

GREAT WALTHAM PARISH COUNCIL

Playground Safety Inspections Policy

Version 4

This policy document should be reviewed and updated as necessary.

Version	Review Date	Reviewed By	Summary of Changes
1	May 2015	P Braisby	The nominated representative for Great Waltham Recreation Ground was changed.
2	December 2021	S. Gilbert	Updated content (including deletion of obsolete text) and format changes.
3	March 2022	J. Palmer	No changes.
4	October 2024	R. Stephenson	Expanded to record and retain corrective actions undertaken. Format changes

The policy of Great Waltham Parish Council concerning Playground Safety Inspections is as follows:

1. Annually

- Each play area will be inspected by a qualified inspector contracted by the Parish Council.
- The inspector will issue a report and the contents will be discussed at the next meeting of the Council's Recreation Committee.
- The Council will make reasonable endeavour to address all points, identified in the report, requiring action. Any corrective action undertaken will be recorded.

2. Weekly

- Inspections will be carried out by certified Parish Council representatives.
- Problems will be addressed in a timely manner and corrective actions recorded.

For both, Inspection reports and the record of corrective actions are to be retained for 21 years.

Any problems found which cannot be rectified 'on the spot' or by the inspector must be reported to the Clerk of the Council as quickly as possible. If a defect creates an extremely dangerous situation, then the equipment must be roped off and notices placed to discourage further use until repairs have been made.