

Great Waltham Parish Council

The Parish Office, Great Waltham Village Hall (Houlton Hall), South Street, Great Waltham
E Mail: clerk@greatwalthamparishcouncil.co.uk Website: e.voice.org.uk

Clerk: W.Adshead-Grant

Chair: S.Gilbert
Vice-Chair: A.Martin

Minutes of the Annual General meeting of the Parish Council held on Monday 23rd May 2022 at 7.30pm in the Pavilion, South Street, Great Waltham.

22/1106 Election of Chairperson for the next 12 months.

Cllr Gilbert was elected to the position of Chair.

22/1107 Acceptance of Office by the new Chairman.

The declaration was signed and accepted by the proper officer.

22/1108 Election of Vice Chairperson

Cllr Martin was elected.

22/1109 Chairman's Welcome

Chair: Gilbert

Councillors Dunn, Martin, Huggins, Steel, Jackson, Jenkins, Lockwood, Micklem, Palmer and McDevitt.

22/1110 Apologies

No apologies.

22/1111 Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation.

None were declared.

22/1112. Public Participation session for any items regardless of its existence on the agenda

1 member of the public - 22/00737/FUL: The House is currently set up as two small dwellings. Extend and remodel for a modern family in a Victorian house.

22/1113. Report by County Councillor. - Cllr Mike Steel

Homes for Ukraine Scheme Update 20.05.22

Key figures:

- In the Essex County Council area there are 829 registered sponsors, and a total of 1,232 'requests' for homes. This involves 1,876 individual guests.
- Just under 35% of individual guests have arrived, and 26% of sponsors now have guests who have arrived.

In person DBS checks:

- We can now offer sponsors the option for in-person DBS checking at County Hall in Chelmsford and Stanwell House in Colchester.
- The Sponsor/household member can email ECC at: BusinessSupport.FamilyOPs@essex.gov.uk to request an appointment from this week.
- Business Support will contact the sponsor/household member and agree an appointment date. A confirmation email will then be sent to the sponsor/household member, confirming the appointment details and offering additional information on what the check will entail and what ID/evidence sponsor/household member will need to provide.
- At present on-site appointments are available Monday-Friday during normal business hours.

Finance update:

- Districts are arranging the £200 payments to guests as soon as they are advised that they have arrived. Payment cards will shortly be available. Existing arrangements for the £200 payment will then change in districts as a result.
- The **County Council** will now initiate the £350 thank you payments in arrears (backdated to when guest(s) first arrive), where sponsors have completed a request for the payment

and once all safeguarding, DBS and housing checks have been successfully completed. Arrangements are currently being finalised ready to make payments.

- It is important to remember the £350 payment is optional and MUST be requested: It is a 'thank you' payment, per month for accommodating one or more guests. This payment is limited to one payment per sponsor household, even if hosting more than one guest or providing more than one property. Payments will be made for as long as a guest(s) is sponsored and for up to 12 months.

Health update:

- A primary care guidance document that outlines likely health issues can be accessed here: <https://www.gov.uk/government/publications/arrivals-from-ukraine-advice-for-primary-care>
- All sponsors are being encouraged to ensure their guests register with a GP. The three NHS care systems are producing content (including translations) which we are making available through district councils. The link below applies to Sponsors in Tendring and Colchester: <https://www.westsuffolkccg.nhs.uk/welcome-to-our-friends-from-ukraine-a-guide-to-your-local-health-services-in-suffolk-and-north-east-essex/>

Re-matching guests

- Guidance has been received from the Government on the re-matching process, and we are hoping to be in a position very soon to 're-match' guests and sponsors if either a) any checks are failed; or b) if the relationship between guests and sponsors breaks down.

Ports of Entry update:

- Stansted – average arrival figures per day remain around 200-plus.
- Most arrival transit to their onward destinations, although some require help at the airport as anticipated.
- Harwich – in the last seven days 47 arrivals have been logged.
- Southend Airport – no arrivals yet.

