

# Great Waltham Parish Council

Clerk, W J Adshead-Grant, The Parish Office, Great Waltham Village Hall (Hulton Hall) ,  
South Street , Great Waltham, Essex CM3 1DF

E Mail: [clerk@greatwalthamparishcouncil.co.uk](mailto:clerk@greatwalthamparishcouncil.co.uk) Website: <https://e-voice.org.uk/greatwalthamparish>

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Minutes of the Virtual Meeting of the Great Waltham Parish Council on Monday 21<sup>st</sup> December 2020 at 7.00pm.

## 20/574 Chairman's Welcome

Chairman: Cllr Steel

Councilors: Cllr Jenkins, Martin, Lockwood, Gilbert, Jackson, Huggins, Palmer, McDevitt and Dunn

## 20/575 Apologies

None given

## 20/576 Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation.

Cllr Palmer Nonpecuniary – allotment holder – 20/587

Cllr Jackson Nonpecuniary – allotment holder – 20/587

## 20/577 Public Participation session

None Present

## 20/578 Report by County Councillor – John Aldridge

Update on weekly Covid-19 meeting held by Essex County Council – Cases have risen exponentially. Essex Cares looking for overflow sites for patients that no longer need acute care but cannot yet go home or to a care home. Recruitment drive on for support staff – not medical staff.

Vaccination roll out planned through the tiers. County Council has individual testing kits.

The expectation is that the full roll out of the Vaccinations should be complete by the Early summer.

Essex Track and Trace is working well with good contact rates.

Additional sites to be confirmed as centres for administering the Vaccination.

Pfizer vaccination in pack of over 975 and makes the vaccination a complicated logistics matter.

Hyde Hall Lane – Damage created by diverted vehicles while Sheepcotes roundabout works were undertaken. This has been made worse by the weather, increased number of delivery vans and some recent utility works.

Park & Ride- a new rate has been created for pensioners and disabled users of the sites

## 20/579 Report by Chelmsford City Councillor – Mike Steel

Item 20/582 – 2 & 3 - 20/01850/FUL & 20/01854/FUL -

Land East of Rye cottage – requested that this goes to Planning Committee of Chelmsford City Council unless the intention is to refuse it.

LHP issues - 40 MPH – southern end – survey shows good compliance with speed limit and proposal will be made to make it permanent.

40 MPH – northern end survey showed 43MPH recorded average. Normally this result in a conclusion that a 40mph limit would not be required. However, the City Councillor will propose 40mph on the basis that 60% are over 40mph and it would discourage the faster vehicles.

The removal of the M11 signs at Sheepcotes roundabout, originally funded by the LHP, have been challenged but ECC cabinet response was that they now follow standard approach.

Average Speed Cameras at Ford End – design work is still sanctioned for this year, but subject to progress being made on match funding.

The South House residents Society (SHRS) Chairman has contacted City Councillor to investigate the potential hazards associated with the redundant Oil Tank, and building, close to their land. This was originally a communal facility for each of the 88 new houses, but individual dwellings chose to have their own tanks and it eventually ceased to be used and has been sold on several times. Previous investigations by ECC Environmental Health and CBC, did not move this forward. The City Cllr has collated all the info and known ownership details and referred it to Chelmsford City Council Public Health department.

The City Cllr has had several meetings with the Police, City Council ASB and CHP ASB, in regard of the recent levels of vandalism in the Parish. Extra police patrols have been

arranged and some of the incidents are being progressed. Anyone that witnesses an incident is encouraged to report this on 101 and inform Cllr Steel of the incident number so that he can ensure the police are collating all the incidents.

20/580 Confirmation of the Minutes of the Monthly Meeting on 26th November 2020

**Resolution    The Minutes were confirmed**

20/581 Local Planning Authority Decisions

<u>Reference</u>	<u>Address</u>	<u>Status</u>
20/01646/FUL	3 Clarks Cottages Breeds Road Great Waltham Chelmsford CM3 1ED	Application Permitted
20/01591/FUL	Well House Bungalow Littley Green Road Great Waltham Chelmsford CM3 1BT	Application Permitted
20/00531/FUL	Land North Of Mill Road North End Dunmow Essex CM6 3PE	Application Refused
20/01537/FUL	13 Cherry Garden Road Great Waltham Chelmsford Essex CM3 1DH	Application Refused
20/01579/FUL	New Cottage 5 Broads Green Great Waltham Chelmsford Essex CM3 1DT	Application Permitted
20/01606/FUL	Talbot House Main Road Ford End Chelmsford Essex CM3 1LL	Application Permitted
20/01581/LBC	Littley Park Littley Park Lane Great Waltham Chelmsford CM3 1LB	Application Permitted

