

# Great Waltham Parish Council

Clerk, W J Adshead-Grant, The Parish Office, Great Waltham Village Hall (Hulton Hall) ,  
South Street , Great Waltham, Essex CM3 1DF

E Mail: clerk@greatwalthamparishcouncil.co.uk Website: <https://e-voice.org.uk/greatwalthamparish>

The Minutes of the Virtual Meeting of the Great Waltham Parish Council held on Monday 16<sup>th</sup> November at 7.00pm

## 20/543 Chairman's Welcome

Cllr Bloomfield resigned as she is moving out of the Parish.

The Parish Council gave a vote of thanks.

Chairman: Steel

Councillors: Lockwood, Jackson, Gilbert, Huggins, Martin, Jenkins, Dunn, McDevitt, Palmer.

## 20/544 Apologies

None

## 20/545 Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation.

Cllr Palmer – Item 20/558 Allotments, Cllr Jackson – Allotments 20/558

## 20/546 Public Participation session

4 members of the public

20-552 Objection to 20/00531/FUL. The proposed dwelling is out of the building line. 4.5-acre site. One-bedroom bungalow. Additional development likely on the site. Part of the site will be wildlife protected.

20-552 Objection to 20/00531/FUL inappropriate build. Adjacent to the plot. Ecological site with lots of wildlife. Undeveloped land can be used to support wildlife. Derelict building on site supports the habitat of bats. Request that Parish Council supports a rejection of the application.

20-552 Objection to 20/00531/Ful. Well used wildlife refuge. The Buildings are derelict and poor. The application is opposed to the North End Village Design Statement.

## 20/547 Report by County Councillor.

A new automatic traffic count in Ford End has been agreed at a different location.

Great Leighs have a large solar farm being proposed for installation under National infrastructure

Footpath 88 – Footpath signs to be installed – Clerk to highlight with Landowner – its trespass as its horses on a footpath.

Additional Grant from central government for Essex County Council to support social care.

## 20/548 Report by Chelmsford City Councillor

Anti-Social Behaviour in GW – call being set up with CHP, City Council ASB & Police to determine what more can be done to address frequent incidents.

Covid-19 essential services operate. Children's play areas remain open. Café in parks remain open for takeaway. This time City Council will not operate the hub distributing food, but CVS will continue and there are 5 foodbanks in operation in the Chelmsford area.



## 20/549 Confirmation of the Minutes of the Monthly Meeting on 19<sup>th</sup> October 2020





**Resolution Confirmed**

## 20/550 Note the minutes of the F&GP committee on 26<sup>th</sup> October 2020

**Resolution Confirmed**

## 20/551 Local Planning Authority Decisions

<u>Reference</u>	<u>Address</u>	<u>Status</u>
 20/01221/FUL	Site Adjacent 31 Pleshey Road Ford End Chelmsford Essex	Withdrawn
 20/00785/FUL	Greenend Farm Dunmow Road North End Dunmow Essex CM6 3PS	Application Permitted

 20/00786/LBC	Greenend Farm Dunmow Road North End Dunmow Essex CM6 3PS	Application Permitted
 20/00967/FUL	Lavender Farm Main Road Ford End Chelmsford Essex CM3 1LL	Application Permitted
 20/00993/FUL	Humphreys Farm Humphreys Farm Lane Great Waltham Chelmsford CM3 1EF	Application Permitted
 20/01415/FUL	36 Mashbury Road Great Waltham Chelmsford Essex CM3 1EN	Application Permitted

20/552 Planning Applications for Discussion

**1. Reference: 20/01591/FUL**

Address: Well House Bungalow Little Green Road Great Waltham Chelmsford

Description of works: Demolition of existing bungalow and construction of new bungalow.

**Resolution This Parish Council has no objections.**

**2. Reference: 20/01646/FUL**

Address: 3 Clarks Cottages Breeds Road Great Waltham Chelmsford

Description of works: Conversion of detached garage for ancillary use to dwelling with new pitched roof and 2 roof windows.

