

Great Waltham Parish Council

Clerk, W J Adshead-Grant, The Parish Office, Great Waltham Village Hall (Houlton Hall), South Street,
Great Waltham, Essex CM3 1DF Telephone 07880717329.

E Mail: clerk@greatwalthamparishcouncil.co.uk Website: e-voice.org.uk/great-waltham-parish

Minutes of the Meeting of the Great Waltham Parish Council on Tuesday 17th August 2021 at 7.30pm held at the Ford End Village Hall.

21/818. Chairman's Welcome

Chairman Steel

Councillors McDevitt, Lockwood, Palmer, Gilbert, Martin, Jenkins, Jackson, Micklem

21/819. Apologies

Cllrs Dunn and Huggins

21/820. Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation.

None Declared

21/821. Public Participation session (Items do not need to be on the agenda)

14 Members of the Public

- Reference: 21/01555/TEL56 – Objections to the mast, Detracts from the Village, Wrong position, Listed Church, Oppose on amenity grounds, the plans on the website do not give a clear representation of the support cabinets, Objection from Church and Village Hall, is the reception poor? Three – 5G no reception, EE – 5G reception already in the village, Obscure the sight line for traffic turning on to Chelmsford Road.
- Ford End Recreation Ground petition – confirmation of a 1m concrete pad to be considered to enable wheelchair access.
- Howe Street speeding concerns.

21/822. Report by County Councillor. - Cllr Mike Steel

Ford at Bury Lane – Highways put up both a triangular slippery surface sign, and a written sign saying “Slippery Surface for cyclists”. They removed GWPC slippery surface cyclists dismount signs (and the brackets) – both of these were broken in two (3 vandalised). The Highways signs are higher up and harder to reach.

Dunmow Lane LHP request to be a restricted byway – At the last meeting, it was reported that an LHP request was submitted but feedback is that this may not resolve the issue it does not necessarily allow a physical barrier. Also difficult to obtain Cllr Steel was asked to circulate the response from the LHP to collect comments and questions, which he did 21 July. However, further conversation with the PROW lead at ECC Highways in relation to another BOAT in LW, made it clear that the chances of getting a BOAT restricted are near on impossible, especially if other interested parties object.

PROW cutting – as requested at the last meeting, Cllr sent the details and links for the Volunteer process whereby Parish Councils can take over the role. Other PCs are considering as well and there may be the opportunity to join forces.

21/823 Report by Chelmsford City Councillor.

Item 21/282 – 3 and 4 Butchers Arms – in relation to the ACV 21/00003/ACV – submitted by “Save the Butchers Arms”

In summary - There is insufficient evidence contained in the nomination to conclude that there is a time in the recent past when an actual use of the building or other land that was not an ancillary use furthered the social wellbeing or interests of the local community.

21/824 Confirmation of the minutes of the monthly meeting held on 20th July 2021

Resolution **The minutes were confirmed.**

21/825 Note the minutes of the planning committee held on the 3rd of August 2021

Resolution **The minutes were noted**

21/826 Note the minutes of the Finance and General Purposes Committee held on the 26th of July 2021

Resolution **The minutes were noted**

21/827 Local Planning Authority Decisions

21/01060/FUL	Plum Tree Cottage Larks Lane Great Waltham Chelmsford Essex CM3 1AD	Application Permitted
21/01210/FUL	Walnut Tree Farm Barn Fanners Green Great Waltham Chelmsford Essex CM3 1FE	Application Permitted
21/01023/FUL	53 Cherry Garden Road Great Waltham Chelmsford Essex CM3 1DH	Application Refused

21/828 Planning Applications

1. Reference: 21/01487/FUL

Address: Mead Cottage Broads Green Great Waltham Chelmsford

Description of works: Demolition of existing single storey rear extension and erection of part single, part two storey rear extension.

Resolution **The Parish Council has no Objections**

2. Reference: 21/01555/TEL56

Address: Telecommunications Apparatus Main Road Great Waltham Chelmsford

Description of works: Construction of an 18m phase 8 monopoles with C/W wrapround cabinet at base and associated ancillary works.

On the 19th of July, GWPC and the ward City Cllr received a letter in the form of a pre-application consultation for the erection of an 18m 5G Telecommunications Installation for H3G UK at Ford End. Subsequently, WHP Telecoms have submitted a prior approval planning application.

The place chosen is in the centre of Ford End village and close to several listed buildings, including the Church. At this location is also the Village sign and a communal flower bed. The Parish Council has a licence with Essex County Council (ref KAS/HIGH11198) granted May 2019, to locate these items there. This licence is very restrictive on what can be done to the area, limiting height, restriction of visibility and ensuring right of way and access by the public is not restricted (in order that visibility is maintained for vehicles using the junction).

As part of their application, WHP Telecoms state that the equipment complies with DC58 in that:

- It respects the character and appearance of the area and is not harmful to the visual amenity
- Mast sharing has been explored and ruled out
- Alternative sites have been explored and ruled out
- It conforms to ICNIRP safety guidelines

Ford End is currently served by Ultrafast FTTP, and 5G coverage via the EE mast located on Lavenders Farm. Interfering in competitive aspects is not a planning consideration. However, the application states that the public would benefit from a new 5G mast.