20/582 Planning Applications for Discussion

**1. Reference:** 20/01822/FUL

Address: Land West Of The Butchers Arms Lawn Hall Chase Great Waltham Dunmow  
Description of works: Retrospective application for stable building

**Resolution    The Parish Council has no Objections. The Parish is pleased that this retrospective application brings this in line with current planning.**

**2. Reference:** 20/01850/FUL

Address: Land East Of Rye Cottage Broads Green Great Waltham Chelmsford  
Description of works: Demolition of existing stables. Proposed two residential dwellings & associated works including a new vehicular access

**Resolution:    The Parish Council objects to this application. Infill is not two dwelling houses. The Great Waltham Parish Housing needs survey showed a need for 1- and 2-bedroom dwellings. 2 separate dwellings will create additional vehicle movements as they are both 4-bedroom houses. It is noted that ECC mandated that no additional buildings should be built on this land.**

**3. Reference:** 20/01854/FUL

Address: Land East Of Rye Cottage Broads Green Great Waltham Chelmsford  
Description of works: Demolition of existing stables. Proposed two residential dwellings & associated works including a new vehicular access

**Resolution:    The Parish Council objects to this application. Infill is not two dwelling houses. The Great Waltham Parish Housing needs survey showed a need for 1- and 2-bedroom dwellings. 2 separate dwellings will create additional vehicle movements as they are both 4-bedroom houses. It is noted that ECC mandated that no additional buildings should be built on this land.**

**4.Reference:** 20/01670/FUL

Address: 5 Mashbury Road Great Waltham Chelmsford Essex  
Description of works: Part single part two storey rear extension and single storey side extension.

**Resolution**    **The Parish Council has no objections.**

20/583 Clerk's Report

- 4 Allotment holders were given notice one subsequently paid and provided an e-mail address to help communication.
- Pavilion - Change of Use advice
- Pavilion – Full Planning Permission for change of use – cost about £460

20/584 Financial Reports - Clerk

• <b><u>Reserve Account</u></b>		<b><u>£ 43,992</u></b>
o CIL Monies		£ 15,357
o Capital works		£ 11,820
o General Reserve		£ 16,415
o Allotment Deposits		£ 400
• <b><u>Current Account</u></b>		<b><u>£ 25,537</u></b>
Income	Allotment Income	£26.70
Allotment	Deposit	£50.00
CIF Award	MUGA	£4491
<b><u>Total on Hand</u></b>		<b><u>£69,529</u></b>

20/585 Confirmation of payments:

Amazon	£25.52	Handyman Equipment
Amazon	£16.60	A4 paper
Amazon	£17.99	Handyman Equipment
JCM Services	£108.00	Pendon Hill
Fenland Leisure	£21.00	handyman equipment
Wave	£80.01	Water at Pavilion
Great Waltham Village Hall	£312.00	Monthly Rent
Fenland Leisure	£152.40	Repair kit for fireman's tower
Fenland Leisure	£195.96	Wooden cross bar
GKS Tree care	£600.00	Allotment Tree
handyman Salary	£444.60	salary
Handyman expenses	£46.27	Mileage & Fuel for Vac
JCM Services	£1,462.50	Grounds Maintenance
Essex Pension Fund	£369.79	Pension
HMRC	£524.64	PAYE
Clerk Salary	£589.92	Salary
Amazon	£19.64	Handyman Equipment
Tree Volunteer	£30.78	general Reserve
Cllr Martin-Planning	£182.00	general Reserve
Swalec	£139.50	Pavilion Power

Clerk Expenses	£55.28	Estimate
Caretaker Salary Q3	£220.68	Salary

**Total £5615.08**

**Resolution All payments were approved**

20/586 Monthly Bank reconciliation

**Resolution The Monthly reconciliation was approved**

20/587 Discuss and approve the new allotment agreement proposed by the landlord

The allotment accounts for the last 3 years and a forecast for the year ahead has been shared with the Landlord.

