

Great Waltham Parish Council

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The Minutes of the Meeting of the Great Waltham Parish Council held on Monday 21st February 2022 in the Scout Hut, Blossom way, Off Cherry Garden Road, Great Waltham at 7.30pm.

21/1007 Chairman's Welcome

Chairperson Cllr Jackson

Councillors Gilbert, Lockwood, Martin, Huggins, Jenkins, McDevitt, Steel, Palmer and Micklem

21/1008 Apologies

Cllr Dunn

21/1009 Declarations of interests (existence and nature) about items on the agenda and any request for dispensation.

Cllr Huggins -Nonpecuniary on items 21/1033 and 21/1034

Cllr Steel – Nonpecuniary on 21/1033

21/1010 Public Participation session (Items do not need to be on the agenda)

4 Members of the public on item 21/1033 – Discussion on the double yellow lines proposed for south street and the limit on parking. Concerns raised over the decrease in parking, potentially higher speed of vehicles passing the school, lighting in the area. Confirmed that the school has no parking, and the employees need to find spaces for themselves. The School was unaware of the 12 spaces available at Blossom way that the Parish Council is responsible for.

1 Member of the public – Seeking support for a driveway crossing the Greensward at the top end of Cherry Garden Road. Environmentally friendly access with reinforced grass membrane. Parking for one vehicle. The City Council refused but the applicant appealed, and the application went to the planning Inspector. The applicant stated that the City Council was given the incorrect information by Highways. A highways consultant has been employed to support the appeal. This is going to the Chelmsford City Council Planning Committee in April.

21/1011 Report by County Councillor. - Cllr Mike Steel

Ford, Bury Lane

A number of cycle accidents at the ford have resulted in ECC erecting additional warning signs about the slippery surface. However, these signs have been subjected to continual vandalism and removal – at least they have been replaced five times. I have again arranged for them to be replaced by ECC, and it is a credit to ECC Highways that have done this so quickly. I have also asked the police to regularly patrol the area, which they have stated they would do.

Broomfield and Writtle Locality Fund

I have now allocated all of my Locality Fund for the Broomfield and Writtle division, including £1,000 towards Gt Leighs VH lighting. Reminder that this needs to be spent before end of March.

Locality Fund for Broomfield and Writtle 21/22

Requestor			Awarded	
Good Easter Church	Applied	Successful	£750	Fence
GWPC	Applied	Successful	£1,000	White goods for Pavilion
Good Easter PC	Applied	Successful	£300	Contribution to Defib
Roxwell Church	Applied	Successful	£1,000	Heating
Beryl Platt centre	Applied	Successful	£1,000	Drinks Fridge
WPC Writtle Archives	Applied	Successful	£750	New records Computer
Pleshey PC - env appraisal	Applied	Unsuccessful	£0	Consultant's Report
Chignal PC	Applied	Successful	£1,000	Webpage set up
LWPC			£0	Contribution to beacon

Broomfield VH PC	Applied	Successful	£1,000	New PC for bookings etc
Gt Leighs VH	Applied	Successful	£1,000	Upgrade to car park lights Potting shed for children's garden
GW School Writtle Sports and Social Club	Applied	Successful	£900	Coffee machine
			£1,200	
			£9,900	

Ride London

Leaflet posted through some resident's doors. Follows the Tour De France route.
Engagement manager to agree a meeting date.

21/1012 Report by Chelmsford City Councillor.

Cherry Garden Road:

I would remind GWPC that I am willing to represent the views of GW residents in terms of Cherry Garden Road (CGR) greens, to Chelmsford City Council Property Services, and whether they should be preserved for recreation or can be used for driveway access. Property Services currently have the position of opposing the loss of open spaces. This view has recently hardened with the adoption of a new Public Open Spaces Policy at the January 2022 Cabinet meeting (Such decisions are taken solely by the Cabinet formed by the ruling party). Specifically, Clause 31 says - *"Requests for disposal or change of use of public open space for the sole benefit of individual residents or adjoining landowners will be declined unless the land has been deemed surplus to requirements under section 29 (a) of this policy"*

Furthermore, I have been contacted by the resident at No 13 – GWPC made a comment of "no comment" on their Planning Application. The resident has resubmitted an application moving the proposed driveway, to address Highways' concerns. Consequently, the driveway would now cross City Council land (note – ownership of the greens is a mix of City Council and CHP). I am not sure if it is widely known, but Planning permission does not imply owner permission, which must be sought separately. City Council Property Services may hold the trump card and have stated that they will refuse "an easement." Because of the City Council conflict of interest, this will go to Planning Committee.