In the application they claim that the height of the mast is such that it will not significantly detract from the character of the proposed site.

The applicant states that the proposed design will minimise visual impact upon the street scene by integrating with existing street furniture and has similar vertical lines and overall appearances to other features in this area. Also, the design is sympathetic to the locality or camouflaged

The applicant states that there was no response from the pre-application consultation. However, On the 28th of July, Chelmsford City Cllr Mike Steel responded to Timothy Jiang

t.jiang@whptelecoms.com, with the following. He received a confirmation from Timothy Jiang on 31st July 2021 "Thank you for your email of 19th July with attachment letter site reference 13550 This came to my City Cllr email address. I have passed it on to the Clerk of Great Waltham Parish Council (Please note that I am both the City Cllr and Chair of the Great Waltham Parish Council. The Parish Council will consider at their next meeting and will respond directly.

As you emailed me at my City Cllr email address, I will make some initial comments as the local City Cllr. These are not necessarily the views of the Parish Council.

I have spoken to Chelmsford City Council Planning dept, and they tell me that they have also received a pre-application enquiry for the same proposal.

I understand that their view is that as this is a new 18m mast, it would require prior approval from the local planning authority. As such, siting and appearance will be assessed.

The place you have chosen is in the centre of the village and close to several listed buildings, and the Church. At this location is also the Village sign and a communal flower bed. The Parish Council has a licence with Essex County Council to locate these items there. Putting an 18m mast there will receive significant resistance from residents.

There are other telecom masts in the village which are behind the houses down the main road. Mast sharing or similar location may be a more acceptable option. Although I cannot speak for the residents until they are consulted".

Chelmsford City Council Planning dept were in the process of responding to the pre-application consultation when the prior approval application came in

Resolution Great Waltham parish Council strongly objects to the application for an 18m mast in this location.

The place chosen is in the centre of the village and close to several listed buildings, including the Church. At this location is also the Village sign and a communal flower bed. The Parish Council has a licence with Essex County Council (ref KAS/HIGH11198) granted May 2019, to locate these items there. This licence is very restrictive on what can be done to the area, limiting height, restriction of visibility and ensuring right of way and access by the public is not restricted.

Contrary to WHP Telecoms statement, the equipment does not comply with DC58:

- **It does not respect the character and appearance of the area and is harmful to the visual amenity**
- **Insufficient evidence has been offered in relation to the exploration of mast sharing**
- **Sufficient evidence of considering alternative sites has not been offered**

Ford End is sufficiently served by Ultrafast FTTP, and 5G coverage via the EE mast located on Lavenders Farm. To say that the public benefits of a new 5G mast would be a positive, is incorrect. This may not be planning consideration, but the applicant has made it so by making such a claim in the application. Contrary to WHP Telecoms statement, the height of the mast is such that it will significantly detract from the character of the proposed site.

Contrary to WHP Telecoms statement, the proposed design will not minimise visual impact upon the street scene by integrating with existing street furniture and does not have similar vertical lines and overall appearances to other features in this area – i.e., trees, Church, War

Memorial. The Church is a mid-Victorian Gothic Revival Grade 2 building and presents a strong visual presence to the main road which will be totally interrupted by the mast. severely affected by the telecoms mast.

Also, there are no mature trees in the vicinity that will help screen the equipment. The nearest tree on that site is towards the rear and side of the plot, behind the proposed mast.

The design is not sympathetic to the locality or camouflaged

We are also concerned that the large proliferation of cabinets will obscure the site line of traffic exiting Church Lane. Quite a lot of traffic use that road as it leads to the Church, housing, the village car park (used by the school, per-school and Village Hal) and a business park.

The applicant states that there was no pre-application consultation. This is a misleading statement - on the 28th of July, Chelmsford City Cllr Mike Steel responded to Timothy Jiang t.jiang@whptelecoms.com, with the following. He received a confirmation from Timothy Jiang on 31st July 2021

"Thank you for your email of 19th July with attachment letter site reference 13550 This came to my City Cllr email address. I have passed it on to the Clerk of Great Waltham Parish Council (Please note that I am both the City Cllr and Chair of the Great Waltham Parish Council. The Parish Council will consider at their next meeting and will respond directly.

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I have spoken to Chelmsford City Council Planning dept, and they tell me that they have also received a pre-application enquiry for the same proposal.

I understand that their view is that as this is a new 18m mast, it would require prior approval from the local planning authority. As such, siting and appearance will be assessed.

The place you have chosen is in the Centre of the village and close to several listed buildings, and the Church. At this location is also the Village sign and a communal flower bed. The Parish Council has a licence with Essex County Council to locate these items there. Putting an 18m mast there will receive significant resistance from residents.

There are other telecom masts in the village which are behind the houses down the main road. Mast sharing or similar location may be a more acceptable option. Although I cannot speak for the residents until they are consulted".

Furthermore, Chelmsford City Council Planning dept were in the process of responding to the pre-application consultation when the prior approval application came in. Sufficient time was not given for Chelmsford City Council Planning dept to respond.

