

Great Waltham Parish Council

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Minutes of the Virtual Meeting of the Great Waltham Parish Council held on Monday 18th January 2021 at 7.00pm.

20/602 Chairman's Welcome

Chairman: Steel

Councillors: Jackson, Gilbert, Jenkins, Lockwood, Palmer, Martin, Huggins, McDevitt and Dunn

20/603 Apologies

None required.

20/604 Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation.

Cllr Palmer and Cllr Jackson – Allotment agreement 20/615 – Allotment holders

20/605 Public Participation session

No Public attended

20/606 Report by County Councillor.

Covid fast test available by appointment at Central Baptist church for those without symptoms and requiring a test.

Vaccination in the East is below other areas, but it is increasingly. Vaccination centres at Melbourne house surgery, Broomfield Hospital, Runwell hospital, River mead gate surgery and 7 more planned.

Essex County Council has issued over 250 laptops in Chelmsford and over 5000 in Essex to schools.

The County has continued to issue Free school voucher over 3400 issued worth over £100k. Free School meals will continue during Half term – this is to cover the School Lunch – 5 days a week.

Rapid grants for Essex residents in dire need are available direct from the Essex County Council members

Flooding is an ongoing situation. Ford End – Church Lane – Flooding due to a blocked drain. Essex County Council cabinet to debate the new budget. There is no increase in council tax base rate, but they will be a 1.5% of an increase for social care.

Chelmsford Post office continues with staffs issues due to Covid-19.

E-scooters order issued today for use in Chelmsford for hire – company called #spin# restricted to holders of a driving license. All cycle tracks and cycle lanes can be used but not on the highway. These will be geo fenced. Units are coloured orange.

Meeting 15th Feb 2021 with Cllr Bentley, Cllr Steel and Cllr Martin to discuss speed cameras in Ford End and the Sheepcotes roundabout signage.

20/607 Report by Chelmsford City Councillor

South House Residents Association – Oil Pump Building. CCC looking at how they can legally access the site. They have visited and inspected the externals of the building which appear sound. If Ground contamination is of concern, then it would only cause a problem if new building work were undertaken. If declared unsafe then CCC would act and attempt to bill the 'owner'

South Street ditch near the playground parking entrance. CCC own the ditch and have undertaken inspection, but it appears that the blockage is underground and has been reported to Anglia Water.

Bloor Homes planning 20/02064/OUT – 550 homes (increase from granted 450). Normally, the applicant would consult with Planning dept before submission of such a large change, but this did not happen.

As well as the fast Covid test, City Council have arranged for take home test kits to be issued from the Civic Theatre area.

20/608 Confirmation of the Minutes of the Monthly Meeting on 21st December 2020

Resolution The minutes were confirmed.

20/609 Local Planning Authority Decisions

Reference ↕	Address ↕	Type ↕	Status ↕
20/01822/FUL	Land West Of The Butchers Arms Lawn Hall Chase Great Waltham Dunmow Essex	Application	Application Permitted
20/01854/FUL	Land East Of Rye Cottage Broads Green Great Waltham Chelmsford Essex	Application	Application Refused
20/01850/FUL	Land East Of Rye Cottage Broads Green Great Waltham Chelmsford Essex	Application	Application Refused

20/610 Planning Applications for Discussion

1. Reference: Reference: 20/02049/FUL

Address: Bards Hall Mashbury Road Great Waltham Chelmsford

Description of works: Loft conversion and roof alterations. Addition of 4 roof windows.

Resolution: No objections.

2. Reference: Reference: 20/02064/OUT

Address: Strategic Growth Site North Of Woodhouse Lane Broomfield Chelmsford Essex

Description of works: Outline application for residential development for up to 550 dwellings (Use Class C3), Local Centre (Use Classes E, F.1 and F.2), formal and informal open space, and associated infrastructure. All matters reserved except for primary access.

Resolution The Parish Council Objects based on an additional 100 homes adds to the issues already raised in turn of traffic, facilities, schools, and we are extremely concerned that following several years of a process which ran from local plan to meetings with councils, parish council and parishioners the outcome is to add 100 homes and discards all the previous good work.

