

Great Waltham Parish Council

Clerk, W J Adshead-Grant, The Parish Office, Great Waltham Village Hall (Houlton Hall), South Street.
Great Waltham, CM3 1DF

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Minutes of the Meeting of the Recreation Committee held on Monday 7th February 2022 at the Parish Office in Great Waltham Village Hall at 7.30PM .

1. Chairman's Welcome

Chair: Martin

Cllrs. Jackson, Palmer ,Huggins, Micklem and Gilbert

2. Apologies for Absence

Cllr Jenkins

3. Declarations of interests (existence and nature) regarding items on the agenda.

Cllrs Jackson and Palmer items 6 Allotments.

4. To consider any dispensations required to transact the business on the agenda.

No dispensations were requested

5. Public Participation session with respect to items on the agenda or any items that they wish to bring to the Councils attention.

No members of the public present

6. Allotment Reports - Report of the current situation regarding vacant plots:

- Brook Mead - 1 plot available
- Bury Lane - 1 plot available

Resolution Clerk to contact Chelmsford Tree Officer with concerns about the two trees beyond the horticultural society hut. An Ash and a Maple tree at Penny feathers TPO 2007/125

7. Pavilion project update .

Phase 2 work is complete. Purchase orders issued for the next phase (Windows & Doors and floor covering). The flooring will be delivered this month. The Windows and doors will be fitted mid-March. Electrical assessment undertaken and a requirement of £875 cost. Building control sign off by April / May is expected. UK Power networks will change the power from a 3 phase to a single phase. External works are in the new budget. Spend excluding vat is under £20,000

Post Meeting : Meeting Arranged with the Landlord 15th February.

8. Discuss the 2022 Projects and Equipment Replacement Program.

- 1) Ford End recreation project subject to consultation – Benches , Seats and Path
- 2) Howe Street bench budgeted 2022/2023
- 3) Howe Street Multiplay is part budgeted in 2022/2023 and the balance in 2023/2024

9. Discuss the request for the use of the Great Waltham Recreation Ground and Pavilion for a live sculpture event.

Resolution Agree in Principle to the use of the recreation ground subject to confirmation of the Council insurers and the requester accepting liability.

10. 2022 Annual Recreation Grounds Inspections.

Discussion on clearing defects raised last year that were graded as low and any new defects . Annual inspection is in May.

Resolution Clerk to Contact Jcm for some tree works at the childrens playground in Great Waltham.

11. Pavilion Use Working Group Update

Some requests for hire have been received for recreational use.

Resolution Cllr Gilbert to review hiring template and cleaning regime.

Cllrs Martin, Jackson, Palmer, Huggins, Jenkins, Gilbert and Micklem.

Meeting closed 20.20

Will Adshead-Grant

Clerk to the Council **Next Monthly Meeting Monday 21st February in the Great Waltham Scout Hut.**