

Minutes of the Meeting of the Great Waltham Parish Council held on Tuesday 22nd April 2025 at The Pavilion, South Street, Great Waltham at **7.30pm**.

25/2143 Chair's Welcome:

Chair: Gilbert.

Cllrs: Martin, Micklem, Taylor, Stephenson, McDevitt, Bradley, Jackson, Jenkins and Steel.

25/2144 Apologies.

None required as all members present.

25/2145 Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation.

- 25 / 2153 23/01627/S73 Burmead – Near neighbour – Cllr Stephenson.
- 25 / 2163 Cllr Steel declared a non-pecuniary interest as Chair of the Waltham Scout troop.

25/2146 Public Participation session for any items regardless of its existence on the agenda. One member of the public as an observer of the Parish Council.

25/2147 Report by County Councillor – (Cllr Mike Steel).

The full report will be online in the agenda section of the website.

- Pylons – Consultation – Changes. New pylons closer to the road and lower in height.
- Pylons - Northwest Parish Group made a representation.
- Chignal Parish Council output from the North West Group to be shared.
- VG150 – Remains in the hands of Essex Legal Services. A Section 143 notice is expected to be issued.
- Park & Ride – Hospital shuttle is a separate operation funded by ECC.
- Cherry Garden Road – maps of the Chelmsford City Council assets supplied.

25/2148 Report by Chelmsford City Councillor – (Cllr Mike Steel).

The full report will be online in the agenda section of the website.

- Pylons – Chelmsford CC responded with 32-page feedback document (embargoed to public until election purdah period has passed) which suggested the least bad option was west of Great Waltham. The meeting noted that this is not the Parish Council current position which opposes pylons anywhere in the parish.

25/2149 Confirm the minutes of the ordinary meeting of the Council held on 18th March 2025.

Resolution: **The minutes were confirmed.**

25/2150 Note the minutes of the Finance & General Purposes Committee meeting held on 24th March 2025.

Resolution: **The minutes were noted.**

25/2151 Note the minutes of the Recreation Committee meeting held on 7th April 2025.

Resolution: **The minutes were noted.**

25/2152 Planning decisions by Chelmsford City Council.

Reference	Address	Status
25/00249/FUL	Cosy Cottage Hoe Lane Great Waltham Chelmsford Essex CM3 1DR	Application Permitted
25/00183/CLEUD	Bennetts Barn Bennetts Lane Great Waltham Dunmow CM6 3PG	Application Permitted
25/00008/FUL	Chalk Farm Littley Green Road Great Waltham Chelmsford Essex CM3 1BT	Application Permitted
25/00236/FUL	Greenend Farm Dunmow Road Great Waltham Dunmow Essex CM6 3XD	Application Permitted
25/00291/FUL	2 Mashbury Road Great Waltham Chelmsford Essex CM3 1EN	Application Permitted

25/2153 Local Planning.

1. Reference: 23/01627/S73

Address: Burmead Main Road Great Waltham Chelmsford

Description of works: Variation of condition 2 to planning application 23/01627/FUL (Raise roof to create first floor. Single storey rear extension, two storey front extension. Dormers to front and rear. Proposed detached garage) The two-storey front extension, carport, and landscaping.

The actual built dwelling appears to be very different to the planning permission given in 2023. The Parish Council was consulted on an additional application in 2024 and had concerns with the application that was not supported, and it was refused.

Resolution: The Parish Council feels that the concerns raised in the previous application in 2024 has not been addressed and the concerns remain. The dwelling has been built. The Parish Council objects to this application.

2. Reference: 25/00422/CLEUD

Address: Appletree Cottage Hartford End Great Waltham Chelmsford

Description of works: Certificate of lawfulness to regularise the use of a building as a single dwellinghouse.

Resolution: The Parish Council has no objections.

3. Reference: 25/00401/FUL

Address: 19 Dickey moors Great Waltham Chelmsford Essex

Description of works: Rear ground floor extension and loft conversion with rear dormer. Addition of roof lights.

