

Great Waltham Parish Council

Clerk, W J Adshead-Grant, The Parish Office, Great Waltham Village Hall (Hulton Hall) ,
South Street , Great Waltham, Essex CM3 1DF

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Minutes of the Virtual Meeting of Great Waltham Parish Council held on Wednesday 22nd April 2020 at 7p.m.

20/360 Chairman's Welcome

Welcomed to the first ever online Parish Council meeting.

Chair Steel

Cllrs Martin, Jackson, Lockwood, Gilbert, McDevitt, Huggins, Dunn, Jenkins, Palmer and Bloomfield.

20/361 Apologies

None

20/362 Declarations of interests (existence and nature) with regard to items on the agenda and any request for dispensation.

Item 20/371 Cllr Gilbert – Non-Pecuniary Interest - House owner Hatchfields.

20/363 Public Participation session

None Present

20/364 Report by Chelmsford City Councillor

Everyone should have received a City Council leaflet on the Coronavirus outbreak, including where to get help. A number of volunteer organisations have been set up in the parish and contact details circulated, but you can always contact Essex Welfare Services 0300 303 9988 <https://www.essexwelfareservice.org.uk/>

Most Chelmsford City Council services are operating as normal - Waste and recycling collections (including dog bins and large item collections); Benefits; Business Rates (£25K support grants available). **Some operating with changes** - Cemetery and Crematorium for funerals but with limited number of mourners; some Car Parks; Retail Market closed (but food stalls 8.30am to 1.30pm, Tues to Sat); only Market Road public toilets are open; Planning and Building Control over the phone rather than physical site inspections; Licensing; Pest Control for rats and mice only - the stray dogs service is closed; Noise and nuisance enforcement with essential visits only; Housing register open for bids, but allocations delayed; Parks and Green spaces, including Hylands Park, remain open for daily exercise but their toilets, play areas and car parks closed. **Some stopped** - Leisure Centres; Theatres. ECC have closed their Recycling Centres, Country Parks and Park and Ride service.

This is a rapidly changing situation so check latest at <https://www.chelmsford.gov.uk/coronavirus/>

A special meeting of the Council will be held on 27 May 2020 at 7pm to consider the adoption of the Chelmsford Local Plan. It will be a remote meeting and the arrangements for it will be sent nearer the time.

20/365 Report by County Councillor.

No report

20/366. Confirmation of the Minutes of the Monthly Meeting on 16th March 2020

Resolution the Minutes were confirmed

20/367 Planning Applications for Discussion

Reference: Reference: 20/00478/FUL

Address: Oak Dean Littley Green Chelmsford Essex

Description of works: Alteration of existing brick entrance piers fronting the highway to reduce

height from 2.1m to 1.7m and replacement of existing gates with new timber sliding gates

Resolution *The Parish Council objects to this application. The second gates may confuse the status of the ancillary building.*

Reference: 20/00470/FUL

Address: Barn South of Poulters Farm Ringtail Green Ford End Chelmsford

Description of works: Proposed conversion of barn to a dwelling and with single storey side and rear extensions. Proposed detached cart lodge/log store. Demolition of adjoining structures.

Resolution *the Parish Council supports this application. The Parish Council supports the reuse of redundant agricultural buildings. The improvement to this building and removal of a variety of add ones is supported.*

20/368 Clerk's Report

- Allotments
 - Bury lane to be Strimmed
 - Allotment agreements have been issued for the year
- GW Changing Room
 - Purchase order to be issued

20/369 Financial Reports - Clerk

• <u>Reserve Account</u>	<u>£ 49,440.88</u>	
○ S106 Monies	£ 1,804.46	
○ CIL Monies	£ 20,747.12	
○ Capital works	£ 11,820	
○ General Reserve	£ 15,069.30	
Income Received	£54.55	Credit Interest.
• <u>Current Account</u>	<u>£ 1,166.84</u>	
Income received (included)	£87.08	Allotments
Cheques to be cashed (excluded)	£84.13	Electricity Refund
	£4.38	Allotment

Resolution *the Report was noted.*

20/370 Confirmation of payments:

GW VILLAGE HALL	OFFICE RENT	SO	£312.00	OFFICE RENT
Handyman Wages		BT	£444.75	SALARY
HMRC	PAYE + NI	BT	£504.26	PAYE
Essex Pension Fund		BT	£340.31	PENSION
Clerks Wages		BT	£559.27	SALARY
Clerks Expenses	expenses	BT	£174.57	SALARY
NALC / EALC	Annual Sub	BT	£523.57	Subscription
SSE Electricity	Changing Rooms	DD	£83.06	Utilities
Wave	Changing rooms	DD	£270.35	Utilities
Wave	Allotments	DD	£2.20	Utilities
MD Landscapes	Final Bill	BT	£377.69	Grounds maintenance
EON	Final Bill	BT	£20.51	Utilities
Amazon	Printer Cartridge	BT	£28.87	Stationery
Amazon	Noticeboard Pins	BT	£1.72	Stationery
Cllr McDevitt	North End Noticeboard repairs	BT	£230.23	Open Spaces

Total £3873.36

Resolution *The payments were noted and approved.*

20/371 To review request to provide light on footpath between Church Housen and Bakers Mead

This was requested by a nearby CHP tenant. It has been determined that the path belongs to CHP and the CHP tenant has been advised a request for a light may better come from one of their own tenants.

Resolution **This was noted as a Chelmer Housing Partnership issue and the item was closed.**

20/372 Wages to be paid flat rate based on Feb 2020 and any changes to be corrected at the end of the Pandemic

Resolution **This was agreed in the current circumstances.**

20/373 Discuss the recent spate of vandalism around Great Waltham Village and Park.
The frequency of incidents appear to have increased. Residents are being encouraged to report to 101 or police on-line, and also to CHP ASB site if applicable. Police and CHP have been engaged and the number of incidents appear to have reduced.

Resolution: **Continue to monitor the situation.**

20/374 Update on new Allotment Agreement and any decisions required for management of the allotments

The new agreement has been issued to all allotment holders. There has not been much feedback, likely due to the pandemic.

Resolution: **Continue to monitor and report any issues**

20/375 Discuss and approve any items for media broadcast by the Parish Council – Cllr Steel

- May issue of the Parish News will be Online Version and a few hard copy in the shop
- VE Celebrations – Update from VE Committee to be included in Parish news suggesting people put bunting up and stick to social isolation. Likely that events will move to VJ Day in August
- Parish News to include thanks to all the friends, neighbors and volunteers in the community who have helped with shopping and medicine collections.
 - In the absence of an Annual Assembly and separate document, it was suggested that a short Chairman's report be included in the June edition of the Parish News (on-line version) including summary of year's finance.

Meeting Closed 19:55
Will Adshead-Grant
Clerk to the Council

NEXT MEETING Tuesday 19th My 2020 @ p.m. on the Zoom Number.

Join Zoom Meeting on the internet
<https://us02web.zoom.us/j/3068558948>

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