School places for Ukrainian children:

- FAQs have been updated as per the notes below:
- All schools have been communicated with to confirm that children from Ukraine have the right to access a school place in the normal way. We are aware of a number of schools who have already received applications and are admitting children. Schools have also been advised about the additional funding from central government to support the needs of Ukrainian children.
- All families arriving from Ukraine will need to follow the [established process for mid-year school admissions](#).
- We continue to work closely with schools to ensure that all children are placed in schools within a reasonable distance from their homes.
- The educational needs of all children living and arriving in Essex remains our top priority and we will continue to support both families and schools with school admissions along with other needs the families may have.

Sponsor Packs and Comms

- The first edition of a newsletter for sponsors was issued this week and is available here: <https://news.news.essex.gov.uk/9j46/Send/8h4-8ce41>
- All of the translated versions of packs (in Ukrainian and Russian) for Ukrainian guests are now available online here [Ласкаво просимо до Ессексу: інформаційні матеріали для гостей - Essex County Council](#)
- Paper versions for distribution via district/borough/city council teams will be available from next week.
- FAQs on the ECC website are being updated on a weekly basis. The latest set is here: [Information for sponsors welcoming a Ukrainian person or family: Homes for Ukraine scheme - Overview - Essex County Council](#)
- Guidance is still awaited from DLUHC on the process for re-matching Ukrainian guests in the event that arrangements with initial sponsors break down.
- General information and updates are available here: [Essex stands with Ukraine: what you can do to help - Essex County Council](#)

East Anglia GREEN – from Norwich to Tilbury

This project is nationally decided with ECC and CCC consultees.

I attended a briefing session for ECC Cllrs. There was also a similar one for CCC Cllrs.

With the North Sea offshore wind farms, there is the need to transport the power to London.

The Project comprises:

- 60 km new 400 kV overhead line between Norwich and Bramford (AENC in NOA)
- 120 km new 400 kV overhead line between Bramford and Tilbury (ATNC in NOA)
- underground cables through Dedham Vale AONB
- new 400 kV substation, to be connected into the new Bramford – Tilbury circuit, to
- connect North Falls and Five Estuaries

Timescales:

Non-statutory consultation briefing	21 April to 16 Jun 2022
Statutory consultation briefing	April to Jun 2023
DCO Application submission	Dec 2024
DCO Examination and decision	2025 to 2026
Construction starts	2027
Fully Operational	From 2031

There are two 'consultation zones'• Primary consultation zone (PCZ) – extending for approx. 1 km from edge of preferred corridor

• Secondary consultation zone (SCZ) – extending for approx. 4 km from edge of referred corridor

They will seek to raise awareness of the project and public consultation with stakeholders across both zones through the broad dissemination of information.

And will directly target stakeholders within the PCZ, while promoting more widely beyond that. To book an appointment at an 'ask the experts' session, sign up for a webinar or speak to the project team, use:

- **Website:** nationalgrid.com/east-Anglia-green
- **Email:** EastAngliaGREEN@nationalgrid.com
- **Call:** 0800 151 0992

There are 12 consultation events planned to end May, with the at Writtle Village Hall, Tuesday 24th May 11am to 5.30pm, The ECCs response is being collated by the Growth and Development Team and they have reached out to internal stakeholders and asked for their views on the project (Highways, Flooding, Socio Economics, Landscape, Ecology etc) and once received will be incorporated into a single response. I have also met with the Cabinet Member for Infrastructure, and made it clear I want to be part of this.

I have also talked to Head of Planning at City Council to gather their views as they will be making comments. I know an option to run the pylons to the East of Chelmsford was considered by GREEN, but they say that there are pylons already at that side a (which will all be beefed up to carry more voltage – but not enough) and the new lines would need to cross the old ones – which can't be done.

