025 at The Pavilion, South Street, Great Waltham at 7.30pm.

25/2218 Chair's Welcome:

Chair: Gilbert.

Cllrs: Steel, Jenkins, Stephenson, Micklem, Martin and Bradley.

25/2219 Apologies.

McDevitt, Taylor and Jackson.

25/2220 Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation.

Cllr Bradley declared a non-pecuniary interest in Planning item 25/2226.

Cllr Micklem declared a non-pecuniary interest in item 25/2235.

25/2221 Public Participation session for any items regardless of its existence on the agenda.

No members of the public attended.

25/2222 Report by County Councillor – (Cllr Mike Steel).

The full report is online in the agenda section of the website.

It was noted that the LHP (Local Highways Panel) has a budget of £6m. However it is no longer open to new schemes and will focus on clearing the back log.

The Ringway Jacobs contract is under review and a new public procurement process will be run in the near future.

A SERP day was held at Broomfield, and it was successful with the Police team having a lot of community engagement. Several issues were raised with drivers about legal infractions.

25/2223 Report by Chelmsford City Councillor – (Cllr Mike Steel).

The full report is online in the agenda section of the website.

25/2224 Confirm the minutes of the AGM and ordinary meetings of the Council held on 20<sup>th</sup> May 2025.

**Resolution:** **The minutes were confirmed.**

25/2225 Note the minutes of the Recreation Committee held on 2<sup>nd</sup> June 2025.

**Resolution:** **The minutes were noted.**

25/2226 Planning decisions by Chelmsford City Council.

<a href="#">Reference</a>	<a href="#">Address</a>	<a href="#">Status</a>
25/00401/FUL	19 Dickey moors Great Waltham Chelmsford Essex CM3 1DD	Application Permitted
25/00581/CUPAQ	Barn South Of Poulter's Farm Ringtail Green Great Waltham Chelmsford Essex	Prior Approval Required - Approved
25/00489/FUL	6 Ray Mead Great Waltham Chelmsford Essex CM3 1AN	Application Permitted

**Resolution:** **The decisions were noted.**

25/2226 Local Planning.

1. Reference:

Description of works: Proposed single storey extension to form private garaging and a covered link to existing parlour range.

25/2227 Finance Report.-(Clerk).  
Accounts information taken on 10 06 2025.

<b>Total</b>	<b>£ 115,095.18</b>
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25/2228 Confirmation of payments-(Clerk) :

25/2230 Update on the Action Tracker (circulated with the agenda).  
The tracker was reviewed in detail and updated as appropriate.

25/2231 Clerk's report.

**Handyman.**

- Routine Playground Inspector training.
- Repairs to playground equipment – off annual inspection report.
- Litter picks.
- SID movements.
- Painting equipment and gates.
- Moved items to FE container.
- Moved Items to Recycling centre.

**Clerk.**

- Pavilion admin – irregular hirers.
- Invoicing Allotment regular hirers.
- Accounts preparation and checking – mini self-audit.
- Asset review – system only
- Training Course 24<sup>th</sup> June.
- Moved items to FE container.
- Moved Items to Recycling centre.
- Feedback on CGR letter.
- Working Group , Go Fund me updates .
- Drainage works at the Pavilion.

25/2232 To agree that the Council will lead on November Remembrance Sunday events and form a committee including the Royal British Legion, church, and other local organisations.

**Resolution:** **The Council agreed they will lead on the Remembrance Sunday events.**

25/2233 To agree the Council's representatives at the Remembrance Sunday events at Great Waltham and Ford End.

**Resolution:** **Cllr Gilbert will represent the Parish Council at the Great Waltham Service.**

**Resolution:** **Cllr Stephenson will represent the Parish Council at the Ford End Service.**

25/2234 To note Angela Arnold as being the Council's sole representative for the Parish of Great Waltham Alms-house Charity.

**Resolution:** **Noted Angela Arnold as the Parish Council representative.**

25/2235 Discuss the quote for the additional drainage work at the Pavilion.  
Discussion covering landlord's liability, property Insurance, and drainage ownership. Clerk to investigate the options. The pipe from the car park to the road had CCTV run through it for a review of its health. The sewer pipe was noted to have some root ingress at the joints.

**Resolution:** **Clerk to check with Anglian / Essex and Suffolk water – WAVE on status of account and payments.**

**Resolution:** **Clerk to arrange an internal review of the video for a non-binding opinion.**

**Resolution:** **Clerk to investigate the potential to claim on insurance.**

25/2236 Discuss and approve any items to release for publication.

- Precis of the minutes.

The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of

that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies”.

25/2237            Proposal to close the meeting to discuss a legal position.

**Resolution:    The meeting was closed to discuss the Council's position.**

25/2238            To discuss and agree any Council response to developments in connection with  
VG150.

It was noted that there was no response from the owners of Eagle Cottage to its letters of 27<sup>th</sup> May and 12<sup>th</sup> June.

**Resolution:    Clerk to contact the owners of Eagle Cottage and time limit the offer made in  
the letter of 27<sup>th</sup> May by another two weeks.**

Meeting closed 21:08  
Will Adshead-Grant  
Clerk to the Council.