

Great Waltham Parish Council

Clerk, W J Adshead-Grant, The Parish Office, Great Waltham Village Hall (Houlton Hall), South Street.
Great Waltham, CM3 1DF

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Minutes of the Meeting of the Recreation Committee held on Tuesday 13th July 2021 at Ford End Village Hall at 7.30PM

1. Elect a Committee Chairperson
Cllr Martin was elected
2. Chairman's Welcome
Chair: Cllr Martin
Cllrs. Jackson, Gilbert, Palmer, Huggins, and Jenkins.
3. Apologies for Absence
Cllr Steel and Cllr Micklem
4. Declarations of interests (existence and nature) regarding items on the agenda.
Items 7 and item 19 – Cllr Jackson and Cllr Palmer as Allotment Holders
5. To consider any dispensations required to transact the business on the agenda.
Dispensation for Items 7 and item 19 – Cllr Jackson and Cllr Palmer approved
6. Public Participation session with respect to items on the agenda.
3 members of the public.
Item 10 – File cabinet left on the recreation ground – a small den has been created. Item to be removed.
Item 14 -Request for another review / consultation on the Ford End Recreation Ground– however noted the New Multi play is in constant use.
Item 14 – Statement from a member of the public that the previous consultation and actions of the Parish Council had a lack of clarity, Misinformation, the trees were not free, Whips not trees, Fenced off – City Council have funded the initial work. 10 Mature trees were purchased by the Parish Council. The base for the benches was created for three benches. New plan handed to the Clerk including gym equipment and more benches. Complaint that the perimeter fence sections were industrial, and children should be allowed to trespass to create dens. £1100 was spent on a gravel patch. £1500 on the fences. Item to be discussed at next Monthly Meeting.
7. Allotment Reports - Report of the current situation regarding vacant plots:
Brook Mead - One plots available other than starter plots. – Request for another Starter plot
Bury Lane - 2 plots vacant
Payments - all payments for 2020-2021 made. New Payments September 2021.

Resolution Request JCM to cut hedge top at Bury Lane allotments 2022 – remove some height

Resolution Clerk to contact Landlord to take up his offer to cut back along the brook at brook mead – ask for a date for a working party?

Resolution Review the expenditure and income of the allotments for 2020-2021 and forecast 2021-2022 – Cllr Gilbert and Clerk

8. Recreation ground Annual Inspection reports
The three reports were consolidated into a spreadsheet by Cllr Martin.

Resolution Clerk to update the report and load on drop box.

Resolution Review at the next meeting.

9. Update on expressions of interest for handyman support

Resolution Request a quote as an example.

10. Discuss recent vandalism at the recreation grounds and the possible impact on future work
Fences have been vandalised at Ford End. Pavilion has been vandalised. Pavilion guttering damaged. Pavilion gable end has been damaged. Recent work at the Great Waltham recreation Ground Train – minor cosmetic impact. Contents of the skip being removed and thrown around the recreation ground.

Resolution **Create a Report for the Parish News**

Resolution **Highlight each incident on social media**

Resolution **Collate the vandalism costs incurred in the Parish during the year.**

11. Update on Pavilion building work
Work completed week ending Friday 9th. All internal walls removed. Kitchen area built. Multi use toilet has been installed. Emergency lighting installed.
The floors need to be battened and boarded to create an even surface.
Drain for the toilet needs to be completed for building control.
Pavilion needs to be ready for Play in the Park.

12. Drop Box shared folder and volunteers for working group projects

Resolution **Clerk to Add Cllr Gilbert and Cllr Palmer to the free drop box license**

13. Overhanging trees at Great Waltham Recreation ground
Trees at the top end of the playing field by the trim trail need cutting back. **Some of the larger overhanging branches at the far end of the field have been removed**

14. General discussion on the Ford End recreation ground project

Resolution **Item deferred to next week's monthly meeting**

15. Update on the Great Waltham Train refurbishment
Train has been refurbished at minimal cost – Materials only. Free labour supplied by Cllr Jenkins. Cost £150.

Resolution **Thanks to Cllr Jenkins for his work.**

16. Ford End CIF application.
A Pre-application has been sent to EALC. This has been confirmed as acceptable for a full application submission.

17. Consider quotes for replacement guttering on the pavilion
Due to increasing frequency of vandalism of the plastic guttering an option to reduce long term costs was discussed.

Plain Galvanized steel - £211-£221 per side.

Resolution **Replace the front of the pavilion with metal guttering**

18. Discuss household waste litter problem at Ford End recreation ground

Resolution **Monitor the situation**

19. Review, discuss and agree the Council's policy on bonfires on its allotment sites.

No requirement to change the current wording in the allotment agreements. In step with other Parish Councils. Suggestion to consider using a brazier to make the bonfire more efficient.

Resolution **Update the Allotment agreements and add When you leave the site ensure the bonfire safe with Soil / Sand rather than leave to smolder.**

Meeting closed 21.42
Will Adshead-Grant

Cllrs Steel, Jackson, Palmer, Martin, Huggins, Jenkins, Gilbert and Micklem.