Resolution: The Parish Council has no objections.

4. Reference: 25/00581/CUPAQ

Address: Barn South Of Poulter's Farm Ringtail Green Great Waltham Chelmsford

Description of works: Determination as to whether the prior approval of the local planning authority is required for the conversion of existing agricultural building into single dwelling on Ringtail Green.

Resolution: The Parish Council does not object to it going forward as permitted development.

25/2154 Finance Report.-(Clerk).
Accounts information taken on 14.04.2025.

Current Account: **£ 4,933.88 (0% interest)**

Reserve Account; **£ 52,473.36 (2.5% interest)**

Redwood Account **£ 17,000 (4.0% interest)**

Interest accrued – Not Paid £325.70 (Nov 25)

Total £ 74,407.24

Resolution: The accounts were noted.

25/2155 Confirmation of payments-(Clerk) :

Payee	Item	Budget heading	Payment
salaries	salaries	salaries	£1,227.53
unity trust bank	bank charges	bank charges	£6.00
HMRC	PAYE	PAYE	£739.83
Essex Pension fund	Pensions	Pensions	£1,108.42
Cleaning Service	Pavilion	Pavilion expenses	£25.00
Three Mobile	Broadband	Pavilion expenses	£18.70
Clerk	Expenses	Expenses	£97.56
Handyman	Expenses	Expenses	£24.75
Ford End Village Hall	Hall Hire	Hall Hire	£250.00
Parishioner	Flyers for the GW Play area refresh	Playground Refresh	£97.57
Edge It	Tablet and subscriptions	It and Web	£422.68
Newton Drains	Emergency Plumbing repairs to pavilion	Pavilion expenses	£180.00
Community Heartbeat Trust	Annual Support- node 8881	Defibs	£198.00
Community Heartbeat Trust	Annual Support- node 8251 and 8252 - Fe and HS	Defibs	£324.00
EALC	EALC and NALC fees	Subscriptions	£593.66
EALC	Routine Playground Inspector x 2 (Training and Certification)	Training	£800.00
SSE	Electricity -(Jan , Feb , March)	Pavilion expenses	£737.31
Amazon	2 x Basketball Nets	Handyman consumables	£15.98
Amazon	1 x paper	Stationery	£3.47
Amazon	A4 paper	Stationery	£18.25
Amazon	Ink Cartridges	Stationery	£40.17
Tarset Farms	Annual rent for Howe Street Playground		£ 20.00
Tarset Farms	Semi Annual Rent for Brookmead and Bury allotments	allotment rent	£ 400.00
Amazon	3 sets of ground pegs for the goal nets	Handyman consumables	£ 26.97
Cleaning Service	thick bleach	Pavilion expenses	£ 0.70
Cleaning Service	bags	Pavilion expenses	£ 0.70
Cleaning Service	carex handwash x 2	Pavilion expenses	£ 3.00
			£7,380.25

Resolution: The payments were approved.

25/2156 Monthly Bank Reconciliations-(Clerk).

Resolution: Deferred due to end of year accounts taking precedence.

25/2157 Update on the Action Tracker (circulated with the agenda) – (All).

Resolution: Several items were updated and closed.

25/2158 Clerk's report.

Handyman.

- Move SID to Burtons
- Litter picking
- Wash plays equipment at Ford End
- Refit rubber cover at Ford End play equipment
- Moved more leaves
- Replaced wooden rails on the three towers
- Painting of various items of play equipment and highlighted some parts for Ford End and Great Waltham repairs
- Holiday
- Cut off and cap some more bolts in gate at Great Waltham.

Clerk.

- Holiday
- End of year system work
- Allotment follow up hand delivery of invoices
- AGAR preparation.
- Webinar on Greater Essex Devolution.
- Book training for routine playground inspector course
- Various enquiries for allotments, burials and playground equipment.
- Accounts preparation, including contacting auditor.