3. Reference 21/01044/FUL

The Butchers Arms Dunmow Road North End Dunmow Essex CM6 3PJ

Change of use from a public house to 1 dwelling (Class Use C3) and a tearoom (Class Use E).

Resolution Previous Comments continue to be valid.

4. Reference 21/01045/LBC

The Butchers Arms Dunmow Road North End Dunmow Essex CM6 3PJ

Internal alterations including removal of partitions

Resolution Previous Comments continue to be valid.

21/829 Finance Reports:

- **Reserve Account** **£ 17,437**
 - General Reserve £6737
 - Allotment Deposit £700

21/833 Discuss the addition of pre-approved contractors to the Financial regulations.

Resolution **Defer until needed**

21/834 Update on quote for a tree management survey to cover the Great Waltham Recreation Ground, Banbury Square and Broads Green.

The three quotes were discussed.

Resolution **The Clerk empowered to discuss the quotes and specification to ensure parity**

Resolution **The Clerk to award the work once parity confirmed to the lowest bid**

21/835 Update on proposals to ensure a proper removal system or procedure for dealing with green waste from Parish council.

Resolution **Report from Cllr Huggins confirmed that no commercial green solution is available.**

21/836 Receive an Update on the Pavilion refurbishment – Cllr Martin

The project had budget of £8,305 with builders + £2,000 contingency = £10,305 approved spend. Actual spend is £7,570 with builders + £1,494 to date on materials = £9,064
Volunteer – Free Labour (three Parish Councillors) additional items of work to be undertaken – board out the floor, finish kitchen, finish toilet area and decorate - £997
Still need to purchase White kitchen goods and three heaters estimate £1000, new windows and doors £3000, Vinyl floor.

Resolution: Approval to continue with the current volunteer spend of approximately £1,000

Resolution Apply to the Essex County Council Locality fund for £1,000 towards the kitchen appliances

21/837 Determine if GWPC wish to lead on the Queen's Platinum Jubilee Beacons event, form a committee including British legion, Church and other local organisations and register with <https://www.queensjubileebeacons.com/>.

Platinum Jubilee Weekend of 2nd - 5th June 2022 year, of which The Queen's Platinum Jubilee Beacons is part which will take place throughout the United Kingdom and Commonwealth countries. Events can include beacon (brazier or bonfire), Town Cryer, Piper, any other appropriate event
British Legion have already said they would like to be part of it.
This should be an LA (GWPC) organized event so that volunteers and insurance come under GWPC.
Working Group to be set up with GWPC nominated Chair. Cllrs to consider nominations for next meeting.

Resolution **Add to the next agenda**

21/838 Monthly Bank reconciliation – Chairman of the F&GP

Resolution **Chairman of the F&GP approved the reconciliation.**

21/839 Updates on the action tracker.

Noted that the Ford End recreation path funding proposal had been submitted to EALC/ECC CIF without any commitment to spend or design.

21/840 Update on the Howe Street Telephone box Library and consideration of the costs incurred and what actions GWPC wishes to take.

Discussion over the exchange of e-mails with the Book swap coordinators'. The Parish Council provided a grant to build shelving based on a plan provided by the book swap coordinator's. To make the bookshelf secure and create additional space the junction box panel was removed. Volunteers

assumed there was no live feed to the telephone box. BT own the power supply to the box. The bill has been paid by the volunteer.

Proposal The Parish Council to pay £600 without prejudice and without any acceptance of liability.

Amended Proposal The Parish Council to pay £100 without prejudice and without any acceptance of liability.

The amended proposal went to vote and was accepted

Resolution The Parish Council to pay £100 to the book coordinators' without prejudice and without any acceptance of liability.

21/841 To discuss the proposed GWPC response to Chelmsford City Council's *Chelmsford Housing Strategy Consultation, July 2021.*

A proposed response was circulated with the agenda.

Resolution Cllr Gilbert to submit the response agreed with the Parish Council.

21/842 Update on and review of resolution 19/342 (The Parish Council to create a specific survey of Cherry Garden Road and discuss the results with CHP and CCC if appropriate).

Concerns raised that a varying approach had been taken by City Council, over several years, on applications for cross green driveways on Cherry Garden Road. Before challenging them, GWPC need to know the collective preference of residents in terms of retaining the greens or giving some up for off road parking or access.

Resolution Cllr Gilbert and Cllr Palmer to create a survey for review by the Parish Council.

21/843 Consider whether applications for tree works involving felling which do not include a replacement tree strategy should always be reviewed by the Council or its planning committee.

Trees in the conservation area and with a TPO require a planning application.

Resolution Item closed

21/844 Discuss the arrangements for the Litter pick by each Village and Hamlet around October.

Resolution Dates to be agreed by the individual champions.

21/845 Discuss and approve any items for the "Parish Council News" section of the Parish News – Cllr Steel

- Standard Minutes summary
- Litter Pick

The Next meeting is Tuesday 14th September – Recreation Committee – In the Parish Office

The Next Monthly meeting is Tuesday 21st September – Monthly Meeting – Ford End Village Hall

Meeting Closed 21.50
Will Adshead-Grant
Clerk to the Council