It is early days yet, and I think many of the Cllrs are still getting to grips with the scale of this. I know pylons will be far cheaper than underground, and also underground needs 100m wide trenches, due to the high voltage and the need to cool and disturbs the land for a decade. Apparently, the coastline is protected, so pylons can't be used there. I have heard some organisations/people pushing a sea route/underground. I don't know how practical that is. I have also joined the North and West Chelmsford parish Planning Group who are considering how to respond.

- we support green energy and need to get it into the Grid
- we have grave concerns about the impact on the environment of doing so with traditional pylons
- we therefore support laying the cables under the sea for the full route
- we have particular concerns about the impact on the environment of the proposed route to the west of Chelmsford.

The Chelmsford City Council Conservative Group have put out a statement as follows:

The Chelmsford Conservative Group is opposed to National Grid's current proposals for a new over-ground pylon route across much of East Anglia.

We fully support the concept of North Sea wind farms to generate abundant, cheap, clean electricity. Furthermore, the recent increase in energy prices, coupled with the global insecurity of energy supplies gives added impetus to this strategy.

National Grid have launched a non-statutory consultation, but only on their preferred route, having dismissed the alternative land routes and offshore option.

The Chelmsford Conservatives would like to see the offshore route as the first preference, which avoids the need for hundreds of overground steel lattice pylons and would reduce the environmental damage, disruption and despoliation of the countryside.

We demand that National Grid holds a proper public consultation on all options, including the offshore route, with full details and costings being made available for public scrutiny, not simply an informal consultation on their pre-selected over-ground route.

We will continue to lobby National Grid and the Government to ensure that all necessary infrastructure is delivered in a sustainable manner. For us, this means moving the proposed new pylon route to an offshore location.

Please make your thoughts known to National Grid by filling in the consultation available via their website at <https://www.nationalgrid.com/electricity-transmission/network-and-infrastructure/infrastructure-projects/east-anglia-green>

And join with us in making it clear that the current over-ground route is unacceptable, and that the consultation should include details on the other over-ground routes and offshore route. The consultation runs until Thursday 16 June 2022

I met with our MP, Kemi Badenoch, 20th May and briefed her on the local issues.

Consequently, she has now issued the following statement:

I am very concerned by National Grid's current proposals for a new over-ground line which will cut across the south of the constituency.

I am in the process of writing to National Grid to establish what other options were considered for this new route – including offshore and underground routes, why these options cannot be presented as part of the consultation including full details on costings and why the project cannot follow an existing power line.

I have co-signed a letter to Greg Hands MP, Minister for Energy, Clean Growth and Climate Change with other MPs impacted, to share representations from residents who will be impacted by the proposals as they stand. A copy will be sent to National Grid directly.

I know residents recognise the importance of ensuring our network capability is reliable and can securely transport all the energy required, however this must be done in the right way and ensure as little damage to our countryside as possible.

I will continue to work with our local councillors, neighbouring MPs and Essex County Council to coordinate our response to these proposals and I would urge all residents to make sure they respond to National Grid's consultation.

RideLondon

All Parish Councils were invited to a presentation organised by EALC on the 23rd of March 2022. In addition, I arranged 1:1 presentation to the 3 Parish Councils in my division which are directly affected by the route running through their parish - Great Waltham, Chignal and Writtle. I arranged 2 "drop-in" sessions, 1 in Great Waltham, 1 in Writtle – for the 11th and 12th April at the Parish Offices 4pm to 7pm. These were staffed by RideLondon and ECC and they were able to answer more detailed questions about specific access arrangements. I invited all the "land-locked" businesses in my division, broadcast the drop-ins on all my local community social media places and personally leafleted some houses on the route.

I have made my objections known to the Leader of ECC and the Highways Cabinet Member. Whilst I understand the objective of promoting cycling, I believe that the disruption outweighs any benefit. They have taken on board my concerns and have committed to a consultation after the event. I am told that whilst this is planned as an annual event for 5 years, it has not been contractually formalised, including the future routes.