**Resolution: The Parish Council has no objections but requests that a condition be placed that the garage remains ancillary to the main building.**

**3. Reference: 20/00531/FUL**

Address: Land North Of Mill Road North End Dunmow

Description of works: Conversion of an existing building to a single residential dwelling with the conversion of the other three buildings to ancillary residential use. Plus, associated garden and landscaping.

Cllr Steel as a CCC has requested that this item goes to the Chelmsford City planning committee. This will give the application additional scrutiny

Contravenes NE VDS. Several applications in the area for development which has resulted in the Planning Inspector declaring the area should remain as open countryside. It is outside the building establishment.

**Resolution: The Parish Council objects on the basis that this application contradicts the North End village design statement. It has been demonstrated in the past by appeals and inspectors reports that to put a building on the countryside of North End is going outside of the building establishment of the village.**

20/553 Clerk's Report

- See attached Report
- 4 Allotment holders to be given notice for non-payment of rent (13,19b,20 and 26A or B)
- Letter to Cllr Bentley to be chased up.

20/554 Financial Reports - Clerk

- **Reserve Account**

**£ 43,942**

○ CIL Monies	£ 15,357
○ Capital works	£ 11,820
○ General Reserve	£ 16,415
○ Allotment Deposits	£ 350
<b>• <u>Current Account</u></b>	<b><u>£ 24,009</u></b>
Income	Allotment Income
	£79.65
<b><u>Total on Hand</u></b>	<b><u>£67,951</u></b>

20/555 Confirmation of payments:

GW VILLAGE HALL	£312.00	RENT	
HMRC	£524.34	PAYE	
Essex Pension Fund	£369.79	Pension	
Handyman wages	£444.60	Salary	
Cllr Steel - Wreaths	£40.00	S137	
DM Payroll	£66.00	Payroll / salary	
Clerk Expenses	£48.09	Expenses	
Clerk Salary	£589.92	Salary	
Handyman Expenses	£67.94	Expenses	
<b>Estimated Total</b>			<b><u>£ 2,462.68</u></b>

20/556 Monthly Bank reconciliation

**Resolution** **The Bank Reconciliation was Approved**

20/557 To discuss and agree next steps following the previously resolved action taken in relation to agenda item 19/176: To address concerns about the untidy state of the front garden of 73 Cherry Garden Road.

**Resolution** **Close item and monitor**

20/558 Discuss and approve the new allotment agreement proposed by the landlord

The proposed clauses were reviewed, and the PC's response agreed. Most were accepted but counter proposals made on some.

**Resolution** **Clerk to respond to Landowner**

20/559 To determine a response to the Essex Highways User Survey.

Input in the next 14 days.

**Resolution** **Input from all to Cllr Gilbert and Lockwood so the survey can be completed.**

20/560 Ford End Recreation Ground Update

Further meeting with residents taken place and the scheme will still go ahead. Planting is delayed until 8<sup>th</sup> Feb due to Covid-19 restrictions. The Parish Council has agreed to purchase an additional 10 trees @£1500. These 10 trees will be slightly more mature than the whips.

20/561 To consider the collected view of the Cllrs in relation to the Govt survey on pavement parking and agree response mechanism.

The views had been consolidated by Cllr Gilbert and the majority voted for Option 2 – "A legislative change to allow local authorities with civil parking enforcement powers to enforce against 'unnecessary obstruction of the pavement'". Further detailed comments required were discussed and aligned with this.

**Resolution** **The Clerk to input the response to the survey.**

20/562 Discuss and approve the budget for 2021-2022 at £53,180.43

After a careful review of the current projected underspend for this year – due to Covid restrictions - and the increased number and variety of projects that are being undertaken in 2021-2022, an increase in the budget to £53,180.40 representing a 6% increase, was agreed. The Reserves have been allocated to specific projects except for a £17,000 General Reserve which is held to cover operating costs.

**Resolution    The Budget was approved.**

20/563 Agree the proposed precept for 2021-2022 of £53,180.43. This is an increase on a band D of £3.68 per annum.

The impact was reviewed and approved unanimously

**Resolution    The Precept was agreed.**

20/564 Discuss the outcome of the 20/21 CIF Grant Application and determine next steps. Grant awarded by CIF of £4,491.00 towards the Great Waltham MUGA. A Letter of thanks has been sent to Essex County Council.