All our previous objections still stand and are exaggerated by a 22% increase in the number of houses.

We are especially concerned about the pressure on the capacity on local schools, the local surgery, and the increased traffic flow in a congested area.

20/611 Clerk's Report

- See attached Report.

20/612 Financial Reports - Clerk

• <u>Reserve Account</u>	<u>£ 43,993</u>
o CIL Monies	£ 15,357
o Capital works	£ 11,820.
o General Reserve	£ 16,415
o Allotment Deposits	£ 400
• <u>Current Account</u>	<u>£ 20,535</u>
<u>Total on Hand</u>	<u>£64,528</u>

20/613 Confirmation of payments:

31.12.2020	service charge	£18.00	bank charges
02.01.2021	Village Hall	£312.00	Rent
18.01.2021	Clerk Wages	£589.92	Salary
18.01.2021	Handyman Wages	£444.60	Salary
18.01.2021	HMRC	£524.64	PAYE
18.01.2021	Essex pension fund	£369.79	Pension
18.01.2021	Handyman Expenses	£7.20	Salary / Expenses
18.01.2021	Clerks expenses	£45.69	Salary / Expenses
18.01.2021	DM Payroll	£66.00	Salary

Total £2377.84

Resolution Payments approved

20/614 Monthly Bank reconciliation

Resolution Reconciliation approved

20/615 Discuss and approve the new allotment agreement proposed by the landlord.

Review of the revised document from the Landowner. The only remaining concern was the change from 2 years to 6 months' notice should there be insufficient allotment holders to warrant two sites. It was felt that such a shorter duration, less than the annual growing cycle, would create problems for any allotment holders that would have to move.

GWPC will charge allotment holders a rental charge to recover their rent charge, plus a service charge to cover additional costs. The amount of service charge and contribution to costs is still to be determined.

Resolution Request the proposed agreement increase the 6-month notice period of site change to 12 months to help sub tenants.

Resolution Agree to the Landlord proposal of £3.75 per rod land lease charge.

Resolution A service charge to cover some aspects of the overall allotment costs be agreed at the next council meeting.

20/616 Update on the waste and recycling service with GW Village Hall

Reviewed in line with expected levels of waste – bins to be provided and collected and jointly funded by GWVH and GWPC.

Resolution 50% of the monthly fee to be invoiced by the village hall and paid by the Parish Council.

20/617 Discuss and approve Ford End Fence repair quote.

4 quotes requested. 1 quote received from Chelmsford Fencing company. There was a recommendation to use heavier duty fencing as the current type of fencing keeps getting vandalised.

£750 per 10m section of heavy-duty fence and 2 sections to be replaced = £1500 + £65 for a concrete support / boot scraper.

Resolution Approve the more robust fence and work to be instructed this financial year.

20/618 Discuss Quotes For The Replacement Multi-play at Ford End Recreation Ground

Resolution Defer to next meeting as a third quote awaited.

20/619 Update On The Great Waltham Pavilion Change Of Use and Full Plans Applications.

Confirmation that "Change of Use" application is not required. This was also confirmed even if it includes a parish Office at some point in the future. However, Building Control is required (which ensures work is done in line with Building Regulations).

20/620 Update on Great Waltham MUGA Installation

Contractor site visit held on Friday 15th January and installation approved. This is part funded by the CIF grant. Installation will be on the 1st and 2nd February 2021.

20/621 Discuss Quotes For The Ford End Picnic Bench Base And Installation Cost.

£1100 Chelmsford Fencing Company. £850 JCM to create a base to take 3 picnic benches. Standard picnic bench recycled material £518 and £618 for an adapted bench. Grant of £1000 from Essex County Council.

Resolution Install the larger base and the adapted picnic bench.

20/622 Discuss and approve any items for media broadcast by the Parish Council.

- An article on the Ford End Perimeter fence including general update.

Next Monthly Meeting **Monday 15th February 2021** @ 7PM – Online

Meeting closed 21.10.
Will Adshead-Grant
Clerk to the Council