

## Great Waltham Parish Council

Clerk, W J Adshead-Grant, The Parish Office, Great Waltham Village Hall (Hulton Hall) ,  
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Minutes of the Virtual Meeting of the Great Waltham Parish Council on Monday 17<sup>th</sup> August 2020.

### 20/448 Chairman's Welcome

Chairman: Steel

Councillors: Lockwood, Jackson, Martin, Huggins, Gilbert, Bloomfield, Jenkins, Dunn,  
McDevitt and Palmer

### 20/449 Apologies

None required

### 20/450 Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation.

Cllr Steel item 20/465 – Applicant for permission

Cllr Lockwood item 20/457 – Planning 1 – Neighbor. Dispensation requested and granted.

### 20/451 Public Participation session

1 member of the public to discuss planning item 20/457 – item 2 – Concerns with the access. No turning circles. Mandate on the land that previously belonged to ECC – no Building. This application is not infill as it is not a continuous frontage as its now two separate houses. The New buildings are out of character with the street scene. Insufficient parking. New Dwellings are larger than the original house. Poor sightlines.

1 member of the public to discuss item 20/465 to confirm details of access requirement for a tree surgeon. If the ground is too soft the tree surgeon will not access the recreation ground but use the car park.

### 20/452 Report by County Councillor.

Planning White paper. Broads Green traffic survey. Park and Rides are now open. Pothole initiative in the Parish (up to 50 per ECC Ward Councillor). Chelmsford North East bypass delayed by 12 months. £1.1m budget for Social Workers and nurse's bursary.

### 20/453 Report by Chelmsford City Councillor

The Government has published its white paper on the future of the planning system - People may respond by going to <https://www.gov.uk/government/consultations/planning-for-the-future>

Chelmsford City Council have started an informal consultation on parish Councils closing 25<sup>th</sup> Sept – current boundaries and possibility of central Chelmsford parishes.

<https://www.chelmsford.gov.uk/voting-and-elections/parish-council-consultation/>

### 20/454 Confirmation of the Minutes of the Monthly Meeting on 20<sup>th</sup> July 2020

**Resolution** **The Minutes were approved.**

### 20/455 Note the minutes of the F&GP on 27<sup>th</sup> July 2020

**Resolution** **The minutes were noted.**

### 20/456 Local Planning Authority Decisions

Reference	Address	Type	Status
20/00696/FUL	Fairview Farm Littley Green Chelmsford Essex CM3 1BU	Application	Application Permitted
20/00470/FUL	Barn South Of Poulters Farm Ringtail Green Ford End Chelmsford Essex	Application	Application Permitted
20/00685/FUL	36 Mashbury Road Great Waltham Chelmsford Essex CM3 1EN	Application	Application Refused

### 20/457 Planning Applications for Discussion

#### **1. Reference: 20/01062/FUL**

Cllr Lockwood declared an interest

Address: Grey Goose Barn Margaret Woods Road Great Waltham Chelmsford

Description of works: Single storey side extension

**Resolution**     **The Parish Council has no objections to the application but requests that a condition be placed on the planning that this extension must remain ancillary to the main dwelling.**

**2. Reference: 20/01004/FUL**

Address: Land East of Rye Cottage Broads Green Great Waltham Chelmsford

Description of works: Demolition of existing stables, and the construction of two residential dwellings & associated works including a new formation of access and a detached garage.

**Resolution**     **The Parish Council objects to this planning application. There are concerns about the access and sight lines. Its noted that the turning circle that was in the previous application has been removed. Vehicles will have to reverse on and off this driveway into oncoming traffic. 2 Separate dwellings will encourage additional vehicles. Its noted that this ECC land had a mandate for no building. This application increases the amount of buildings on the site and is an overdevelopment of the site. Infill – This is not infill as there is no continuous frontage and its appearance is not in keeping with the street scene. The Previous application claimed to be in line with our housing needs survey for small 1- and 2-bedroom properties. This application is not in line with the housing needs survey. Request that the application goes to City Council Planning Committee**

**3. Reference: 20/00906/FUL**

Address: Greenend Farm Dunmow Road North End Dunmow

Description of works: Construction of first floor rear extension with a pitched roof. Replace the ground floor rear glazed roof with a slate roof and replace the rear windows to timber sash to match the front elevation. Minor variation to approved scheme under ref :17/00617/ FUL and 17/00618/LBC.