**Resolution Defer until Next meeting**

20/588 Proposal to share cost of waste and recycling with GW Village Hall

Discussed with Village Hall and Handyman on waste collections. The waste levels are much lower than the summer period. Proposal to have 1 x 660 waste bin collected every two weeks from the village hall by Green waste. The supplier will recycle the waste.

**Resolution Cllr Huggins to continue with proposal.**

20/589 Discuss the response from Cllr Bentley to the removal of M11 signs at Sheepcotes Roundabout.

A briefing note was circulated Cllr Bentley at Essex County Council had replied to the Parish Council. The previous roundabout road signs were funded by Local Highways Panel but are not standard and were not reinstalled when the roundabout was upgraded. The new signs installed during the upgrade are standard highways approved signs but direct traffic via Ford End to reach the M11.

New signs and foundations would be required to put the signs back to the original status prior to the recent roadworks replacements.

**Resolution ECC Cllr Aldridge to request meeting between Cllrs Steel, Martin and ECC Cabinet Member Cllr Bentley meeting to discuss possible remedies**

20/590 Discuss and agree any necessary engagement by the Council in relation to the 2021 Census.

Parish Council can support the publicity on noticeboards, website and Parish News.

**Resolution Cllr Gilbert to contact the census team for advertising information.**

20/591 Confirm Meeting Dates for 2021.

**Resolution Dates Confirmed**

20/592 Proposal to install a seesaw at Howe Street, provided free by Broomfield Parish Council, for just the installation cost.

It has been brought to the City Cllrs attention that Broomfield Parish Council are disposing of two seesaw units (originally installed 2004) to install a new larger unit, and they were offering them free to other councils.

The company removing the units, Play quip will remove, transport and install a unit for a cost of £880. Whilst a safety surface can be added, at additional cost, it is not necessary according to RoSPA for any falls under 1500mm.

**Resolution Agreed to proceed and use reserves.**

20/593 Ford End Recreation Ground Fence Repair Proposal.

The Perimeter fence at ford end has been cut in two areas. It appears to be used by dog walkers walking in the fields beyond and by footballers (retrieving footballs).

**Resolution Cllr Martin to get a quote to be circulated**

20/594 Ford End Recreation Ground Locality Fund Proposal.

Briefing note circulated. £1000 to be spent by the end of March 2021. Recycled picnic bench with disabled access the preferred option.

**Resolution    Order the picnic bench with installation options.**

20/595 Recreation Ground Multi Play replacement at Howe Street or Ford End – Cllr Martin

**Resolution    Ford End Unit to be replaced**

**Resolution    Light refurbishment of the Howe street unit to make the unit as non-slip as possible.**

20/596 Ford End Recreation Ground Woodland Walk Update

Additional two picnic benches to be considered. Larger sub-base to be created to take three benches. Path surface options to be considered.

Verti-quake to be considered. A bin in the park at the picnic benches to be considered.

20/597 Confirmation that two full days of activities are requested for the Play in the Park August 2021

Two days have been provisionally been booked in August with inflatables on both days.

20/598 Does the Parish Council want to replace the bin at Great Waltham Bus stop at the war memorial?

**Resolution    Agree in principle to replace the bin subject to requirements of Chelmsford City Council street clean team.**

**Resolution    Clerk to confirm any requirement for a license**

20/599 Does the Council want to review the proposed April wage increase of 5% to keep in line with the proposed national living wage announced of 2.2%?

**Resolution    Continue at previously approved 5%**

20/600 Review The Ford End Average Speed Camera Project

Local Highways Panel has a budget of £500k a year across the whole of the Chelmsford area and there are over 120 separate projects vying for the funds. LHP agreed to fund 50% of the original £150k ASC cost. The Parish Council has budgeted a £10k provision. Grant funding is extremely difficult as there does not appear to be a fund for road works and the local firm sponsorship is difficult due to Covid-19.

**Resolution    Cllr Aldridge to arrange a meeting with Cllr Bentley and Cllr Steel and Cllr Martin to discuss possible ways to take this forward given the lack of grant support.**

20/601 Discuss and approve any items for media broadcast by the Parish Council – Cllr Steel

- Census Article – Cllr Gilbert
- FE Tree Planting – Cllr Dunn
- Allotment article with Photos – Cllr Palmer
- Parish Council vacancy

Next Monthly Meeting **Monday 18<sup>th</sup> January 2021** @ 7PM – Online

Meeting closed 21:00  
Will Adshead-Grant  
Clerk to the Council