This application embodies many of the issues for which the PC is seeking the views of residents, and there is still the problem that City Council are opposed to giving up green spaces for driveways – which I am still happy to challenge if that is the guidance from the PC. Such a challenge to the Open Spaces Policy has much more credibility if championed by the PC and backed by public consultation.

Double Yellow Lines in South Street

A Resident requested for addition of one car length at the junction end of South Street. South Essex Parking Partnership reviewed this. Cars cannot park near tactile paving. The 20m would remove around 6 parking spaces from the road. Process is likely to take another 6 months.

21/1013 Confirmation of the minutes of the monthly meeting held on 17th January

Resolution **The Minutes were confirmed**

21/1014 Note the minutes of the Finance and General Purposes Committee held on the 24th of January

Resolution **The minutes were noted**

21/1015 Note the minutes of the recreation committee held on the 7th of February

Resolution **The Minutes were noted**

21/1016 Election of a Vice-chairman

Resolution **Cllr Gilbert was elected as Vice Chairman**

21/1017 Local Planning Authority Decisions:

<u>Reference</u>	<u>Address</u>	<u>Status</u>
21/02389/FUL	Land East Of Rye Cottage Broads Green Great Waltham Chelmsford Essex	Application Refused
21/02425/LBC	Crowbush The Village Great Waltham Chelmsford Essex CM3 1AT	Application Permitted
21/02311/FUL	10 Bakers Mead Great Waltham Chelmsford CM3 1AL	Application Refused

21/1018 Planning Applications

1. Reference: 22/00015/LBC Address: Oak Cottage Mill Road North End Dunmow
Description of works: Remove interior wall from a 1920's kitchen addition into a timber framed 2005 sunroom. The opening will be supported by a steel frame.

Resolution **No objections**

2. Reference: 21/00570/S73
Address: Kinnear House Margaret Woods Road Great Waltham Chelmsford
Description of works: Variation to condition 2 of approved permission (Demolition of existing dwelling and outbuildings and construction of a replacement dwelling and garage). Alterations to fenestration.

Resolution **No objections**

- 3 Reference: 22/00181/FUL
Address: Shaws Littley Green Road Great Waltham Chelmsford
Description of works: Single storey ground and first floor rear extensions.

Resolution **No objections**

4. Reference: 22/00138/FUL
Address: Sandon House Main Road Ford End Chelmsford
Description of works: Remove existing single dormer and replace with new double pitched roof dormer.

Resolution **No objections**

21/1019 Finance Reports:

•	<u>Reserve Account</u>	<u>£ 15,750</u>
	○ Allotment Deposit	£750
	○ FE Variable Speed Camera	£10,000
	○ FE Path	£5,000
•	<u>Current Account</u>	<u>£ 24,453</u>
	○ Allotment Payments	72.05
	<u>Total on Hand</u>	<u>£ 40,203</u>

21/1020 Payments for Approval

Date	Details	Value £	Budget Heading
02.02.2022	Village Hall - Rent	£316.09	Office Rent
21.02.2022	Traffic Technology	£156.00	General Reserve
21.02.2022	Npower	£10.83	Utilities
21.02.2022	JCM - Playground cutbacks	£202.80	General Reserve
21.02.2022	Cllr Jenkins - Pavilion	£11.10	General Reserve
21.02.2022	Cllr Martin - Pavilion	£17.50	General Reserve
21.02.2022	Cllr Martin - Pavilion	£8.00	General Reserve
21.02.2022	Cllr Martin - Pavilion	£4.00	General Reserve
21.02.2022	Amazon - Office projector	£152.78	General Reserve
21.02.2022	Salaries	£1464.74	Salary
21.02.2022	HMRC	£539.11	PAYE
21.02.2022	Essex Pension Fund	£383.23	Pension
21.02.2022	Online Playgrounds	£105.08	General Reserve
21.02.2022	Donation to the Scouts for use of the Scout Hut	£20	General Reserve
21.02.2022	Cllr Jenkins - Pavilion	£84.72	General reserve

21/1021 Monthly Bank reconciliation – Chairman of the F&GP
Cllr Dunn gave his apologies.

