

Great Waltham Parish Council

Clerk, W J Adshead-Grant, The Parish Office, Great Waltham Village Hall (Hulton Hall) ,
South Street , Great Waltham, Essex CM3 1DF

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Minutes of the Virtual Meeting of the Great Waltham Parish Council on Monday 15th June 2020 at 7.00pm

20/400 Chairman's Welcome

Chairman: Steel

Councillors: Palmer, Gilbert, Huggins, McDevitt, Bloomfield, Jackson, Lockwood, Martin

20/401 Apologies

Cllr Dunn

20/402 Public Participation session

None present

20/403 Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation.

None Requested

20/404 Report by County Councillor.

- Recycling centres have returned to near normal – allowing for social distancing.
- Extra £108 mil spent with £60 mil from central government and balance from contingency reserves.
- Majority of services are back to normal.
- Speed awareness course is now online.

20/405 Report by Chelmsford City Councillor

- The Chelmsford Local Plan was adopted on Wednesday 27 May
- Public consultation on plans to develop land to the north of Roxwell Road in Chelmsford, known locally as Warren Farm, will begin this Friday and go on until Friday 3 July 2020. Visit www.chelmsford.gov.uk/planningonline (reference 18/00001/MAS) to read the documents and to make your comments.
- Coronavirus – City shops open 15th June (not John Lewis yet). City Council has received £159K to promote retail – has to be spent on extra staff.
- Leisure Centers opening 6th July – gyms will be by appointment with 15 min gap for cleaning.
- Tier 1 track and trace in place – ECC have received £5.8m to implement for Essex (excluding Southend and Thurrock)

20/406 Confirmation of the Minutes of the Monthly Meeting held on 19th May 2020

20/407 Local Planning Authority Decisions

20/00532/FUL	2 Chapel Row Main Road Howe Street Chelmsford CM3 1BG	Application	Application Permitted
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20/408 Planning Applications for Discussion

1. Reference: 20/00696/FUL

Address: Fairview Farm Little Green Chelmsford Essex

Description of works: Proposed first floor dormer window to rear elevation.

Resolution No Objections

2. Reference: 20/00694/FUL

Address: Well House Bungalow Little Green Road Howe Street Chelmsford

Description of works: Demolition of single storey lobbies and utility/store. Raising roof and

construction of single storey extensions to the rear and side. Replacement of existing outbuilding.

Resolution ***The Parish Council supports this application as its improves the house however the Condition that any outbuilding must remain ancillary to the main dwelling must be placed.***

20/409 Clerk's Report

- Confirmation of completion of Groundworks Grant
- Allotment administration
- Parish Watch ongoing administration unclear- discuss next agenda.
- Bury Lane Ford – several complaints of accidents by cyclist

20/410 Financial Reports - Clerk

• <u>Reserve Account</u>		<u>£ 51,586</u>
o S106 Monies		£ 1,804
o CIL Monies		£ 20,747
o Capital works		£ 11,820
o General Reserve		£ 17,214
• <u>Current Account</u>		<u>£ 16,594</u>
<u>Income</u>		<u>£667.77</u>
<u>Total on Hand</u>		<u>£68,180</u>

Resolution ***No issue raised***

20/411 Confirmation of payments:

GW VILLAGE HALL	OFFICE RENT	£312.00	OFFICE RENT
Handyman Wages		£444.60	SALARY
HMRC	PAYE + NI	£491.66	PAYE
Essex Pension Fund		£354.63	PENSION
Clerks Wages		£566.72	SALARY
Clerks Expenses	expenses	£50.04	SALARY
JCMServices	Pendon Hill	£108	Grounds Contract
Chatham Hall Estate	Lease on GW Recreation Ground	8p	Open Spaces
Amazon	Roundup Extreme Concentrate	£52.99	Handyman Equipment
Lawnmower Repairs	Service 1 mower	£51.00	Handyman Equipment
A.Martin	Lock and Chain	£40.98	Recreation Ground
First Rate Flat Roofing	GW Recreation Changing Rooms	£7194.00	Cil £5389.54 S106 £1804.46
Strutt & Parker	Annual Rent Howe Street Playground	£20.00	Open Spaces

Total £ 9686.62

Resolution ***Payments approved.***

20/412 Monthly Bank reconciliation

Resolution ***Approval offline. The difference is £0.00***

20/413 To consider existing neighbours' concerns (and future residents'), regarding light pollution on the new development Blossom Way and whether action needs to be taken and whether CHP can offer any solutions .

Several complaints about light pollution. The LED Streetlights which appear to turn off at Midnight are not the main issue. Concerns are based around the low level lights and the porch lights.

The Site will be handed over from the construction team to CHP on 17th June.

Resolution **Defer any discussion until a site meeting can be arranged with CHP**

Resolution **Cllr Steel to discuss with Chelmsford County Council light pollution team.**

20/414 Discuss submitting a bid to LHP to regrade the footpath slope at the end of Cherry Garden road and Barrack Lane.

Resolution **The Parish Council supports an application to LHP to resolve the steep slope being hard to use in inclement weather.**

20/415 To arrange for service of mower used on Bury Lane allotment site or if this proves too expensive or the mower is worn out to buy a new mower. In this case battery mowers should be investigated in keeping with the council's green policy.

A long discussion on the provision of mowers at the allotment sites and alternative options concerning use of the handyman and the grounds contractor.

Plot Holders are expected to maintain their around their own plots and adjacent paths.

Resolution **The Elisa mower at Bury Lane has been damaged. A new recoil mechanism to be investigated – Cllr Palmer**

Resolution **If the current motor cannot be fixed a new mower to be investigated with Petrol or alternative fuel such as battery to be sought up to £300.-The Clerk.**

20/416 Review of replacement of IT equipment for the Clerk

Resolution **Approval for expenditure up to £600 for Hardware and Software– authority to be sought for any additional expenditure.**

20/417 Discuss and approve any items for media broadcast by the Parish Council – Cllr Steel

- Chairman's Annual Report

Next Recreation Meeting Monday 22nd June @ 7PM - Online

Next Monthly Meeting Monday 20th July @ 7PM – Online

Meeting Closed 20:19

Will Adshead-Grant

Clerk to the Council