**Resolution**     **The Parish Council has no objections**

**4. Reference: 20/00907/LBC**

Address: Greenend Farm Dunmow Road North End Dunmow

Description of works: Construction of first floor rear extension with a pitched roof. Replace the ground floor rear glazed roof with a slate roof and replace the rear windows to timber sash to match the front elevation. Minor variation to approved scheme under ref :17/00617/ FUL and 17/00618/LBC.

**Resolution**     **The Parish Council has no objections**

**5. Reference: 20/01097/FUL**

Address: 25 Ray Mead Great Waltham Chelmsford Essex

Description of works: Part single storey and part two storey rear extension. Two storey front extension.

**Resolution**     **The Parish Council has no objections**

**6. Reference: 20/01083/FUL**

Address: 13 Cherry Garden Road Great Waltham Chelmsford Essex

Description of works: Proposed formation of access across verge.

Proposal            The Parish Council objects on the further loss of the greensward  
Proposal            A Named vote to be taken.

Cllr Lockwood	Abstain	Cllr Steel	Against the proposed objection
Cllr Huggins	Abstain	Cllr McDevitt	Against the proposed objection
Cllr Jenkins	Abstain	Cllr Palmer	Against the proposed objection

Cllr Jackson Support the Proposed objection  
 Cllr Martin Support the Proposed objection  
 Cllr Gilbert Support the Proposed objection  
 Cllr Bloomfield Support the Proposed objection  
 Cllr Dunn Support the Proposed objection

The Proposal to object to the application was passed by a majority of 2

**Resolution The Parish Council objects on the further loss of the greensward.**

20/458 Clerk's Report

- GDPR Training (online)
- Search for Playground Repairer.
- Bollards at Broads |Green have been replaced and a couple reset at a cost of £103 by the City Council.
- The Black rubbish bags have been cleared from the changing rooms.
- The accounts were passed by the internal auditor with no issues.

20/459 Financial Reports - Clerk

•	<b><u>Reserve Account</u></b>	<b><u>£ 43,592</u></b>	
○	CIL Monies	£ 15,357	
○	Capital works	£ 11,820	
○	General Reserve	£ 16,415	
•	<b><u>Current Account</u></b>	<b><u>£ 9395.91</u></b>	
○	Allotment Deposits	£ 350.00	
	Income		£12.00 Use of FE Junior Pitch £22.76 Allotments
	<b><u>Total on Hand</u></b>	<b><u>£52,987.91</u></b>	

20/460 Confirmation of payments:

Gw village hall	OFFICE RENT	£312.00	Office rent
Handyman wages		£477.45	Salary
HMRC	PAYE + NI	£491.66	Paye
Essex pension fund		£318.36	Pension
Clerks wages		£566.72	Salary
Clerks expenses	expenses	£55.28	Salary
Insurance		£1222.56	Insurance
JCM	¼ Payment	£1462.50	Grounds Maintenance
A. Salmon	Lawnmower service	£103.00	Handyman Equipment

**Total £ 5009.53**

**Resolution The Payments were approved.**

20/461 Monthly Bank reconciliation

**Resolution The reconciliation was confirmed and signed.**

20/462 Proposed that GWPC authorises Chairman Cllr Steel and Vice Chairman Cllr Jackson to enter into a lease of 14 Car Parking Spaces at the rear of Cherry Garden Road, Chelmsford with Chelmer Housing Partnership, on the terms set out in the draft lease, and to approve any minor amendments required and to conclude the lease on behalf of the Parish Council .

**Resolution The proposal was approved.**

20/463 To consider whether the Council wishes to make representations in relation to Chelmsford City Council's Consultation on Updated Statement of Community Involvement'.

Concerns were raised that notifications of planning applications would not be sent to neighbours.

**Resolution** **The proposed statement was approved. Cllr Gilbert to send to the Clerk for release to the City Council.**

20/464 Discuss quote to remove Ash tree at the Brook Mead allotments that is suffering from Ash Die Back.

