

Minutes of the Parish Council Meeting held at The Pavilion on 14th September 2023 at 8pm

Present:

Councillor R Collins (Chairman), Councillor C Knapman (Vice Chairman), Councillor M Davis, Councillor L Holt, the Clerk and 1 member of the public

23/44 Apologies for Absence

Apologies were received from Cllr Miles and noted by the Council.

23/45 Minutes of the Parish Council Meeting

RESOLVED: that the minutes of the extraordinary meeting held on the 2nd August 2023 were agreed as a correct record and signed by the Chairman.

23/46 Declarations of Interest

None declared.

23/47 Maldon District Councillor Update

No update was available.

RESOLVED: the clerk will invite both district councillors (Cllr Jade Hughes and Cllr Richard Siddall) to attend future meetings.

23/48 Public Participation Session

A member of the public requested an update on installing speed camera signs in the village.

The clerk advised Inworth's signs were supplied by the police but they are no longer able to supply these.

RESOLVED: the clerk will contact ECC Highways and the county councillor regarding speed camera signs for the village, the process required to request a speed survey be conducted and how to request the 30mph limit is increased along Tiptree Road, out of the village, toward Braxted Park Road.

RESOLVED: the council authorised David Olley to make enquiries on the council's behalf regarding the above matters and will liaise with the clerk.

23/49 Sole Trustee Status for the Pavilion

Mr Hornett wasn't available to give an update.

RESOLVED: that this item will be carried forward to the next meeting.

23/50 Planning

23/50.1 23/00685/FUL PP-12273023 – Retrospective application for alterations to and resurfacing of existing vehicular crossover at Apple Barn, Maldon Road Tiptree Colchester.

RESOLVED: that the parish council's 'no objection' response (made outside of a meeting) was noted.

23/51 Environment

23/51.1 Installation of a Litter Bin

Councillors considered a report and quote to install an additional litter bin on the field.

RESOLVED: that the parish council accept Maldon District Council's quote of £401.64 to install an additional litter bin by the pedestrian gate leading to Tiptree Road.

23/51.2 Installation of a Dog Waste Bin

Councillors considered a report and quote to install an additional dog waste bin on the field. A discussion ensued and members agreed there are sufficient dog waste bins in the village.

RESOLVED: that Cllr Davis will include information in the next Braxted Bulletin reminding residents where the dog waste bins are located and to be vigilant of visitors to the area not disposing of dog waste correctly.

23/51.3 Unknown Tommy Statue

Councillors considered a report and quote to purchase an unknown Tommy Statue to install in Remembrance Day. Councillors

RESOLVED: that the parish council agreed the existing wooden Tommy is sufficient for the village's needs.

23/52 Finance

23/52.1 To Approve Accounts for Payment Between the 7th July and 8th September 2023

The Council approved the following payments:-

| <i>Date</i> | <i>Supplier</i> | <i>Item</i> | <i>Total</i> |
|-------------|-------------------------|--|--------------|
| 18/07/2023 | Maldon District Council | TRUCAM for Apr, May and Jun | £ 291.82 |
| 18/07/2023 | Cllr Knapman | Lock for side gate | £ 33.60 |
| 22/07/2023 | Cloud Next | Renewal of domain name | £ 8.38 |
| 24/07/2023 | ID Mobile | Mobile phone July | £ 6.00 |
| 28/07/2023 | Lynda Townend | July salary payment | £ 231.60 |
| 28/07/2023 | Lynda Townend | June/July expenses | £ 71.65 |
| 28/07/2023 | HMRC | July HMRC payment | £ 58.00 |
| 03/08/2023 | Enovert | Entrust grant contribution | £ 4,000.00 |
| 09/08/2023 | DW Maintenance | July grass cutting | £ 370.00 |
| 17/08/2023 | Handmade by Jo | Slate plaque for playground | £ 20.00 |
| 24/08/2023 | ID Mobile | Mobile phone August | £ 6.00 |
| 28/08/2023 | Lynda Townend | August salary payment | £ 231.60 |
| 28/08/2023 | HMRC | August HMRC payment | £ 58.00 |
| 06/09/2023 | R Clark Landscapes | New gate installation & wood clearance | £ 650.00 |
| 07/09/2023 | DW Maintenance | Grounds Maintenance August | £ 370.00 |
| 08/09/2023 | EALC | Training courses for the clerk | £ 270.00 |

RESOLVED: that the accounts for payment listed above be approved for payment.

23/52.2 To Receive the Bank Reconciliation for Quarter 1

Prior to the commencement of the meeting Cllr Holt reconciled the bank statements.

RESOLVED: that the bank reconciliation for quarter one be approved and signed by Cllr Holt.

23/52.3 To Receive the Budget Comparison to the 8th September 2023

Councillors received the budget comparison to the 8th September 2023.

RESOLVED: that the budget comparison to the 8th September 2023 be noted.

23/53 Parish Council Meet and Greet

Cllr Knapman provided the council with the background to this request.

Councillors discussed the benefits of holding a meet and greet session and the best time to do this.

RESOLVED: Cllr Davis will include a section in the Braxted Bulletin informing residents of the work the council is doing and asking the residents to forward ideas to the clerk for ideas they would like the council to focus on.

RESOLVED: that the meet and greet session be added to the agenda in March 2024.

23/54 General Announcements

Cllr Collins gave an update on the pavilion project advising concern had been raised that there was no membrane in the roof cavity. Quotes for the works are currently being obtained which will include new external tiles.

Cllr Collins advised that works would need to commence promptly to ensure funding awarded could be reclaimed.

Cllr Collins provided the council with an update on funding streams which are still to be awarded and those which are still to be applied for.

RESOLVED: that the clerk will arrange an extraordinary meeting of the council to evaluate the tenders received for the works and select those to complete the works.

A member of the public requested areas are contained so residents using the field could still do so safely.

23/55 Items to be Included on the Next Agenda

Items to be included on the next agenda are:-

1. Removing external informal parking space by the pavilion
2. Traffic management in the village

23/56 Date of Next Meeting

The date of the next meeting was confirmed as the 9th November 2023.

23/57 Chairman Closed the Meeting

There being no further business the meeting closed at 21.10.

Signed: _____ Date: _____