

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree with the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority:

GREAT WALTHAM PARISH COUNCIL

County area (local councils and parish meetings only):

ESSEX

Financial year ending 31 March 2022

Prepared by (Name and Role):

W.ADSHEAD-GRANT

Date:

24/04/2022

	£	£
Balance per bank statements as at 31/3/2022:		
20394204	9,156.0	
20394217	<u>15,758.0</u>	
		24,914.0
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/22 (enter these as negative numbers)		
M&G FIRE	<u>(42.00)</u>	
		(42.00)
Add: any un-banked cash as at 31/3/2022		
	<u>-</u>	
Net balances as at 31/3/22 (Box 8)		<u><u>24,872.0</u></u>

Explanation for 'high' reserves

(Please complete the highlighted boxes.)

Box 7 is more than twice Box 2 because the authority held the following breakdown of reserves at the year end:

	£	£	£
Earmarked reserves:			
Speed Camera	10000		
Allotment Deposit	758		
New Path	5000		
			<u>15758</u>
General reserve	9114		
			<u>9114</u>
Total reserves (must agree to Box 7)			<u><u>24872</u></u>

Statement of your account



BANK WITH US. BANK ON US.

04091111 | 05180
 Mr William Adshead-grant
 Great Waltham Parish Council
 The Old Fire Station
 South Street
 Chelmsford
 CM3 1DF

PO Box 7193, Planetary Road, Willenhall WV1 9DG

To learn more about our convenient and easy to use Internet Banking service, call us today on 0345 140 1000.

If your name and address are incorrect or have changed, please visit www.unity.co.uk/update-your-details/

For foreign payments -

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

04091111 | 05180 | 00001 | 00001

Contact us

Tel. 0345 140 1000

Email: us@unity.co.uk

Web: www.unity.co.uk

Name of account: Great Waltham Parish Council

Date: 31 March 2022

Statement 047 (page 1 of 1)

Account number: 20394217

Bank sort code: 608301

Type of account: Instant Access

Date	Details	Payments	Receipts	Balance
28 FEB 22	Balance brought forward			15,750.66 *
31 MAR 22	Credit Interest		7.53 ✓	15,758.19 *
	Balance carried forward			15,758.19 *

You can ask us to send you details of our rates and how we work them out.
 Abbreviations: * credit balance DR overdrawn S Sub total (intermediate balance)

Statement of your account



BANK WITH US. BANK ON US.

04091111 | 05179

Mr William Adshead-grant
Great Waltham Parish Council
The Old Fire Station
South Street
Chelmsford
CM3 1DF

PO Box-7193, Planetary Road, Willenhall WV1 9DG

To learn more about our convenient and easy to use Internet Banking service, call us today on 0345 140 1000.

If your name and address are incorrect or have changed, please visit www.unity.co.uk/update-your-details/

For foreign payments -

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Contact us

Tel. 0345 140 1000

Email: us@unity.co.uk

Web: www.unity.co.uk

Name of account: Great Waltham Parish Council

Date: 31 March 2022

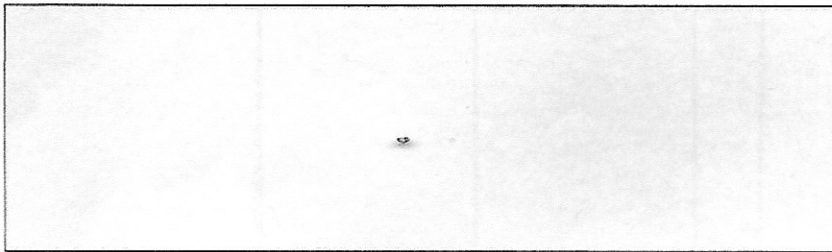
Statement 063 (page 1 of 2)

