

Great Waltham Parish Council

Clerk, W J Adshead-Grant, The Parish Office, Great Waltham Village Hall (Hulton Hall) ,
South Street , Great Waltham, Essex CM3 1DF

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Minutes of the Virtual Meeting of the Great Waltham Parish Council on Tuesday 19th May 2020 at 7.00pm

20/376 Chairman's Welcome

Virtual or remote meetings are allowed up until May 2021 under the Coronavirus Act 2020 regulation 2 and regulation 5.

Chairman: Steel
Councillors: Dunn, Martin, McDevitt, Lockwood, Gilbert, Palmer, Jackson, Jenkins, Huggins and Bloomfield.

20/377 Apologies

None

20/378 Public Participation session

2 members of the public. 1 to discuss Planning item 20/384

20/379 Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation.

Cllr McDevitt – 20/384 – Wife has submitted comments on the planning application.

20/380 Report by County Councillor.

The footpath slope at cherry garden road / barrack lane needs some surfacing work. One new Garden City proposed by Colchester has been approved. Two other garden Cities have been rejected. Recycling centres across Essex opening – Springfield opened this week – queues are likely, and use is limited. County Parks are open with limited parking due to distancing restriction.

Sheepcotes roundabout works complete. Rural roads need repairs.

Budget support of £60mil from Central government but an overspend of £110mil due to lost income from coronavirus. Reserves will need to be used.

£10,000 community purpose grant available per ward. Expect any organisation to get an award of £500.

Various Potholes issues raised via County Councillor have been fixed where appropriate.

Issues with the pavement at Duffries close / South street have been inspected.

20/381 Report by Chelmsford City Councillor

There is a special meeting of City Council on the 27th May with the main item being the adoption of the Chelmsford Local Plan.

Update on services (previously reported that all services are being delivered, some with modifications) - Hylands House Car Park is now open, but play areas are still closed.

City Council have handed out 95% of £31m business grants (leisure, hospitality, retail).

City Council continues to work with CVS to manage the Chelmsford Hub distributing food parcels, etc to Cat A, Cat B shielded people and other direct enquiries and referrals from EWS. With local groups, Hub (CVS + CCC), EWS and Goodsamapp, the volunteer numbers significantly outweigh the requirements.

20/382 Confirmation of the Minutes of the Monthly Meeting held on 22nd April 2020

Resolution The minutes were confirmed.

Resolution The minutes will be signed and delivered to the Clerk.

20/383 Local Planning Authority Decisions

<u>Reference</u>	<u>Address</u>	<u>Status</u>
19/01261/FUL	Land East Of Rye Cottage Larks Lane Great Waltham Chelmsford Essex	Application Permitted

20/00341/FUL	31 Cherry Garden Road Great Waltham Chelmsford Essex CM3 1DH	Application Permitted
20/00316/FUL	Well House Farm Littley Green Road Howe Street Chelmsford Essex CM3 1BT	Application Permitted
20/00309/FUL	66 Cherry Garden Road Great Waltham Chelmsford Essex CM3 1DJ	Application Permitted
20/00358/FUL	Porters Hall Main Road Ford End Chelmsford Essex CM3 1LL	Application Permitted
20/00047/FUL	Cavendish House South Street Great Waltham Chelmsford Essex CM3 1DF	Application Permitted

20/384 Planning Applications for Discussion

Reference: Reference: 20/00531/FUL

Address: Land North Of Mill Road North End Dunmow

Description of works: Conversion of an existing building to a single residential dwelling with associated garden and landscaping

Resolution *The Parish Council notes the online objections of the residents. The North End VDS does not support back land dwellings. In principle the Parish Council has no objections. Normally the Council supports the reuse of redundant buildings and supports the creation of one-bedroom dwellings. The residents have expressed several objections online..*

20/385 Clerk's Report

- Preparation of Annual Accounts and Internal Audit
- Allotment administration

20/386 Financial Reports - Clerk

• <u>Reserve Account</u>	<u>£ 51,386.33</u>
o S106 Monies	£ 1,804.46
o CIL Monies	£ 20,747.12
o Capital works	£ 11,820
o General Reserve	£ 17,014.75
• <u>Current Account</u>	<u>£ 20,608.56</u>
<u>Income Included Precept</u>	<u>£24,949 ½ precept – balance October</u>
<u>Total on Hand</u>	<u>£71,994.58</u>

20/387 Confirmation of payments:

GW VILLAGE HALL	OFFICE RENT	SO	£312.00	OFFICE RENT
Handyman Wages		BT	£444.60	SALARY
HMRC	PAYE + NI	BT	£491.66	PAYE
Essex Pension Fund		BT	£354.63	PENSION
Clerks Wages		BT	£566.72	SALARY
Clerks Expenses	expenses	BT	£216.13	SALARY
JCMServices	Grass Cutting	BT	£1462.50	Grounds Contract
Parishiner	Phone Box Expenses	BT	£93.83	Grants

Total **£ 3,942.07**

Resolution *The payments were approved*

20/388 Request for a weight restriction in Broads Green

The members felt that it would be useful to scope the level of the issue before making an application to the Local Highways Panel and beyond that consider proposing a road sign – Unsuitable for Large Vehicles.

Resolution *A 2-hour survey to be run by Parish Councillors to assess the impact.*

20/389 'Update on Ford End Recreation Ground Consultation'

The consultation session at the Village Hall and e-mail feedback resulted in 12 residents' comments being reviewed. In general a more modest number of trees was preferred and incorporating paths, seats, and picnic tables.

Resolution Request a new design by Chelmsford City Council with a less dense tree planting scheme and to incorporate other facilities.

20/390 Monthly Bank reconciliation

Resolution Approved

20/391 Report back on allotment agreements and any other allotment issues

Noted that very few declarations of agreement have been returned. Noted that fees were delayed until September.

Resolution Add an agenda item to Recreation committee to discuss fully.

20/392 Proposal that the cancelled 75th VE Day arrangements and funding be transferred to VJ Day (end of WW2) in August.

The VE committee cancelled all events but promoted self isolation own garden parties
The nationwide celebrations will be moved to August (VJ Day and end of WW2)

Resolution The £150 approved for VE day transfer to VJ day.

20/393 Deferment of Annual Assembly under the Coronavirus Act 2020 regulation 3

To confirm that the Parish Annual Assembly for 1st June be cancelled

Resolution The meeting is cancelled for the Year 2020 and GWPC to contribute £150 to Parish News for inclusion of a Chair's report

20/394 To confirm and sign the Annual Governance Statement which forms section 12 of the Annual Return for Local Councils, Internal Drainage Boards and other smaller authorities in England for the year ended 31st March 2020.

Resolution The annual Governance Statement was agreed and signed.

20/395 To adopt the Annual Accounts for the year ended 31st March 2020 and to sign the Annual Return for the year ended 31st March 2019.

Resolution The annual accounts were agreed and signed.

20/396 Re-appoint Mr Maurice Howard as internal auditor

Resolution Re-appointment approved

20/397 Alternative arrangements due to cancelled Parish Annual Assembly and Chair's report. Coronavirus Act 2020 regulation 3 allows for suspension of requirements as long as the minimum number of meetings have been held.

Resolution Item Closed (duplicate)

20/398 Review last year's budget

Resolution The budget performance was reviewed and approved. A surplus moved to the reserves for 2020-2021.

20/399 Election of Chairman and officers is suspended under the Coronavirus Act 2020 Regulation 4

Resolution Noted

20/399 Discuss and approve any items for media broadcast by the Parish Council

- Chairman's report to be added to Parish News
- Montage of VE day pictures – to be added to Parish news

Next Monthly Meeting Monday 15th June @ 7PM - Online
Next Recreation Meeting Monday 22nd June @ 7PM = Online

Meeting closed 20:55
Will Adshead-Grant
Clerk to the Council