I note that Cllr Bentley has responded to GWPC. I have working to try and minimise the disruption. Attached is the location of the VCP during the amber period. I have also requested and been granted a manned pedestrian crossing point which is shown – between the Church and the Beehive. During the "red" period, vehicles cannot cross the route at all, and pedestrians are only allowed to cross at the manned pedestrian crossing points. Most people (not all) can safely get to the pedestrian crossing point.)

Digigo

I attended the launch of Digigo 13th April, which is service being piloted by Essex County Council for an initial two-year period in two separate operational areas – Braintree and Chelmsford. The service comprises 6 electric minibuses operating from the Braintree GRIDSERVE electric forecourt. Using the app, passengers select their pickup and drop off points, and the system automatically calculates the route, catering for any pickups along the way. The app displays 'virtual stops' near to the pick-up locations, meaning that passengers are just a very short walk away from pick-up. We all are concerned by reducing bus services because they struggle to operate with increasing costs and reducing custom, with empty large buses being unsustainable. I cannot emphasise how much Digigo represents the solution, with on demand bus journeys, at affordable charges (and concessionary passes are accepted) As an example, if you need to get to Broomfield Hospital for 10am, you book your journey via the app (telephone booking is available) and they tell you where they will pick you up, to get you there in time. I have asked some of my Parish Councils in the coverage area if they would like a roadshow event on this. Chignal Parish Council are the first and I have arranged for Digigo to be at their next coffee morning, 10am 1st June. If any others want similar, please let me know.

For more info - www.digigo.uk

Highways Issues

I have contacted the ECC Highways Officer who deals with DfT and asked the question about the B1008 being removed as a back up to the A120. And if not, could DfT be approached about DfT funding (or part funding) an Average Speed Camera. In his experience, he thinks that the possibility of DfT funding being available is very low. However, he will approach DfT in respect of removing the back-up aspect (and also try the funding approach). I will report back when I get a response.

22/1114 Report by Chelmsford City Councillor.

Cherry Garden Road:

I have been contacted by City Council Parks Services who state that they have been contacted numerous times by residents living in Cherry Garden Road regarding misuse of public open spaces for unauthorised parking. They state that the main issue seems to be a property adjacent to 69 Cherry Garden Road where a resident has installed a driveway without planning permission and is now driving across the grass to access their property. City Council say that they have erected signs on the green asking residents to refrain from parking on the grass, but this has had little effect. They are concerned that in wetter weather the green will become a quagmire and unmaintainable so are therefore looking at options to protect the green. They have considered installing bollards around the entire green but believe the resident in question will just remove them to continue accessing their property so are asking local ward members for any comments or feedback on how best to proceed. I responded with the following: "I did raise this issue on the 5th of April Planning Committee meeting where a resident further down the road (No 13) had applied for a driveway. The planning application was refused, partly because of the new Open Spaces policy. I warned the committee that not taking residents' requirements into consideration was leading to a situation where some were acting without the proper authorisation. The Parish Council has leafleted the residents of Cherry Garden Road and there is a split view on the greens, but a potential accepting view that people want to get their cars off the road. The Parish Council is neutral on whether to support or oppose driveways, especially considering that the greens are owned mostly by City Council, so they don't have any say in it. I have also discussed this with Joe Reidy and stated that City Council should take residents views into account rather than just dictate their Open Spaces Policy. So, I am afraid that this situation has resulted from City Council decisions, so they need to determine how to resolve it!" I copied my 12th May response to GWPC Clerk and Chairman, inviting comment. Neither did, and I have not received a response from City Council!

22/1115 To review the terms of reference for committees and appointment of Committees, as follows:

- Finance and General Purposes Committee (Chair, Vice Chair plus four councillors)
Chair Gilbert, Vice-Chair Martin and Cllrs Dunn, Micklem, McDevitt and Jackson.
- Recreation Committee (Chair, Vice Chair plus six councillors)
Chair Gilbert, Vice-Chair Martin and Cllrs Palmer, Huggins, Jenkins, Jackson, Micklem.
- Emergency Planning Sub Committee (Chair, Vice Chair plus three councillors representing all areas of the Parish)

Resolution Defer to next monthly meeting

- Staffing Committee (3 councillors)
Cllrs Palmer, Dunn and Jenkins
- Planning Committee (All members of the Council are represented on this Committee and are called to full meetings of the Council which are dedicated to planning).