Account number: 20394204

Bank sort code: 608301

Type of account: Current T1

04091111 | 05179 | 00001 | 00001 |



Date	Details	Payments	Receipts	Balance
4 MAR 22	Balance brought forward			17,773.73 *
14 MAR 22	KATIE HANKS		60.16 ✓	17,833.89 *
16 MAR 22	Direct Debit (ICO)	35.00 ✓		17,798.89 *
21 MAR 22	B/P to: Mr Mrs Jenkins	84.72 ✓		
21 MAR 22	B/P to: Buckley Jason	89.18 ✓		
21 MAR 22	B/P to: Essex Pension Fund	383.23 ✓		
21 MAR 22	K Bennion		58.53 ✓	17,300.29 *
22 MAR 22	B/P to: A J martin	6.99 ✓		
22 MAR 22	B/P to: A J martin	9.40 ✓		
22 MAR 22	B/P to: AMAZON PAYMENTS LT	142.00 ✓		
22 MAR 22	B/P to: GLAZEME.COM	2,856.00 ✓		
22 MAR 22	B/P to: Buckley Jason	37.80 ✓		
22 MAR 22	B/P to: Buckley Jason	463.67 ✓		
22 MAR 22	B/P to: AdsheadGrant W	601.15 ✓		
22 MAR 22	B/P to: AdsheadGrant W	78.87 ✓		
22 MAR 22	B/P to: HMRC	539.11 ✓		
22 MAR 22	B/P to: Essex Pension Fund	383.23 ✓		
22 MAR 22	B/P to: A J martin	17.66 ✓		
22 MAR 22	B/P to: Fenland Leisure	109.28 ✓		
22 MAR 22	B/P to: Fenland Leisure	127.52 ✓		
22 MAR 22	B/P to: BHIB INSURANCE	38.06 ✓		
22 MAR 22	B/P to: JCM SERVICES	180.00 ✓		
22 MAR 22	B/P to: JCM SERVICES	474.00 ✓		
22 MAR 22	B/P to: Fenland Leisure	105.08 ✓		
22 MAR 22	B/P to: A J martin	125.52 ✓		
	Balance carried forward, cont. overleaf			11,004.95 * S

You can ask us to send you details of our rates and how we work them out.
Abbreviations: * credit balance DR overdrawn S Sub total (intermediate balance)

Name of account: Great Waltham Parish Council

Date: 31 March 2022

Statement 063 (page 2 of 2)

Account number: 20394204

Bank sort code: 608301

Type of account: Current T1

Date	Details	Payments	Receipts	Balance
	Balance brought forward			11,004.95 *
22 MAR 22	B/P to: A J martin	19.99 ✓		
22 MAR 22	B/P to: CHERRYDOWN LTD	1,736.40 ✓		
22 MAR 22	B/P to: AMAZON PAYMENTS LT	22.97 ✓		
22 MAR 22	B/P to: AMAZON PAYMENTS LT	11.72 ✓		
22 MAR 22	B/P to: AMAZON PAYMENTS LT	19.98 ✓		9,193.89 *
28 MAR 22	B/P to: THE WALTHAM SCOUT	20.00 ✓		9,173.89 *
31 MAR 22	Service Charge	18.00 ✓		9,155.89 *
	Balance carried forward			9,155.89 *

You can ask us to send you details of our rates and how we work them out.
Abbreviations: * credit balance DR overdrawn S sub total (intermediate balance)

Explanation of variances – pro forma

Name of smaller authority: **Great Weltham Parish Council**
 County area: **Essex**
 County area: **Essex**

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- New from 2020/21 onwards: variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2020/21 £	2021/22 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	51,596	47,391				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	49,899	53,180	3,282	6.58%	NO		
3 Total Other Receipts	12,400	16,155	3,755	30.28%	YES		£8004 in Vat reclaim due to higher spend - see box 6. In 2020-2021 the Vat reclaim was £4926. Grants in 20-21 were £5098 and in 21-22 were £7053
4 Staff Costs	24,416	26,321	1,905	7.80%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	42,077	65,533	23,456	55.75%	YES		The Parish Council undertook a major project to refurbish the Old Changing rooms. Spend to date this FY is £14,328 using mostly Volunteer labour.
7 Balances Carried Forward	47,391	24,872			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	47,391	24,872				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	512,579	602,861	-9,718	1.90%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable