

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** include a column headed “Year ending 31 March 2024” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as r

Name of smaller authority: Great Braxted Parish Council

County area (local councils and parish meetings only):

Financial year ending 31 March 2024

Prepared by (Name and Role): Lynda Townend, Parish Clerk and RFO

Date: 03/04/2024

	£	£
Balance per bank statements as at 31/3/24:		
account 1	19,497.0	
account 2	-	
account 3	-	
account 4	-	
[add more accounts if necessary] account 5	-	
account 6	-	
account 7	-	
account 8	-	
	19,497.0	19,497.0
 Petty cash float (if applicable)		-
 Less: any unpresented cheques as at 31/3/24 (enter these as negative numbers)		
item 1	0.00	
item 2	0.00	
item 3	0.00	
item 4	0.00	
[add more lines if necessary] item 5	0.00	
item 6	0.00	
item 7	0.00	
item 8	0.00	
	-	-
 Add: any un-banked cash as at 31/3/24	-	
	-	
	-	
	-	
 Net balances as at 31/3/24 (Box 8)		19,497.0