21/1022 Updates on the action tracker – All
North End defibrillator – The Cost of mains electricity will be several thousand pounds which is hard to justify when the unit works. Investigation into possible solar power option continues.
Close the item on Green waste
Broads Green Phone Box painting confirm status

21/1023 To consider the draft Councillor Co-option Policy.
Resolution **Under review with Cllr Gilbert**

21/1024 To consider proposed revised Playground Safety Inspections Policy wording.
Resolution **Under review with Cllr Palmer.**

21/1025 Update on Queen's Jubilee Celebrations in the Parish.
Church and British legion are both running events. Black chapel has an event on Saturday 4th June. The committee is Meeting Tuesday 22nd at the Parish Office. Beacon lighting to be arranged. All school and preschool children in the village a coin / medal around 277 residents – They must be Over 3 and under 11.
Resolution **Allocate a grant of £1000 towards the medals.**

21/1026 Update on the Tree Survey.
Concerns raised over the volume of trees that the Parish Council has under their responsibility. The Ash trees should be either left untouched or removed completely. T555 / 7 – Ash Remove, to allow the other species to thrive.
T559 – Ash – poor condition
Thin out the ASH trees along the garage area.
T547 – ASH – Overcrowding Entrance to the playing field.
Remove the Ivy and dead wood from all the trees.
Some reduction of 2-2.5m but not the other ASH

Resolution: Clerk to Confirm the specification with Cllr Micklem

Resolution: Clerk to attempt to get three quotes

21/1027 Discuss the recent vandalism of the tourist information point at Great Waltham Village.
The actions of a specific group of children. Action was reported to Chelmer Housing association.

21/1028 Feedback on the bus services in the Parish.
The changes by First have affected several parishioners. The X10 and X30 have created a lot of confusion and drivers do not always stop at North End. Barnston is the changeover point to get to Great Dunmow. The Service is viewed as not fit for purpose and will drive more people to use cars or alternative means of transport.

Resolution **Clerk & Cllr Palmer to write to the MD of FirstBus to raise concerns about the poor service.**

21/1029 Report on the bus back better strategy.
A virtual meeting was held with several parish councils. Cllr Palmer is waiting on an update.

21/1030 Update on the electric minibus roadshow.
Roadshow proposed to showcase the service. Date and location to be booked. Essex County Council will run the service. Suggestions to use the Great Waltham Village hall or Blossom way as an alternative.

Resolution **Cllr Palmer to book the roadshow.**

21/1031 Ford End Recreation tree aftercare plus wildflower plug planting Friday 18th March.

Resolution **Handyman to mark out 2 metres from the fence line with string.**

21/1032 Discuss the proposed terms of reference for a working group to review the findings of the Cherry Garden Road parking survey.
Discussion on the survey. Approximately 2.4 vehicles per resident.
Reluctance on the change to the greens. 90% of households with access

direct to the road have a dropped curb. Some residents cross the green areas without an easement. Some residents park direct on the green. 50% want to keep the Greensward as they are. 70% would support a change for parking purposes.

Resolution Working Group to be formed.

Resolution Members of the Working Group Cllr Palmer and Cllr Gilbert.

21/1033 To discuss parking needs for Great Waltham School employees.

There are 14 parking spaces at Blossom way that the Parish Council is responsible for. These are general direct access parking spaces. 8 or 9 cars parked in South street. There is public Car Parking in the village hall for 9 spaces. The car parking spaces at blossom way are not used. These spaces are not signposted. Visitors can use the public car parking spaces at the Village Hall if the School employees were to use the blossom way spaces that area available.

Resolution Add to the Agenda once the 6 months has expired to revisit the SEPP recommendation.

21/1034 To discuss lighting the passage from Blossom Way to South Street.

The School has some new solar lights that have been put in place at the weekend. The passage is owned by Chelmer Housing Partnership.

Resolution Item Closed.

21/1035 Discuss the proposal for a dedicated parish council meeting to debate Ford End traffic related issues.

Call an extraordinary meeting with a single agenda item to debate the Ford End traffic issues.

Resolution Meeting to be held to inform and review the work already undertaken to reduce the Ford End traffic related issues.

Resolution Cllr Martin will prepare a presentation on the actions that have been taken.

Resolution The Meeting is to be held in Ford End Village Hall.

21/1036 Discuss the quotes for the Howe St recreation ground replacement bench.

The report was reviewed, and the recommendation was accepted.

Glasdon Phoenix recycled materials seat £527.36 plus VAT

Kedel recycled plastic 3-seater garden bench £578 plus VAT

British Recycled Plastic Harewood Bench £605.41 plus VAT

A budget of £756 has been approved for the 2022/2023 the budget.

Resolution Proceed with the recommendation for the Glasdon Phoenix Seat

21/1037 Discuss and approve any items for the "Parish Council News" section of the Parish News.

- Parish council will put a full-page advert in the Parish News for the Jubilee event.
- Bus update

Next Planned meeting:

Monday 21st March 2022

Monthly meeting in the Scout Hut, Great Waltham

Meeting closed 22.27

W. Adshead-Grant

Clerk to the Council