

The Minutes of the Meeting of the Great Waltham Parish Council held on Monday 18th November 2024 at The Pavilion, Great Waltham at 7.00pm.

24/2030 Chair's Welcome:

Chair: Gilbert.

Cllrs: Martin, Stephenson, Bradley, Steel, Micklem, Jackson, Jenkins.

24/2031 Apologies.

Cllrs Taylor, Palmer, and McDevitt.

24/2032 Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation.

It was noted that there is a general dispensation to discuss and agree the precept (item 24/2047).

24/2033 Public Participation session for any items regardless of its existence on the agenda.
No member of the public in attendance.

24/2034 Report by County Councillor – (Cllr Mike Steel).

The full report is online in the agenda section of the website.

- Election to be held to fill the vacant ward for Stock.
- At the ECC meeting the new National housing targets were discussed and a motion was passed that additional infrastructure is required to support the proposed target.
- VG150, Ford End. ECC Enforcement confirmed a date of 18th November to the residents for the removal of the planting and fence off the highway. If they remain in place after this date, Essex Legal Services will issue an S143 Highways Act 1980 notice, requiring removal within 1 month. If not actioned, the Highway Authority is empowered to remove them and recharge the cost to the residents.

24/2035 Report by Chelmsford City Councillor – (Cllr Mike Steel).

The full report is online in the agenda section of the website.

24/2036 Confirm the minutes of the ordinary meeting of the Council held on 21st October 2024.

Resolution: The minutes were confirmed.

24/2037 Note the minutes of the Finance and General Purposes Committee meeting held on 4th November 2024.

Resolution: The minutes were noted.

24/2038 Planning decisions by Chelmsford City Council.

Reference	Address	Status
24/01115/FUL	Burmead Main Road Great Waltham Chelmsford Essex CM3 1LL	Application Refused
24/01151/FUL	Lavender Farm Main Road Great Waltham Chelmsford Essex CM3 1LL	Application Refused
24/01138/LBC	Lucks Cottage Main Road Howe Street Chelmsford CM3 1BG	Application Permitted

24/2039 Local Planning.

1. Reference: 24/01406/LBC

Address: Church View Cottage The Village Great Waltham Chelmsford
Description of works: Replacement fenestration on north, west and south elevations.
Refurbishment of 1 window and internal works.

Resolution: **The Parish Council has no objections.**

24/2040 Finance Report.

Accounts information taken on 12.11.24 at 22:49

Current Account; **£ 6,124.92** **(0% interest)**

Reserve Account; **£75,439.19** **(2.6% interest)**

Redwood Account **£17,000** **(4.1% interest)**

Interest accrued – Not Paid £34.37

Total **£98,564.11**

Resolution: **The accounts were noted.**

24/2041 Confirmation of payments :

Payee	Reason	Budget	Value
Royal British Legion	Remembrance Poppy Wreaths	Chairmans Allowance	£50.00
Essential Supplies	External Christmas Tree Lights	Asset Refresh	£836.71
Cleaning Service	Pavilion Cleaning	Pavilion Expenditure	£50.00
Unity Trust Bank	Account Fee	Bank Charges	£6.00
CAW Building Services Ltd	Base Creation and Bench Install	Capital Works	£575.00
Essex Pension	Pension payments	Pension	£1,256.48
JCM Services	Goal Socket Install	External Labour	£330.00
Community Heartbeat Trust	New Defib Skin	Asset Refresh	£75.00
HMRC	PAYE-November	PAYE	£930.38
Combined Salaries	November Salaries	Salaries	£1,425.75
Amazon	2 x Goal Nets for Gt Waltham	Handyman Consumables	£47.98
Amazon	Anti vibration gloves	Handyman tools	£24.49
Amazon	Anti vibration gloves	Handyman tools	£24.49
Amazon	Cutting discs	Handyman tools	£18.90
Amazon	Shutter opening / closing pole	Pavilion Expenditure	£23.99
Amazon	Sign - Caution Concealed Entrance	Pavilion Expenditure	£22.05
Three	Broadband	Pavilion Expenditure	£18.70
Clerks	Expenses	Expenses	£57.57

Total	£5,773.49
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Resolution: **The Payments were approved.**

24/2042 Monthly Bank Reconciliations.

Resolution: **Defer to next month.**

24/2043 Update on the Action Tracker.

Various open items were discussed and updated.

24/2044 Clerk's Report.

- Remembrance Sunday.
- Allotments. – Several new plot holders from neighbouring parishes.
- Budget 25-26. – Items 24/2046 and 24/2047.

24/2045 To receive an update on the Community Policing Team session held on 26/10/2024.- (Cllr Gilbert).

The session was not attended by any members of the public. This was the second session arranged and advertised which generated little or no interest. Rather than continue to facilitate this type of session, the proposal will be to invite the Team to the annual assembly to provide an update of activities.

24/2046 To agree the F&GP Committee's recommendation of a budget of £111,503.38 for 2025-2026.

Resolution: The budget was agreed.

24/2047 To agree the F&GP Committee's recommendation of a Council precept demand of £101,613.74 for 2025-2026. There is a reduction on a band D property to £107.35 per year.

The motion was amended to read 'per year', rather than 'per month', as stated in the agenda.

Resolution: The precept was agreed.

24/2048 To consider and agree a response to the Ministry of Housing, Communities & Local Government's open consultation "Enabling remote attendance and proxy voting at local authority meetings" (as circulated with the agenda).

- Proxy voting was felt to be predetermination and ignores the value of the debate.
- As a principle the option for remote attendance should be available for councils to agree and adopt if that suits their particular circumstances.
- A response to be drafted and circulated to members for comments before a final version is offered for approval at the next meeting.

Resolution: Cllr. Gilbert to draft response to be circulated to members.

24/2049 Discuss and approve any items to release for publication.

- Notes of this meeting.
- The play area working group reported that an article regarding a survey on the area's current use and ideas for the new design has been submitted to Parish News.
- Allotment advertising, unless full occupancy of the sites has been achieved.
- Thank you for the volunteer team on footway cutbacks.

Next Meetings:

Annual Assembly at Ford End to be confirmed.

- Monday 25th November Highways & Transport Committee at 7pm at the Pavilion.
- Monday 2nd December Recreation Committee at 7pm at the Pavilion.
- Tuesday 17th December Monthly Meeting at Ford End VH at 7pm.

Meeting closed at 20:05
Will Adshead-Grant CiLCA.
Clerk to the Council.