25/2159 To review and agree the Pavilion paperwork . (Deferred from March meeting).

Resolution: *Defer to next meeting. Clerk to re issue the amended pavilion paperwork – previously issued in February 2025.*

25/2160 To discuss and agree the adoption of a five-year strategic plan and the re-introduction of an annual plan (indicative drafts circulated with the agenda).

Resolution: *All councillors to review the drafts and feedback to Cllr Gilbert over the next two weeks.*

25/2161 To note information received by members from the Transport Manager at Aldi Chelmsford regarding the use by their lorries of the B1008 through Ford End, and to consider any action by the Council.

- Information received from Aldi: *"Right across the UK, we use B roads to make our way from our RDC's [Regional Distribution Centres] to our stores. Whilst they can be smaller and, in some cases, narrower, they are legal routes to take. We are extremely conscious of the effect that Aldi has, locally, nationally and planetary and one of the cornerstones of our approach to business is to reduce our impact on the planet through the reduction of our emissions and the subsequent reduction of our carbon footprint. Whilst I understand that you are unhappy with the fact that we use the B1008, the use of that route does reduce our carbon footprint by over 100 tonnes annually. It is not a small amount that we can easily disregard. In terms of the instances that you have outlined below, I have tasked my management team to speak with every single driver, to try and avoid instances such as these in the future".*
- Cllr Martin undertook a review of the figures available online and found that 470g of CO2 per mile is typically the output from an HGV. The route from Aldi's Springfield Regional Distribution Centre via Ford End to the A120/B1008 junction is 11.7 miles. The same start and end points via the A131/A120 is 18.3 miles, 6.6 miles longer. Together these data imply Aldi, to claim the 100 tonnes reduction, are making 88 HGV journeys a day through Ford End.

Resolution: **Share the workings of Cllr Martin with Aldi and ask for their calculations on the 100 tonnes of CO2 saving.**

25/2162 Approve the Recreation Committee's proposal to purchase an electric sprayer and paint for the Pavilion exterior walls - work to be conducted by volunteers.

- Various options have been reviewed on updating the outside of the Pavilion. The best option for its pebble dash finish is to spray paint the walls. Costs are around £350 for materials including a spraying unit. Volunteers will undertake the work. The paint selected is Sandex micro seal and the colour is olive green.

Resolution: **The Parish Council approved the expenditure up to £350.**

25/2163 Proposal for GWPC to support GW Parish organisations at Scouts breakfast 25th May – supporting a GW Parish stall with banner and any other leaflets.

- The Scouts breakfast has been moved to Sunday 1st June 2025, 09.00 -11.00.
- A stall with leaflets and information covering the various organisations in the village has been proposed.
- Request received for a re-usable publication banner with a cost of approximately £50.

Resolution: **The Parish Council supports the proposal up to £100 and will underwrite the cost of a banner which will become a Council asset.**

25/2164 Discuss the recent drainage issues at The Pavilion. Review the quote received for a permanent repair.

- Due to the nature of the repair and the constant usage of the Pavilion by hirers creating a level of urgency the Parish Council proposed to suspend the relevant financial regulation and proceed with one quote to clear and re-line the pipe at a cost of £2,154.00.

Resolution: **The Parish Council agreed to suspend the Financial Regulations and proceed with the single quote for £2,154.00.**

25/2165 Discuss and approve any items to release for publication.

- Precis of the meeting.
- Allotments rerun.
- Councillor vacancy rerun on social media.

Next Meetings:

2025

Monday 5th May 2025

Tuesday 6th May 2025

Tuesday 20th May 2025

Monday 26th May 2025

Bank Holiday.

Highways & Transport Committee at 7.30pm at the Pavilion.

AGM & Monthly Meetings at Ford End VH at 7.30pm.

Bank Holiday.

21:32.

Meeting Closed.

W. Adshead-Grant

Clerk to the Council.