22/1116 Proposal for formation of a Highways and Transport Committee – Cllr Dunn
Should there be a separate meeting for this committee's suggested terms of reference? Suggestion that the Council's existing transport representative role reports into the new committee.

Resolution The Parish Council agrees to the creation of the Committee.

Resolution The Terms of Reference to be drafted for the next meeting.

- 22/1117 Review of arrangements, including any charters and agency agreements, with other local authorities and review of contributions made to expenditure incurred by other local authorities.
Nothing applicable.
- 22/1118. Appointment of Essex Association of Local Councils representatives (Chair, Clerk plus one Councillor)
Chair Gilbert, Clerk and Cllr Dunn were appointed.
- 22/1119 Appointment of representatives to the Chelmsford City Council Planning Forum (one Councillor)
Cllr McDevitt was appointed.
- 22/1120 Appointment of representative on Great Waltham Village Hall Committee (one Councillor).
Cllr Steel was appointed.
- 22/1121 Appointment of a representative on Great Waltham Community Network (one councillor)
Cllr Huggins was appointed.
- 22/1122 Appointment of representatives for Great Waltham Parish Jubilee Twinning Association (Chair plus one other nominations)
Cllrs Steel and Huggins were appointed.

22/1123 Local Planning Authority Decisions

Reference ↕	Address ↕	Type ↕	Status ↕
21/00570/S73	Kinnear House Margaret Woods Road Great Waltham Chelmsford Essex CM3 1DZ	Application	Application Permitted
22/00138/FUL	Sandon House Main Road Ford End Chelmsford Essex CM3 1LL	Application	Application Permitted
22/00181/FUL	Shaws Litley Green Road Great Waltham Chelmsford Essex CM3 1BX	Application	Application Permitted
22/00433/FUL	Field At Grid Reference 571030 215770 Hyde Hall Lane Great Waltham Chelmsford Essex	Application	Application Refused
22/00531/FUL	45 Cherry Garden Road Great Waltham Chelmsford Essex CM3 1DH	Application	Application Refused

22/1124 Planning Applications

1. **Reference: 22/00843/FUL**
Address: Bury Hall Cottage Bury Lane Great Waltham Chelmsford
Description of works: Single storey rear extension.
Resolution The Parish Council has no objections.
2. **Reference: 22/00737/FUL**
Address: Lyndhurst Ringtail Green Ford End Chelmsford .
Description of works: Demolition of the existing outbuilding, side entrance porch, and rear lean-to. Alterations to door/ windows. Construction of a two-storey side extension with front porch canopy and a single storey side extension. Part two storey, part single storey rear extension.
Resolution: The Parish Council support this application.
3. **Reference: 22/00685/FUL**
Address: High Houses Mashbury Road Great Waltham Chelmsford.
Description of works: Single storey outbuilding.
Resolution The Parish Council has no objections.
4. **Reference: 22/00683/FUL**
Address: High Houses Mashbury Road Great Waltham Chelmsford.
Description of works: Single storey side extension.
Resolution The Parish Council has no objections.
5. **Reference: 22/00534/FUL**
Address: 21 Wolmers Hey Great Waltham Chelmsford Essex.
Description of works: Single storey rear extension. Addition of first floor rear window.
Resolution The Parish Council has no objections.