**Resolution** **The removal of the tree was approved.**

**Resolution** **As only one quote has been received Cllr Palmer to seek additional quotes. The Clerk to award the work to the lowest cost for cutdown and removal from site.**

20/465 To consider request for vehicular access for tree surgeon to work on Sycamore tree in garden backing onto Recreation Ground and remove debris.  
Cllr Steel took no part in the discussion

**Resolution** **The Request is approved**

20/466 Review and adopt the Parish Council reserve's policy.

**Resolution** **The policy was adopted.**

20/467 To consider and authorise new design for woodland walk in Ford End Recreation Ground, following public consultation and proceed with planting and agreement with City Council.

Following public consultation and a revised plan, the PC seeks authorisation to proceed with a proposal whereby City Council will fund the trees, fence and planting.  
GWPC need to maintain the area including keeping the water buckets topped up.

**Resolution** **The plan was adopted with no time limits on the installation of equipment.**

20/468 To consider complaints from the public in regard of Rose and Crown users cars parked along Chelmsford Road causing pavement to be blocked.  
Several complaints about the pavement being blocked to pushchairs and mobility scooters were received by Councillors. The item was discussed previously at the 19<sup>th</sup> August 2019 meeting. It is currently not illegal to park on the pavement outside of London, blocking the pavement may be. Even with cars part parked on the pavement, single file traffic still applies this would be the same if the cars were parked on the road.

**Resolution** **Cllrs Palmer / Bloomfield / Huggins to meet with landlord to discuss his plans**

20/469 To consider public request to extend double yellow lines on South Street slightly beyond the point where the road starts to widen.

A request from the public has asked if the double yellow lines could be extended further along South street, from the Chelmsford Road junction, such that vehicles were prohibited from parking until the road further widens.

**Resolution** **Reduce the on-street parking by one parking space the space nearest to the junction.**

**Resolution** **The Clerk to make the request to the South Essex Parking Partnership.**

20/470 Discuss proposal from the Village Hall on joint waste collection and Dry Mixed Recycling.

The VH committee have made a proposal to jointly fund a larger fortnightly collection of general waste and a weekly collection of Dry Mixed Recycling.  
Costs of £57 pcm to be split equally between the Village Hall and the Parish Council.

**Resolution** **The proposal was accepted**

**Resolution** **Cllr Huggins to prepare Work instructions / process for the teams.**

20/471 Discuss the October Village and Hamlet Litter pick

The Litter picks are planned to go ahead adhering to social distancing rules. Each Village or Hamlet will coordinate its own litter pick and where any equipment is shared it will be disinfected or new.

Cllr McDevitt for North End, Cllr Jackson for Howe Street, The Clerk and Cllr Palmer for Great Waltham and Ford End to plan for Sunday 18<sup>th</sup>.

**Resolution    The Clerk to arrange posters and advertising.**

**Resolution    The Clerk to arrange bags and gloves with the City Council.**

20/472 Update on the Playground equipment maintenance works.

The report was reviewed and accepted. It was noted that no new wooden equipment had been installed since 2009-2010.

**Resolution    Reporting and Maintenance communication to be improved**

**Resolution    Identify an appropriate company or competent person to carry out remedial work**

**Resolution    A revised list of defect work to be passed to the handyman**

**Resolution    A schedule of repairs and replacement of defective equipment to be developed and agreed**

20/473 Safety concerns of footpaths in the vicinity of agricultural reservoirs and the possible effects of adverse weather conditions.

Concern raised about clay lined agricultural reservoirs drying out in the hot weather and then a deluge of water may cause cracking.

ECC confirmed that the reservoir maintenance is the Landowners responsibility. Any issue with the footpath will be discussed by the Public Rights of Way officers with the Landowner. The 1975 Reservoirs Acts places an inspection regime in place depending on the volume of water above water level.

**Resolution    The Clerk to write to the environment agency to verify if the inspections are taking place in Great Waltham Parish.**

20/474 Discuss and approve any items for media broadcast by the Parish Council.

**Resolution**

- **Blanket authorization for the Clerk to use Facebook sites – The Waltham Grapevine, Broomfield & the Waltham's and Ford ends to improve community engagement by broadcasting any relevant Govt notifications and consultations.**
- **Advertise the October Litter Pick**
- **Article on the changes to Great Waltham Recreation Changing rooms**

Next Monthly Meeting **Tuesday 22<sup>nd</sup>** September @ 7PM – Online

Meeting closed 21:58

Will Adshead-Grant

Clerk to the Council