**Resolution    Suspend financial regulation to accept the one quote from Hags.**

**Resolution    Purchase a unit from Hags at £10,003.56 inc VAT once new plan sent.**

20/565 To discuss and agree the Council's responses to relevant questions in the DfT's 'Pavement parking: options for change' consultation, and to agree the process for making its submission.

Duplicate of 20/561

20/566 To discuss whether the Council wishes to respond to the Home Office's consultation 'Strengthening police powers to tackle unauthorised encampments.'

Consultation runs until March 2021.

**Resolution    Delegate the response to Cllr Gilbert with a focus on increased Police powers.**

20/567 Purchase and issue wheelie bin stickers to Main Road residents in Great Waltham, Howe Street, Ford end and North End Initially for those houses who front the main roads.

**Resolution    Item withdrawn**

20/568 Proposal to share cost of waste and recycling with GW Village Hall

Cost of approximately £31 per month. Village Hall have agreed to an initial estimate of dry mixed recycling and general waste.

One collection receptacle for Dry Mixed Recycling and one collection receptacle for general waste will be installed.

**Resolution    Cllr Huggins approved to contract with the Village Hall with a delegated authority to agree any potential increase up to 10%.**

20/569 Agree to purchase and install new football goals at Great Waltham Recreation Ground.

A set of New Junior goals to be installed at Great Waltham Recreation ground on the main pitch. Chelmsford City Council to be contacted to arrange the installation of sufficient sockets to enable the goal posts to be moved to avoid wear patterns. After reviewing the three quotes it was approved to place the order on Stadia Sports at a cost of £674.40 and likely cost of £400 per goal from Chelmsford City Council.

**Resolution    Clerk to order units from Stadia Sports**

**Resolution    Clerk to arrange socket installation with Chelmsford City Council.**

**Resolution    Position the goals on the recreation ground to provide a football pitch suitable for under 9/10 junior football. Cllr Martin, Cllr Huggins and the Clerk to agree location.**

20/570 Agree to progress the next stage of work at Great Waltham Recreation Ground Changing Rooms.

The three quotes were carefully reviewed and the additional quote to consolidate phase 2 and 3 in to one phase was approved as this will reduce overall cost.(It was agreed that henceforth we would refer to the building as the "Pavilion")

**Resolution** **Agree the layout as shown in the meeting of a single accessible toilet, a kitchen area and a large single open space.**

**Resolution: The work to be awarded to Bq Premier Bathrooms & Plumbing.**

**Resolution: Confirm whether a Change of Use, or Building Regulations application is required**

20/571 Consider results of traffic survey through Broads Green

Review of the data supplied by Highways did not show a speed problem but did determine that the HGV volumes were around 1% and the LGV/MGV around 11%.The survey is not able to determine whether this is traffic traversing the hamlet, or accessing it. On the basis of these volumes, it is highly unlikely that a weight restriction will be granted but we may be able to get "unsuitable for large Vehicles" signs

**Resolution** **Clerk to explore the possibility of requesting the Local Highways Panel to install an "Unsuitable for Large Vehicles/HGV" sign at either end of the Broads Green.**

20/572 The Parish Council to arrange with Volunteers the installing of the Christmas Star on the Church tower and the Christmas tree lights on the tree at Banbury square.

**Resolution** **Covid safe installation of the Christmas tree Lights agreed.**  
**Resolution** **The Star will be installed on behalf of the Church**

20/573 Discuss and approve any items for media broadcast by the Parish Council – Cllr Steel

- Confirmation that the 8<sup>th</sup> Nov war memorial event was cancelled and thank you for those that laid wreaths in isolation following Covid-19 restrictions
- Thank you to PC for the Oak Tree lights and the team who put up the Star
- Allotment article.
- Update on Ford End Recreation ground

Meeting closed 21.25

Will Adshead-Grant

Clerk to the Council

Next Monthly Meeting **Monday 21<sup>st</sup> December 2020** @ 7PM - Online