22/1125 Finance Report

Current Account	£40,408.51
• £17,000	General reserve
Reserve Account	£15,750
• £10,000	Ford End Speed Cameras
• £5,000	Ford End Path
• £750	Allotment deposits

Total **£56,158.51**

Resolution **The accounts were noted**

22/1125 Confirmation of payments:

Date	Item	Budget heading	Payment
24.05.2022	Village Hall - Rent	Office Rent	316.09
24.05.2022	Cllr Martin - Pavilion Works	General Reserve	£66.22
24.05.2022	Cllr Palmer - Vandalism Clean Up	General Reserve	£14.93
24.05.2022	Amazon - ink cartridge	Office Equipment (Stationery +Postage)	£42.30
24.05.2022	amazon - jeyes fluid	Handyman Consumables	£8.87
24.05.2022	amazon - roundup	Handyman Consumables	£57.87
24.05.2022	JCM - Stage 1 - 6 Months work	Tree Works	£1,320.00
24.05.2022	JCM _ Maintenance	Grounds Maintenance Contract	£1,462.50
24.05.2022	M&G Fire Extinguishers	General Reserve	£42.00
24.05.2022	BHIB - Annual Insurance	Insurance	£1,583.50
24.05.2022	Play Inspection Company	General Reserve	£360.00
24.05.2022	Essex Association of Local Councils	Training	£216.00
24.05.2022	Essex Association of Local Councils	Training	£216.00
24.05.2022	Essex Association of Local Councils	Training	£216.00
24.05.2022	Essex Association of Local Councils	Training	£216.00
24.05.2022	Essex Pension Fund	Pension	£389.66
24.05.2022	HMRC - PAYE	Paye	£719.27
24.05.2022	Monthly Salaries	Salary	£1175.17
24.05.2022	Cllr Lockwood - Banners	Grants	£84.81
24.05.2022	Amazon - Scanner	Office Equipment (Stationery +Postage)	£76.98
24.05.2022	Amazon - 2 stroke mix	Handyman Consumables	£19.99
24.05.2022	Amazon - Replacement tools (Sander & Multi Tool)	Handyman Tools / Assets	£141.95
24.05.2022	Cllr Martin- Pavilion Works	General reserve	£61.77

Total **£8807.88**

Resolution **The Payments were approved.**

22/1126 Monthly Bank Reconciliation – Chairman of the F&GP

Resolution **The reconciliation was confirmed with zero difference.**

22/1127 Review of inventory of land and other assets including buildings and office equipment.

Resolution **Add the Beacon to the 2022 Asset List at a replacement value.**

Resolution **Clerk to remove the Ford End Village Gates from the Asset List as the gates were replaced by Highways and now belong to them.**

- 22/1128 Review of the Council's expenditure incurred under s.137 of the Local Government Act 1972 or the general power of competence.
No expenditure 2021-2022
- 22/1129 Confirmation of the minutes of the monthly meeting held on 25.04.2022.
Correction to item 22/1098 – Resolution to read that the Policy and procedures listed in 22/1098 were adopted.
Resolution Defer to the next meeting.
- 22/1130 Note the minutes of the Finance and General Purposes Committee held on 16.05.2022.
Resolution Noted.
- 22/1131 Confirmation of the minutes of the extraordinary meeting held 19.04.2022.
Resolution Confirmed.
- 22/1132 Confirmation of the minutes of the monthly meeting held 21.03.2022.
Resolution Confirmed.
- 22/1133 To discuss actions to be taken at Ringtail Green following the extraordinary meeting at Ford End.
A report was circulated about the concerns raised by residents of Ringtail Green about speeding traffic with 4 proposals:
1. Install Ringtail Green Name plates with a drive slowly message.
 2. Pursue Quiet Lane status for the lane – approximate cost £2,000.
 3. Paint Slow road markings at either side of the bend.
 4. Advisory road signs at either side of the bend e.g., maximum speed and chevrons.
- Resolution Item 1 – Clerk to contact the street naming team at Chelmsford City Council**
- Resolution Clerk to raise LHP requests via Cllr Steel for items 3 and 4.**
- 22/1134 To discuss following on actions after the Extraordinary meeting in Ford End.
- Approach DFT about funding for the average speed cameras.
 - Discussion about paths & crossings.
 - other Ideas for consideration.
- Resolution Defer to the Next meeting.**
- 22/1135 Update on SID rotation.
Discussion on the unit being at Ford End on covert for 2 weeks changing to visible Wednesday 25th May. The SID to then go to Broads Green for 10 days.
- 22/1136 Request to crown lift the lime trees at Broads Green to enable improved visibility for road users.
Quote £300. The two trees are owned by the Parish Council and are on the Broads Green central green that the Parish Council owns.
- Resolution Defer to next month to allow Councillors to view the trees.**
- 22/1137 Discuss the Broomfield Parish Path proposal.
The Bromfield Parish plan proposes a walk through the three villages. With section 2 coming into the Parish of Great Waltham
- Resolution The Parish Council Supports this initiative. Clerk to make organiser aware that there might be bulls or cows in the field at Langley's. Also, this is a rural footpath on private land – users must remain on the designated paths.**
- 22/1138 Discuss the outcomes of the Annual assembly.
- Streetlight in Barrack Lane.
 - Grass cutting regime by ECC.
 - The cobbled area by Walthambury Stores/The Beehive needs attention.
- The streetlight has already been reported online.
- Resolution Clerk to reissue the grass cutting regime to the Parish Council.**
Resolution Clerk to write to the landowner and asked them to tidy the cobbled area.
- 22/1139 Update on the second Ford End Recreation Ground Consultation.

