

## **Minutes of the Parish Council Meeting held online via Microsoft Teams on 30<sup>th</sup> April 2020**

**Present:** Cllr K Hornett (Chairman), Cllr C Knapman, Cllr R Collins, Cllr L Kane, District Councillor R Siddall, Clerk

### **20/1 Apologies for Absence**

Apologies were received and accepted from Cllr Armstrong.

**20/2 Minutes of the Parish Council Meeting** held on 5<sup>th</sup> March 2020 were agreed as a correct record by the Chairman. The minutes will be physically signed as soon as practically possible.

### **20/3 Declarations of Interest**

None.

### **20/4 Maldon District Councillor Update**

District Cllr Siddall reported the following:

- No meetings have taken place at Maldon District Council for six weeks. Interim measures introduced in early March which Cllr Siddall voted against. Virtual meetings will start mid-May.
- District Councillor surgeries were running until Covid-19 restrictions came into force.
- Highways feedback – the next committee meeting is in June.
- Cllr Siddall called in planning application 20/00340/FUL and officers recommended refusal.
- There will be a new S106 officer starting in May.
- All officers are currently working from home.
- Dire economic situation for MDC. Only able to get loans for social housing and no loans for business activities. Government has lent more money to authorities this week.

### **20/5 Public Participation Session**

No members of the public were in attendance and the Clerk had not received any comments. Cllr Siddall reported a complaint from a resident relating to green bins. An additional lorry will be in use soon – the people on the waiting list will be the first to get the bins.

### **20/6 Planning**

**6.1** Application 20/00380/FUL - New field access at Shrub Hill Farm, Maldon Road, Tiptree. NO OBJECTION.

### **20/7 Annual Insurance Renewal**

**7.1 It was resolved that** the Annual Insurance policy for 2020/21 be renewed, at a cost of £219.81

*Cllr Collins joined the meeting.*

## **20/8 Accounts for Payment**

**8.1 It was resolved that** the March and April accounts for payment be approved as follows:

Staff costs	£412.60
HMRC	£103.00
Essex Association of Local Councils	£110.45
Zurich Municipal	£219.81
Office expenses	£32.70
Autela Payroll Services	£62.12

## **20/9 General Announcements**

Cllr Collins reported that Guy Hammerton will be cutting the grass at the weekend. Cllr Hornett confirmed that the cricket square has been cut twice.

Cllr Hornett reported that no business rates are currently payable due to the pandemic.

Cllr Hornett informed the meeting that the Annual Report is on the website.

The Clerk reported that the year-end accounts have been finalised and she is liaising with the Internal Auditor regarding inspection.

Cllr Collins asked District Cllr Siddall about MDC's policy on the right to build and gave further information on the scheme. He also asked Cllr Siddall where residents could get a supply of recycling bags, as Wickham Bishops library is closed. Cllr Knapman reported that supplies were available outside Tesco, Maldon. The Post Office at Great Totham also has a supply.

Cllr Hornett informed the meeting of his intention to stand down as Chairman of the Parish Council (whilst remaining a Councillor), and requested that Councillors consider standing in his place.

**Meeting closed at 9.00pm**