The recreation consultation document has been created and is ready for printing.

- 22/1140 Update for Digi road show, dates, and transport rep update
New ECC initiative. Electric demand responsive transport – 6 minibuses based at Braintree electric charging station – 3 for Braintree and 3 for Chelmsford. 2-year pilot. Book via App or telephone. It's a bridge solution to the hospital to meet additional connections. Roadshow on the 17th of June at the Great Waltham Recreation ground.
Noted that X10 and X30 services remain inconsistent, with route errors by drivers.
- 22/1141 Discuss an annual donation of £250 to the Great Waltham Charities. The pavilion lease is currently for recreation use for the next 18 years. The agreement with the Landlord will change to add the use of the pavilion for Hire purposes, a Parish office, Meetings and Storage.
Cllr Micklem declared an interest. The owner of the Great Waltham recreation ground land ; that is leased annually; requested an annual donation of £250 to the Great Waltham charities for the change of building use from recreation to general use at the pavilion.
Resolution **The Parish Council accepted this proposal. Clerk to contact the landlord.**
- 22/1142 To consider for agreement proposed 2022/23 action plan.
Resolution **The action plan was approved.**
- 22/1143 To consider for agreement revised data privacy notice wording - Cllr Gilbert.
Resolution **The policy was approved.**
- 22/1144 Consider a response to the current East Anglia GREEN consultation.
Agreed that the Council should respond to the consultation to make known its objections to the proposals.
Resolution **Cllr Gilbert to draft a response. All councillors are encouraged as individuals to write in with their views of the consultation.**
- 22/1145 Discuss a request for double yellow lines at the junction of Duffries Close and South Street – both ends.
Resolution **Defer to the next meeting.**
- 22/1146 Update on the action Tracker – all.
22/1096 – onto the Recreation Committee minutes.
22/1097 – draft a supplier process – copy over to the action tracker.
- 22/1147 Update on the Jubilee Celebrations – Cllr Lockwood.
The beacon lighting is being led by Cllr Steel. Cricket Club doing bar and food. Coins will be issued this week. Quiz night on the Friday. Banners are up. North End will be planting their Jubilee Tree.
- 22/1148 Update on the Clerks annual appraisal – Staffing Committee.
The appraisal was approved, and the Clerk's performance was reported as satisfactory.
Resolution **The Clerk salary to increase by one spinal point from 1st April 2022.**
- 22/1149 Discuss and approve any items for the "Parish Council News" section of the Parish News.
• East Anglia Green interaction.
• Precis of the minutes.

Recreation Committee: 30.05.2022
Monthly Meeting: 13.06.2022

Meeting Closed 22:08
W. Adshead-Grant
Clerk to the Council.